

CITY OF CHATFIELD COMMON COUNCIL

AGENDA

May 22, 2023 7:00 P.M

- I. Chatfield City Council – May 22, 2023 – 7:00 p.m. – City Council Chambers
 1. Consent Agenda:
 - A. Approval of minutes of prior meetings.
 - B. Approve payment of claims.
 - C. Accept donation of \$1,500 from Beverly Jorde to benefit the City Fire Department, Ambulance Department and Police Department.
 - D. Approve issuance of a Raffle Permit to St. Mary’s Church to be held August 13, 2025.
 - E. Approve the use of Groen Park by Tuohy Furniture July 14, from 3:00 – 7:00 for company picnic.
 - F. Approve one step pay increase to Grade 6, Maximum effective May 27, for Kevin Landorf.
 2. City Engineer’s Report – Craig Britton:
 - A. 2023 Street Project Bids
 3. Financial Consultant Report – Mike Bubany
 - A. Resolution to set public hearing for tax abatement.
 - B. Resolution for the competitive sale of bonds.
 4. EDA Report – Chris Giesen:
 - A. Adopt Resolution calling for public hearing creating TIF District 3-6.
 5. Public Works Director Report – Brian Burkholder:
 - A. Recommendation to promote Mitch Irish to Assistant Wastewater Operator B, Grade 7, Minimum Step, effective on his employment anniversary.
 - B. Chip-sealing proposal.
 - C. Crack-filling proposal.
 6. Committee Reports:
 - A. Public Services Committee
 - B. Park & Recreation Committee
 7. Mayor’s Report:
 - A. Preservation Month Proclamation
 - B. Remembering National Pregnancy and Infant Loss Remembrance Day
 - C. EMS Week Proclamation
 8. City Administrator’s Report:
 9. Roundtable
 10. Adjourn.
 11. Meeting Notices:
 - A. Public Services Committee (Councilors Bluhm & Frank) 4:30 p.m.
 - B. Park & Rec. Committee (Councilors Broadwater & Frank) 5:30 p.m.

**CITY OF CHATFIELD
COMMON COUNCIL
MEETING MINUTES**

Monday, May 8, 2023

The Common Council of the City of Chatfield met in regular session on Monday, May 8, 2023. Mayor John McBroom presided and called the regular meeting to order at 7:00 PM

Members Present: Councilor Paul Novotny, Councilor Mike Urban, Councilor John McBroom, Councilor Dave Frank, and Councilor Pam Bluhm.

Members absent: Councilor Joshua Broadwater.

Others present: Brian Burkholder, Karen Reisner, Rocky Burnett, Lynda Karver, Chris Geisen, Fred Suhler Jr., Mike Sogla, Joel Young, and Beth Carlson Vanessa Hines, and Brian Mueller

Consent Agenda

Councilor Paul Novotny entered a motion, with a second by Councilor Pam Bluhm, to adopt the consent agenda which included the following items:

1. Approval of April 24, 2023 Meeting Minutes
2. Approve payment of claims
3. Approve payment of \$2,000 to Bluff Country Licking Hiking Club in support of the Lost Creek Hiking Trail
4. Approve Personnel Policy Update

Ayes: Councilors: Novotny, Urban, Frank, and Bluhm

Nays: None

Absent: Councilor: Broadwater

Motion carried.

HPC Report

Presentation of Heritage Preservation Award

Every year the Heritage Preservation Commission gives an award to an outstanding citizen, resident, or project that contributes to the restoration or preservation of a historic building in town. This year's award goes to Mike & Julie Sogla for the renovation of 209 Main Street South where Carly Mae's Bakery is.

City Engineer's Report

Pay Estimate #3 – Kilmer Electric – 2022 Water Project

Killmer Electric Co, Inc. has submitted pay application number 3 in the amount of \$82,460 for work completed on the generators for Well 2 and the Booster Pump Station. Work completed includes the engineering and assembly of the generators.

Councilor Mike Urban entered a motion, with a second by Councilor Dave Frank, to approve pay estimate #3 from Kilmer Electric for the 2022 Water Project in the amount of \$\$82,460.00

Ayes: Councilors: Novotny, Urban, Frank, and Bluhm

Nays: None

Absent: Councilor: Broadwater
Motion carried.

Committee Reports

Personnel-Budget Committee

Councilor Mike Urban was in attendance. Topics included the Assistant Wastewater B Position and EMT Position.

Public Works Committee

Councilor Novotny and Urban were in attendance. Topics included: Meyer's Subdivision drainage issues, Killmer Electric pay estimate #3, 2023 Street Project, MNDOT traffic study status, chip-sealing plan, crack-filling plan, water & electricity use at Wastewater Plant, public works building proposal, and Enterprise Drive properties.

Mayor's Report

Mayor McBroom thanked Mike and Julie Sogla for their efforts on 209 Main Street South. He also mentioned a property outside of town that has made changes to signage visible from HWY 52.

City Administrator's Report

A quarterly financial report was submitted by Kay Wangen for the council to review.

Also staff met with Marco, the city's contracted IT firm to discuss IT needs.

Roundtable

Compliments were given on the city clean-up efforts.

Adjourn

Councilor Mike Urban entered a motion, with a second by Councilor Pam Bluhm, to adjourn at 7:10 pm

Ayes: Councilors: Novotny, Urban, Frank, and Bluhm

Nays: None

Absent: Councilor: Broadwater

Motion carried.

/s/Beth M Carlson
City Clerk



City of Chatfield
Batch Listing - Unposted Summary
 Current Period: May 2023
 2023 05FA02

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
AIRGAS						
	999652	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$148.33	OXYGEN
	913770	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$30.95	OXYGEN
					\$179.28	
AIRGAS						
AT&T MOBILITY						
	050320	E 100-42110-321	Police Administrati	Telephone	\$44.65	507.272.5382 POLICE 872
	050320	E 220-42280-321	Fire Department *	Telephone	\$38.23	507.551.8200 AMB IBR
	050320	E 100-45200-321	Parks (GENERAL)	Telephone	\$39.07	507.551.8045 RINK CAMERA
	050320	E 230-42270-321	Ambulance	Telephone	\$49.67	507.513.5974 AMBULANCE
	050320	E 100-42110-320	Police Administrati	Communications (GENER	\$38.23	507.513.5954 POLICE AIR CARD
	050320	E 100-42110-218	Police Administrati	Confiscation/Forfeitures	\$38.23	507.513.5937 POLICE AIR CARD
	050320	E 230-42270-321	Ambulance	Telephone	\$49.67	507.513.5925 AMBULANCE
	050320	E 220-42280-321	Fire Department *	Telephone	\$49.67	507.884.4423 FIRE
	050320	E 100-42110-321	Police Administrati	Telephone	\$44.65	507.272.5386 POLICE 873
	050320	E 100-42110-321	Police Administrati	Telephone	\$49.67	507.272.5506 POLICE CHIEF
					\$441.74	
AT&T MOBILITY						
CENTURYLINK-TELE						
	MAY 10	E 601-49400-321	Water Utilities (GE	Telephone	\$20.01	1500 1/5 DID LINES
	MAY 10	E 211-45500-321	Libraries (GENERA	Telephone	\$97.72	2911 LIBRARY ELEVATOR
	MAY 10	E 211-45500-321	Libraries (GENERA	Telephone	\$80.77	3480 LIBRARY
	MAY 10	E 100-46630-321	Community Dev -	Telephone	\$154.53	3966 TOUR CENTER
	MAY 10	E 100-42110-321	Police Administrati	Telephone	\$20.01	1500 1/5 DID LINES
	MAY 10	E 100-41500-321	City Clerk	Telephone	\$20.01	1500 1/5 DID LINES
	MAY 10	E 100-43100-321	Street Maintenanc	Telephone	\$20.01	1500 1/5 DID LINES
	MAY 10	E 230-42270-321	Ambulance	Telephone	\$20.01	1500 1/5 DID LINES
					\$433.07	
CENTURYLINK-TELE						
CHATFIELD BODY SHOP						
	13387	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$71.69	LOF 2018 FRD EXP
					\$71.69	
CHATFIELD BODY SHOP						
CIVICPLUS						
	263075	E 100-41100-350	Legislative	Print/Binding (GENERAL)	\$1,224.54	9 COPIES SUPPLEMENT - CODE OF OR
					\$1,224.54	
CIVICPLUS						
DAN RAMAKER CONCRETE						
	20402	E 801-46323-404	Heritage Preservat	Repairs/Maint Equipment	\$1,050.00	HISTORICAL SIGN PADS
	20402	E 100-45200-404	Parks (GENERAL)	Repairs/Maint Equipment	\$1,100.00	2 PADS MC PRK
	20402	E 601-49400-401	Water Utilities (GE	Repairs/Maint Buildings	\$350.00	1 PAD WELL #2
					\$2,500.00	
DAN RAMAKER CONCRETE						
EARL F. ANDERSON						
	013202	E 801-43100-511	Street Maintenanc	Cap. Outlay-Signs	\$666.20	NEW SIGNS
					\$666.20	
EARL F. ANDERSON						
EXPERT BILLING, LLC						
	11362	E 230-42270-435	Ambulance	Licences, Permits and Fe	\$868.00	TRANSPORTS BILLED - APR
					\$868.00	
EXPERT BILLING, LLC						
GALLS						
	024349	E 100-42110-153	Police Administrati	Uniform Allowance	\$53.85	SS SHIRT
					\$53.85	
GALLS						
GILLUND						



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Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	892525	E 602-49450-210	Sewer (GENERAL)	Operating Supplies (GEN	\$141.60	SPRY LBRCNT
GILLUND					\$141.60	
HUNTINGTON ELECTRIC LLC						
	6679	E 801-45200-500	Parks (GENERAL)	Cap. Outlay-GENERAL	\$6,350.00	MC CNCSSN STND
HUNTINGTON ELECTRIC LLC					\$6,350.00	
KFI ENGINEERS						
	60040	E 454-43200-310	Construction Fund	Other Professional Servic	\$2,450.00	CCA - PHASE II PROJECT 21-0281.00
KFI ENGINEERS					\$2,450.00	
MARCO TECHNOLOGIES LLC.						
	INV112	E 601-49400-403	Water Utilities (GE	Prev. Maint. Agreements	\$393.40	MIT ALLOCATION - 10%
	INV112	E 230-42270-403	Ambulance	Prev. Maint. Agreements	\$786.81	MIT ALLOCATION - 20%
	INV112	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$393.41	MIT ALLOCATION - 10%
	INV112	E 603-49500-403	Refuse/Garbage (Prev. Maint. Agreements	\$393.41	MIT ALLOCATION - 10%
	INV112	E 100-41910-403	Planning and Zoni	Prev. Maint. Agreements	\$196.70	MIT ALLOCATION - 5%
	INV112	E 240-46500-403	Economic Dev (GE	Prev. Maint. Agreements	\$196.70	MIT ALLOCATION - 5%
	INV112	E 100-42110-403	Police Administrati	Prev. Maint. Agreements	\$786.81	MIT ALLOCATION - 20%
	INV112	E 100-41500-403	City Clerk	Prev. Maint. Agreements	\$786.81	MIT ALLOCATION - 20%
MARCO TECHNOLOGIES LLC.					\$3,934.05	
MN DEPARTMENT OF HEALTH						
	994687	E 100-45124-435	Swimming Pools -	Licences, Permits and Fe	\$40.00	LIC 11197 AQUATIC CENTER CONCES
MN DEPARTMENT OF HEALTH					\$40.00	
ON SITE SANITATION						
	000152	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$254.00	001411-006 GP - 558 OTRNE
	000152	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$87.00	001411-0005 SHADY OAK PARK
	000152	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$87.00	001411-0004 MC HSA-559 OTRNE
	000152	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$87.00	001411-0003 MC HSP-160 DIVSTNW
	000152	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$254.00	001411-0002 MC BF-160 DIVSTNW
ON SITE SANITATION					\$769.00	
RCTC						
	115700	E 230-42270-208	Ambulance	Training and Instruction	\$500.00	RN TO EMT BRIDGE CRSE- B WARD
RCTC					\$500.00	
SCHWICKERT COMPANY						
	S51010	E 211-45500-401	Libraries (GENERA	Repairs/Maint Buildings	\$375.00	ROOF INSP LBRRY
	S51010	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$375.00	ROOF INSP WWTP
	S51010	E 601-49400-403	Water Utilities (GE	Prev. Maint. Agreements	\$200.00	ROOF INSP WELLS
	S51010	E 100-41940-403	Municipal Building	Prev. Maint. Agreements	\$250.00	ROOF INSP CTYHLL
	S51010	E 250-46630-430	Community Dev -	Miscellaneous (GENERAL	\$525.00	CCA ROOF INSP
SCHWICKERT COMPANY					\$1,725.00	
STUMPS & LANDSCAPING OF ROCHESTER						
	5/5/23	E 100-43100-411	Street Maintenanc	Tree Maintenance	\$1,749.60	STUMP REMOVALS
STUMPS & LANDSCAPING OF ROCHESTER					\$1,749.60	
UTILITY REFUND						
	760BOA	R 601-49400-9000	Water Utilities (GE		\$58.86	UTILITY REFUND - 760 BURR OAK AV
UTILITY REFUND					\$58.86	
WIDSETH SMITH NOLTING & ASSOC.						
	223267	E 100-41910-310	Planning and Zoni	Other Professional Servic	\$282.00	2023-10224 RVW DVLPMNT STDS FS
	223266	E 100-43100-303	Street Maintenanc	Engineering Fees	\$8,634.00	2023-10094 GENERAL SERVICES THR



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	223265	E 801-45200-500	Parks (GENERAL)	Cap. Outlay-GENERAL	\$2,036.30	2022-11946 GROEN PARK PED BRDG
	223264	E 423-43200-503	Construction Fund	Cap. Proj-Engineering Fe	\$47,540.58	2022-11251 GRND&PRSPCT STREET P
WIDSETH SMITH NOLTING & ASSOC.					\$58,492.88	
WIT BOYZ INC.						
	9481	E 220-42280-212	Fire Department *	Vehicle Operating Suppli	\$365.00	TANKER BATTERIES
	9479	E 220-42280-210	Fire Department *	Operating Supplies (GEN	\$40.00	PLASTIC BAGS
WIT BOYZ INC.					\$405.00	
ZEP MANUFACTURING						
	900856	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$417.32	BLBGS DLGHT TT
ZEP MANUFACTURING					\$417.32	
2023 05FA02					\$83,471.68	
ABILITY BUILDING CENTER						
	16426	E 100-41940-302	Municipal Building	Contracted Help	\$953.82	CLEANING - APRIL
ABILITY BUILDING CENTER					\$953.82	
BROADWATER CONTRACTING						
	2249	E 100-43100-410	Street Maintenanc	Snow Removal	\$3,755.00	SNOW HAULING 2022-23
BROADWATER CONTRACTING					\$3,755.00	
BSN SPORTS						
	921353	E 100-45200-404	Parks (GENERAL)	Repairs/Maint Equipment	\$114.97	JUNIOR REC NET
BSN SPORTS					\$114.97	
CENTURYLINK-TELE						
	05/01/2	E 100-42110-321	Police Administrati	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT
	05/01/2	E 601-49400-321	Water Utilities (GE	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT
	05/01/2	E 100-41500-321	City Clerk	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT
	05/01/2	E 100-43100-321	Street Maintenanc	Telephone	\$130.25	612 E10-0825 1/5 NEW CIRCUIT
	05/01/2	E 230-42270-321	Ambulance	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT
CENTURYLINK-TELE					\$651.21	
CHATFIELD LUMBER OF EYOTA						
	116194	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$32.87	PREMIUM 2X4
CHATFIELD LUMBER OF EYOTA					\$32.87	
HAWKINS, INC.						
	647085	E 601-49400-210	Water Utilities (GE	Operating Supplies (GEN	\$20.00	WATER SUPPLY CHEMICALS
HAWKINS, INC.					\$20.00	
HBC						
	MAY 02	E 602-49450-438	Sewer (GENERAL)	Internet Expenses	\$130.46	50% 1520399 3 INTERNET LOC
	MAY 02	E 601-49400-438	Water Utilities (GE	Internet Expenses	\$130.46	50% 1520399 3 INTERNET LOC
HBC					\$260.92	
MIENERGY COOPERATIVE						
	05/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$410.00	333119005 85010070 HSD STLGHTS
	05/05/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$40.00	333119004 85007649 STALB LS
	05/05/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$483.80	333119003 85007624 JOHNST WELL
	05/05/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$465.03	333119002 85007612 HSD BS
	05/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$32.50	333119001 8500759501 52 SIGN
MIENERGY COOPERATIVE					\$1,431.33	
MINNESOTA ENERGY RESOURCES						
	04/27/2	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$116.27	00005 LIBRARY



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	04/27/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$66.52	00002 FH 15% WATER
	04/27/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$64.49	00006 CEMENT 389 SW 3RD ST
	04/27/2	E 230-42270-380	Ambulance	Utility Services (GENERA	\$283.98	00001 MUNI - AMB 1/3
	04/27/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$852.44	00003 WWTP - LIBRARY LN
	04/27/2	E 100-41940-380	Municipal Building	Utility Services (GENERA	\$283.98	00001 MUNI 1/3
	04/27/2	E 100-42110-380	Police Administrati	Utility Services (GENERA	\$283.98	00001 MUNI - POLICE 1/3
	04/27/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$110.86	00002 FH 25% STREET
	04/27/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$266.07	00002 FH 60% FIRE
	04/27/2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$59.77	000011 POOL
MINNESOTA ENERGY RESOURCES					<u>\$2,388.36</u>	
OLMSTED CNTY HEALTH DEPART.						
	04/26/2	E 601-49400-386	Water Utilities (GE	Well Testing Fees	\$202.50	BACTERIA
OLMSTED CNTY HEALTH DEPART.					<u>\$202.50</u>	
PEOPLES ENERGY COOPERATIVE						
	05/04/2	E 100-41940-380	Municipal Building	Utility Services (GENERA	\$332.67	2407900 1/3 21 2ND ST SE
	05/04/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$88.82	3260100 301 TH 52 - TRAFFIC SI
	05/04/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$181.00	7823600 MEYERS AND TERRMAR
	05/04/2	E 230-42270-380	Ambulance	Utility Services (GENERA	\$332.66	2407900 1/3 21 2ND ST SE
	05/04/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$150.51	3265100 20 2ND ST SE - LIGHTS
	05/04/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$159.15	2154400 10208 HILLSIDE DRIVE
	05/04/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$147.28	3260000 52 3RD ST SW - STL MTR
	05/04/2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$125.06	3237701 107 UNION ST NE
	05/04/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$56.87	3211800 250 OLD TERRITORIAL RD
	05/04/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$2,097.00	3011800 STREET LIGHTS
	05/04/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$764.48	3011700 BLUFF ST WELL
	05/04/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$56.82	2447300 UNION ST NE - XING
	05/04/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$60.00	2438500 MILL CREEK PARK
	05/04/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$67.20	2436500 CR 2 HWY S
	05/04/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$52.00	2432400 400 3RD ST SW
	05/04/2	E 100-42110-380	Police Administrati	Utility Services (GENERA	\$332.67	2407900 1/3 21 2ND ST SE
	05/04/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$56.67	3376900 EV CHARGER - 405 MAIN ST
	05/04/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$55.00	2432200 CHATFIELD SIGN
	05/04/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$10.00	2182100 SIREN - 10210 HILLSIDE
	05/04/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$66.41	2367400 TOURIST PARK
	05/04/2	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$391.52	2402500 LIBRARY 322 MAIN ST S
	05/04/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$167.37	2410000 318 S MAIN ST-WHISTLE
	05/04/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$165.12	2410100 3/4 FIRE HALL
	05/04/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$55.05	2410100 1/4 FIRE HALL
	05/04/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$110.33	2410200 MAIN ST-CITY PARK
	05/04/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$111.55	242390 MILL CREEK PK - LIFT ST
	05/04/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$397.73	2428000 MILL CREEK PARK
	05/04/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$3,034.47	2430200 126 LIBRARY LN WWTP
	05/04/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$278.90	2400202 PPLS 19 SCND ST SW
PEOPLES ENERGY COOPERATIVE					<u>\$9,904.31</u>	
PRESTON EQUIPMENT COMPANY						
	01-142	E 100-45200-212	Parks (GENERAL)	Vehicle Operating Suppli	\$82.49	DIESEL FUEL STABILIZER, FILTER ELE
PRESTON EQUIPMENT COMPANY					<u>\$82.49</u>	
QUADIENT - POSTAGE ALLOCATION						
	05/01/2	E 220-42280-322	Fire Department *	Postage	\$15.00	POSTAGE ALLOCATION
	05/01/2	E 602-49450-322	Sewer (GENERAL)	Postage	\$30.00	POSTAGE ALLOCATION



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	05/01/2	E 100-42110-322	Police Administrati	Postage	\$45.00	POSTAGE ALLOCATION
	05/01/2	E 240-46500-322	Economic Dev (GE	Postage	\$15.00	POSTAGE ALLOCATION
	05/01/2	E 614-49840-322	Cable TV (GENER	Postage	\$15.00	POSTAGE ALLOCATION
	05/01/2	E 211-45500-322	Libraries (GENERA	Postage	\$15.00	POSTAGE ALLOCATION
	05/01/2	E 230-42270-322	Ambulance	Postage	\$30.00	POSTAGE ALLOCATION
	05/01/2	E 100-41500-322	City Clerk	Postage	\$45.00	POSTAGE ALLOCATION
	05/01/2	E 100-41910-322	Planning and Zoni	Postage	\$30.00	POSTAGE ALLOCATION
	05/01/2	E 601-49400-322	Water Utilities (GE	Postage	\$30.00	POSTAGE ALLOCATION
	05/01/2	E 100-43100-322	Street Maintenanc	Postage	\$30.00	POSTAGE ALLOCATION
QUADIENT - POSTAGE ALLOCATION					<u>\$300.00</u>	
QUILL.COM						
	320672	E 100-41500-210	City Clerk	Operating Supplies (GEN	\$134.33	312 - CLERK TONER
	320672	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$134.33	312 - AMB TONER
	320672	E 602-49450-210	Sewer (GENERAL)	Operating Supplies (GEN	\$134.33	312 - WWTP TONER
	320672	E 100-41500-210	City Clerk	Operating Supplies (GEN	\$78.99	COPIER PAPER HP 20 92 10R
	320672	E 100-41500-200	City Clerk	Office Supplies (GENERA	\$34.99	DOUBLE STUFF FILE FOLDS
	320672	E 220-42280-210	Fire Department *	Operating Supplies (GEN	\$34.99	SWFR SOLUTION
	320672	E 220-42280-210	Fire Department *	Operating Supplies (GEN	\$15.59	SWFR WET REFILL
QUILL.COM					<u>\$567.55</u>	
RUSKELL OUTDOOR SERVICES INC						
	17088	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$240.00	BLACK DIRT
RUSKELL OUTDOOR SERVICES INC					<u>\$240.00</u>	
SCHUMACHER ELEVATOR CO						
	905828	E 100-41940-403	Municipal Building	Prev. Maint. Agreements	\$200.24	MUNI ELEV MAINT
SCHUMACHER ELEVATOR CO					<u>\$200.24</u>	
WSE ENGINEERING SERVICES, LTD						
	804-23	E 100-42400-440	Building Inspectio	Building Inspections	\$574.11	INSPECTIONS
WSE ENGINEERING SERVICES, LTD					<u>\$574.11</u>	
2023 05FA02U					<u>\$21,679.68</u>	
					<u>\$105,151.36</u>	

((BatchID] in (18750,18751))



City of Chatfield
Batch Listing - Unposted Summary
 Current Period: May 2023
 2023 05FXWMHNSN

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
WM HANSON WASTE REMOVAL						
057978	34747	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$2,105.60	RESIDENTIAL OC ENV FEE
	34747	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$15,350.58	1,179 RESIDENTIAL PU @ 13.02
	34747	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal	\$1,611.24	RESIDENTIAL FUEL SURCHARGE
	34747	E 100-45200-384	Parks (GENERAL)	Refuse/Garbage Disposal	\$103.65	GARBAGE SERVICE - CITY MAINT BLD
	34747	E 602-49450-384	Sewer (GENERAL)	Refuse/Garbage Disposal	\$109.09	GARBAGE SERVICE - WWTP
	34747	E 100-45200-384	Parks (GENERAL)	Refuse/Garbage Disposal	\$100.91	GARBAGE SERVICE - PARKS (FIRE HAL
	34747	E 100-41940-384	Municipal Building	Refuse/Garbage Disposal	\$45.45	GARBAGE SERVICE - CITY HALL
					<u>\$19,426.52</u>	
2023 05FXWMHNSN					<u>\$19,426.52</u>	
					<u>\$19,426.52</u>	

((BatchID] in (18759))



City of Chatfield
Batch Listing - Unposted Summary
 Current Period: May 2023
 2023 0511VNDRPR

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
BLUE CROSS BLUE SHIELD						
112216	230501	G 910-21721			\$104.80	PR VNDR LBLTY - EE
BLUE CROSS BLUE SHIELD					\$104.80	
CHATFIELD PUBLIC LIBRARY						
112217	2023-1	G 910-21728			\$125.00	PR VNDR LBLTY - EE
	2023-1	R 211-45500-3620	Libraries (GENERA		-\$125.00	PR VNDR LBLTY - EE
CHATFIELD PUBLIC LIBRARY					\$0.00	
EFTPS						
112218	037243	G 910-21701			\$4,724.50	FDRL WH
	037243	G 910-21703			\$5,867.16	SS WH
	037243	G 910-21709			\$1,749.32	MDCR WH
EFTPS					\$12,340.98	
EMPOWER MNDCP						
112219	109113	G 910-21719			\$659.68	PR VNDR LBLTY - EE
EMPOWER MNDCP					\$659.68	
HEALTH EQUITY						
112220	2023-0	G 910-21726			\$2,516.67	PR VNDR LBLTY
HEALTH EQUITY					\$2,516.67	
LAW ENFORCEMENT LABOR SERVICES						
	MAY 20	G 910-21717			\$202.50	3 FT MMBRSH
LAW ENFORCEMENT LABOR SERVICES					\$202.50	
MN REVENUE						
112221	0-425-8	G 910-21702			\$2,138.52	PR VNDR LBLTY
MN REVENUE					\$2,138.52	
PERA						
112222	SOMPE	G 910-21704			\$5,091.95	COORDINATED
	SOMPE	G 910-21705			\$3,850.35	POLICE
	SOMPE	E 230-42270-121	Ambulance	PERA	\$425.00	CEMPTRIP APR-23
	SOMPE	G 910-21704			\$108.14	DCP ELECTED OFFICIAL
PERA					\$9,475.44	
TASC						
112223	05/11/2	G 910-21714			\$222.91	FSA
TASC					\$222.91	
2023 0511VNDRPR					\$27,661.50	
					\$27,661.50	

((BatchID] in (18781))

A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Chatfield is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Beverly Jorde</u>	<u>\$1500</u>
----------------------	---------------

WHEREAS, the terms or conditions of the donations, if any, are as follows:

<u>\$500</u>	to the Ambulance Department
<u>\$500</u>	to the Fire Department
<u>\$500</u>	to the Police Department

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Chatfield, Minnesota this 22nd day of May, 2023.

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: ST MARY CATHOLIC CHURCH Previous Gambling Permit Number: X-03333-22-043
Minnesota Tax ID Number, if any: 2031991 Federal Employer ID Number (FEIN), if any: 41-0693992
Mailing Address: 405 BENCH ST SW
City: CHATFIELD State: MN Zip: 55923 County: FILLMORE
Name of Chief Executive Officer (CEO): FR. EDWARD MCGRATH
CEO Daytime Phone: 507-867-3922 CEO Email: EPMCGRATH1954@GMAIL.COM
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): bookkeeper.hfc@gmail.com % Collette Koll

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): ST MARY CATHOLIC RECTORY
Physical Address (do not use P.O. box): 405 TWIFORD ST SW, CHATFIELD, MN 55923
Check one:
 City: CHATFIELD Zip: 55923 County: FILLMORE
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): 08/13/2023
Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

Checklist for Exempt Raffle

Organization Name: ST MARY CATHOLIC CHURCH	Previous Gambling Permit #: X- 03333-22-043	Date of Raffle Drawing: 08/13/2023
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INSTRUCTIONS:

- The purpose of this form is to help your organization conduct exempt raffles in compliance with the requirements listed below. Detailed information regarding each requirement is available by clicking on the following links [in blue italics]: 1) applicable statutes and rules; 2) the *Lawful Gambling Manual* chapter on raffles; 3) the online class, *“Conduct of Raffles”*; and 4) the *phone number and email address* of your county’s Compliance Specialist.
- After reading each checklist item, mark “Yes” to indicate that you understand the requirement and agree to comply. After answering “Yes” to each applicable item, your organization’s CEO must sign the acknowledgment below. Include the completed checklist as part of your application to conduct an exempt raffle.

		<ul style="list-style-type: none"> • If tickets will be sold prior to the event, mark “Yes” to item #1 and mark “N/A” to items #2 and #3. • If tickets are sold only at the event using theater tickets, mark “N/A” to item #1 and answer “Yes” to items #2 and #3. 	Yes	Conduct
<input checked="" type="checkbox"/>	<input type="checkbox"/>	1. Tickets are printed in accordance with MN Rule 7861.0310 .	<input checked="" type="checkbox"/>	9. Only cash, personal checks, cashier’s checks, money orders, travelers’ check, and debit cards may be accepted (NO CREDIT CARDS). (349.2127) (7861.0260)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	2. Tickets contain the sequential number of the raffle ticket. (349.173)	<input checked="" type="checkbox"/>	10. The method of selection cannot be manipulated or based on the outcome of an event not under the organization’s control. (349.173)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. (349.173)	<input checked="" type="checkbox"/>	11. Persons are not required to be present at a raffle drawing to be eligible to win. (349.173) (7861.0310)
Yes	Prizes		<input checked="" type="checkbox"/>	12. Raffle tickets are not sold to or won by persons under age 18. (349.181) (7861.0310)
<input checked="" type="checkbox"/>		4. The organization is the sole owner of all the real or personal property to be awarded. (7861.0260)	<input checked="" type="checkbox"/>	13. Purchasers are not required to buy anything other than the ticket. (349.173) (7861.0310)
<input checked="" type="checkbox"/>		5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. (7861.0260)	<input checked="" type="checkbox"/>	House Rules
<input checked="" type="checkbox"/>		6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. (7861.0260)	<input checked="" type="checkbox"/>	14. Clear and legible house rules in accordance with MN Rule 7861.0310 are prominently posted at the point of winner selection.
			Yes	Post Raffle Conduct
<input checked="" type="checkbox"/>		7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (349.166)	<input checked="" type="checkbox"/>	15. An exempt permit financial report (LG220A) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. (349.166)
<input checked="" type="checkbox"/>		8. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. (340A.707)	<input checked="" type="checkbox"/>	16. Gambling funds may only be spent for allowable expenses and lawful purposes. (349.12 3a & 25)
			<input checked="" type="checkbox"/>	17. Gambling records must be kept for 3½ years. (7861.0310)

CHIEF EXECUTIVE OFFICER’S SIGNATURE (required)

Noncompliant Activity: I acknowledge by signing below that my organization must follow all raffle rules and that any gambling activity conducted by the organization at the event that is not in compliance with Minnesota Statute and Rule may subject the organization to citation or the inability to receive future permits to conduct gambling. I understand that my permit will not be issued until this form has been completed and submitted to the Minnesota Gambling Control Board.

Signature: 	Date: 9 May 2023	Print Name: FR. EDWARD MCGRATH
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<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization’s qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization’s qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application.</p>	<p>Your organization’s name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization’s name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota’s Department of Public</p>	<p>Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e., large print, braille) upon request.

An equal opportunity employer

Checklist for Exempt Raffle

Organization Name: ST MARY CATHOLIC CHURCH	Previous Gambling Permit #: X- 03333-22-043	Date of Raffle Drawing: 08/13/2023
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INSTRUCTIONS:

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- After reading each checklist item, mark "Yes" to indicate that you understand the requirement and agree to comply. After answering "Yes" to each applicable item, your organization's CEO must sign the acknowledgment below. Include the completed checklist as part of your application to conduct an exempt raffle.

		<ul style="list-style-type: none"> • If tickets will be sold prior to the event, mark "Yes" to item #1 and mark "N/A" to items #2 and #3. • If tickets are sold only at the event using theater tickets, mark "N/A" to item #1 and answer "Yes" to items #2 and #3. 	Yes	Conduct
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<input checked="" type="checkbox"/>	<input type="checkbox"/>	7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (349.166)	<input checked="" type="checkbox"/>	Post Raffle Conduct
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

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Signature:	Date:	Print Name: FR. EDWARD MCGRATH
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This form will be made available in alternative format (i.e., large print, braille) upon request.

An equal opportunity employer

Joel Young

From: Beth Carlson
Sent: Wednesday, May 10, 2023 11:21 AM
To: Joel Young
Subject: FW: RESERVING GROEN PARK FOR TUOHY FURNITURE COMPANY PICNIC

Here is the request from Tuohy Furniture for the park.

Beth Carlson, MMC
City Clerk - City of Chatfield
Secretary - MCFOA
Treasurer - SEMLM
21 SE Second St
Chatfield, MN 55923
507-867-3810
<http://www.ci.chatfield.mn.us>

Help someone smile today

From: Sheri A. Ross <SARoss@tuohyfurniture.com>
Sent: Wednesday, May 10, 2023 11:08 AM
To: Beth Carlson <BCarlson@ci.chatfield.mn.us>
Subject: RESERVING GROEN PARK FOR TUOHY FURNITURE COMPANY PICNIC

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

We would like to reserve the park for Friday, July 14th for 3-7 for our Annual Tuohy Furniture Picnic. The only games we would have at the park will be bag beans and other yard games. If you could get back to me ASAP, that would be great.

Thanks,
Sheri

Sheri Ross
Human Resources/Receptionist
TUOHY FURNITURE CORPORATION
507-867-4280

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Sheri Ross
Human Resources/Receptionist
TUOHY FURNITURE CORPORATION
507-867-4280



City of Chatfield

Thurber Community Center • Chatfield Municipal Building
21 Second Street Southeast • Chatfield, Minnesota 55923 • 507-867-3810
www.ci.chatfield.mn.us

MEMORANDUM

TO: CITY COUNCIL
FROM: CRAIG BRITTON
SUBJECT: 2023 STREET IMPROVEMENT PROJECT
GRAND STREET SE, HAWLEY STREET SE AND PROSPECT STREET SE
DATE: MAY 17, 2023
CC: CITY ADMINISTRATOR, JOEL YOUNG PW COMMITTEE, PAUL NOVOTNY & MIKE URBAN
SUPERINTENDENT OF CITY SERVICES, BRIAN BURKHOLDER

Action Requested: Consider accepting the bid and entering into contract with Griffin Construction Co Inc in the amount of \$1,759,308.26 for the 2023 Street Improvement Project.

Background: Complete proposals were received by 4 contractors on the 2023 Street Improvement project. The proposals from the contractors were reviewed using the Best Value Procurement method of contractor selection where contractors were evaluated on price, experience and understanding of reconstruction projects. The evaluation committee consisted of Administrator Young, Superintendent Burkholder, Council Members Novotny & Urban and City Engineer Britton. Griffin Construction was the only contractor that participated in an interview.

The prices bid by each contractor along with their total awarded points following the BVC process are as follows;

1. Griffin Construction Co Inc.	\$1,759,308.26	488 Points
2. SL Contracting Inc.	\$2,175,978.05	221 Points
3. A-1 Excavating LLC	\$2,199,199.00	216 Points
4. Elcor Construction Inc.	\$2,226,196.00	208 Points

The evaluation committee is recommending the award of the contract be made to Griffin Construction Co, Inc in the amount of \$1,759,308.26.

If you have any questions prior to Monday's meeting please let me know.

Sincerely,

Craig Britton

2023 STREET IMPROVEMENT PROJECT

A RESOLUTION ACCEPTING BID

WHEREAS, pursuant to an advertisement for proposals for the 2023 Street Improvement Project, which includes the reconstruction of the following streets;

1. **GRAND STREET SE** from 7th Street SE to Prospect Street SE
2. **HAWLEY STREET SE** from Grand Street SE to the Cul-De-Sac
3. **PROSPECT STREET SE** from Winona Street SE to End of Street

and the rehabilitation of:

1. **GRAND STREET SE** from Prospect Street SE to Valley Street SE

proposals were received, opened, and reviewed according to law and the procedure established by the Chatfield City Council, and the following proposals were received complying with the advertisement; and

WHEREAS, pursuant to the procedures established by law and the City Council of the City of Chatfield, proposals were reviewed using the Best Value Procurement method of selecting a contractor; and

WHEREAS, a review committee was established by the City Council and consisted of City Staff and Consultant; and

WHEREAS, that committee reviewed all proposals according to the criteria set forth in the law, the policy established by the City Council and in the advertisement for proposals and has assigned the following points to each proposal:

Contractor #1	Griffin Construction Co, Inc.	488
Contractor #2	SL Contracting Inc	221
Contractor #3	A-1 Excavating LLC	216
Contractor #4	Elcor Construction Inc.	208

AND WHEREAS, it appears that **Griffin Construction Co, Inc.** offers the Best Value according to the law, the review of the City of Chatfield and the terms of the advertisement:

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CHATFIELD, MINNESOTA:

1. The Mayor and Administrator are hereby authorized and directed to enter into a contract with **Griffin Construction Co, Inc. of Chatfield, MN in the amount of \$1,759,308.26** in the name of the City of Chatfield for the 2023 Street Improvement Project according to the plans and specifications therefore approved by the City Council and on file in the office of the City Administrator.
2. The Administrator is hereby authorized and directed to return forthwith to all bidders the Cash Deposits, Certified Checks or Bidder's Bonds made with their proposals, except that the deposits of the successful contractor and the next high point total contractor shall be retained until a contract has been signed.

Adopted by the City Council this 22nd day of MAY, 2023

2023 Street Improvement Project (#8468675)

Owner: City of Chatfield

Solicitor: Widseth Smith Nolting

05/11/2023 10:00 AM CDT

Line	Code	Item Description	Unit	Quantity	Griffin Construction Co		SL Contracting Inc		A-1 Excavating LLC		Elcor Construction	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
						\$1,759,308.26		\$2,175,978.05		\$2,199,199.00		\$2,226,196.00
1	2016.601	CONTRACTOR TESTING - DENSITY	L.S.	1	\$4,550.00	\$4,550.00	\$8,200.00	\$8,200.00	\$2,500.00	\$2,500.00	\$4,500.00	\$4,500.00
2	2021.501	MOBILIZATION	L.S.	1	\$68,520.00	\$68,520.00	\$94,000.00	\$94,000.00	\$137,813.00	\$137,813.00	\$170,000.00	\$170,000.00
3	2101.502	CLEARING	EACH	25	\$335.00	\$8,375.00	\$1,000.00	\$25,000.00	\$400.00	\$10,000.00	\$570.00	\$14,250.00
4	2101.502	GRUBBING	EACH	25	\$335.00	\$8,375.00	\$1,000.00	\$25,000.00	\$800.00	\$20,000.00	\$150.00	\$3,750.00
5	2104.502	SALVAGE SIGN	EACH	1	\$50.00	\$50.00	\$250.00	\$250.00	\$100.00	\$100.00	\$50.00	\$50.00
6	2104.502	REMOVE SIGN	EACH	11	\$50.00	\$550.00	\$200.00	\$2,200.00	\$100.00	\$1,100.00	\$50.00	\$550.00
7	2104.502	REMOVE MANHOLE (SANITARY)	EACH	11	\$600.00	\$6,600.00	\$1,200.00	\$13,200.00	\$900.00	\$9,900.00	\$650.00	\$7,150.00
8	2104.502	REMOVE MANHOLE (STORM)	EACH	2	\$600.00	\$1,200.00	\$1,000.00	\$2,000.00	\$700.00	\$1,400.00	\$600.00	\$1,200.00
9	2104.502	REMOVE CATCH BASIN	EACH	8	\$500.00	\$4,000.00	\$900.00	\$7,200.00	\$700.00	\$5,600.00	\$600.00	\$4,800.00
10	2104.502	REMOVE GATE VALVE & BOX	EACH	7	\$300.00	\$2,100.00	\$700.00	\$4,900.00	\$200.00	\$1,400.00	\$200.00	\$1,400.00
11	2104.502	REMOVE HYDRANT	EACH	4	\$500.00	\$2,000.00	\$700.00	\$2,800.00	\$400.00	\$1,600.00	\$800.00	\$3,200.00
12	2104.503	REMOVE CURB & GUTTER	LIN FT	3665	\$3.00	\$10,995.00	\$7.00	\$25,655.00	\$4.00	\$14,660.00	\$7.00	\$25,655.00
13	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	626	\$15.00	\$9,390.00	\$10.00	\$6,260.00	\$18.00	\$11,268.00	\$10.00	\$6,260.00
14	2104.503	REMOVE SEWER PIPE (SANITARY)	LIN FT	1976	\$6.00	\$11,856.00	\$12.00	\$23,712.00	\$8.00	\$15,808.00	\$2.00	\$3,952.00
15	2104.503	REMOVE PIPE CULVERT	LIN FT	32	\$15.00	\$480.00	\$10.00	\$320.00	\$15.00	\$480.00	\$10.00	\$320.00
16	2104.503	SALVAGE RETAINING WALL	LIN FT	39	\$25.00	\$975.00	\$100.00	\$3,900.00	\$50.00	\$1,950.00	\$22.00	\$858.00
17	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	434	\$4.65	\$2,018.10	\$5.00	\$2,170.00	\$6.00	\$2,604.00	\$4.00	\$1,736.00
18	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	LIN FT	363	\$3.60	\$1,306.80	\$2.00	\$726.00	\$3.00	\$1,089.00	\$4.00	\$1,452.00
19	2104.503	REMOVE CONCRETE FLUME	SQ YD	21	\$12.50	\$262.50	\$150.00	\$3,150.00	\$20.00	\$420.00	\$18.00	\$378.00
20	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	747	\$8.00	\$5,976.00	\$17.00	\$12,699.00	\$8.00	\$5,976.00	\$10.00	\$7,470.00
21	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	7353	\$2.75	\$20,220.75	\$4.00	\$29,412.00	\$3.00	\$22,059.00	\$4.50	\$33,088.50
22	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	SQ YD	657	\$8.00	\$5,256.00	\$5.00	\$3,285.00	\$5.00	\$3,285.00	\$8.00	\$5,256.00
23	2104.518	REMOVE CONCRETE SIDEWALK	SQ FT	281	\$2.00	\$562.00	\$15.00	\$4,215.00	\$2.00	\$562.00	\$2.00	\$562.00
24	2105.607	COMMON EXCAVATION (EV) (P)	CU YD	3324	\$15.40	\$51,189.60	\$19.00	\$63,156.00	\$20.00	\$66,480.00	\$19.00	\$63,156.00
25	2105.607	COMMON EXCAVATION (SUBGRADE) (EV)	CU YD	474	\$15.40	\$7,299.60	\$19.00	\$9,006.00	\$20.00	\$9,480.00	\$19.00	\$9,006.00
26	2106.607	EXCAVATION SPECIAL (EXPLORATORY)	HOUR	24	\$125.00	\$3,000.00	\$400.00	\$9,600.00	\$200.00	\$4,800.00	\$375.00	\$9,000.00
27	2108.504	GEOTEXTILE FABRIC TYPE V	SQ YD	10763	\$1.70	\$18,297.10	\$2.25	\$24,216.75	\$2.00	\$21,526.00	\$2.00	\$21,526.00
28	2211.507	AGGREGATE BASE CLASS 5 MODIFIED	TON	7943	\$18.15	\$144,165.45	\$22.00	\$174,746.00	\$22.00	\$174,746.00	\$21.00	\$166,803.00
29	2215.504	FULL DEPTH RECLAMATION	SQ YD	1671	\$3.64	\$6,082.44	\$2.95	\$4,929.45	\$3.00	\$5,013.00	\$8.00	\$13,368.00
30	2360.504	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	833	\$102.69	\$85,540.77	\$130.00	\$108,290.00	\$115.00	\$95,795.00	\$110.00	\$91,630.00
31	2360.504	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	1386	\$99.42	\$137,796.12	\$120.00	\$166,320.00	\$111.00	\$153,846.00	\$106.00	\$146,916.00
32	2451.609	GRANULAR FOUNDATION AND/OR BEDDING	TON	380	\$21.50	\$8,170.00	\$30.00	\$11,400.00	\$34.00	\$12,920.00	\$19.00	\$7,220.00
33	2502.503	6" PERF PVC PIPE DRAIN	LIN FT	3121	\$20.33	\$63,449.93	\$29.00	\$90,509.00	\$20.00	\$62,420.00	\$29.00	\$90,509.00
34	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	210	\$66.40	\$13,944.00	\$57.00	\$11,970.00	\$84.00	\$17,640.00	\$94.00	\$19,740.00
35	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	LIN FT	258	\$73.35	\$18,924.30	\$67.00	\$17,286.00	\$89.00	\$22,962.00	\$101.00	\$26,058.00
36	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	35	\$78.55	\$2,749.25	\$70.00	\$2,450.00	\$96.00	\$3,360.00	\$106.00	\$3,710.00
37	2503.503	21" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	27	\$87.79	\$2,370.33	\$80.00	\$2,160.00	\$103.00	\$2,781.00	\$115.00	\$3,105.00
38	2503.503	24" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	958	\$101.82	\$97,543.56	\$94.00	\$90,052.00	\$115.00	\$110,170.00	\$124.00	\$118,792.00
39	2503.503	27" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	315	\$127.75	\$40,241.25	\$124.00	\$39,060.00	\$141.00	\$44,415.00	\$150.00	\$47,250.00
40	2503.503	30" RC PIPE SEWER DESIGN 3006 CLASS III	LIN FT	72	\$149.85	\$10,789.20	\$150.00	\$10,800.00	\$163.00	\$11,736.00	\$180.00	\$12,960.00
41	2503.601	MAINTENANCE OF SANITARY SEWER SERVICE	L.S.	1	\$19,750.00	\$19,750.00	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00
42	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	3	\$500.00	\$1,500.00	\$1,900.00	\$5,700.00	\$1,600.00	\$4,800.00	\$1,000.00	\$3,000.00
43	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	\$750.00	\$750.00	\$1,000.00	\$1,000.00	\$1,800.00	\$1,800.00	\$650.00	\$650.00

Line	Code	Item Description	Unit	Quantity	Griffin Construction Co		SL Contracting Inc		A-1 Excavating LLC		Elcor Construction	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
						\$1,759,308.26		\$2,175,978.05		\$2,199,199.00		\$2,226,196.00
44	2503.602	CONNECT TO EXISTING MANHOLES	EACH	4	\$1,000.00	\$4,000.00	\$1,500.00	\$6,000.00	\$2,400.00	\$9,600.00	\$1,200.00	\$4,800.00
45	2503.602	SANITARY SEWER SERVICE (4" PVC)	EACH	27	\$1,690.00	\$45,630.00	\$2,250.00	\$60,750.00	\$1,940.00	\$52,380.00	\$1,805.00	\$48,735.00
46	2503.602	SANITARY SEWER SERVICE (6" PVC)	EACH	1	\$1,860.00	\$1,860.00	\$2,500.00	\$2,500.00	\$1,980.00	\$1,980.00	\$2,000.00	\$2,000.00
47	2503.602	8" X 4" PVC WYE	EACH	27	\$402.00	\$10,854.00	\$425.00	\$11,475.00	\$385.00	\$10,395.00	\$320.00	\$8,640.00
48	2503.602	8" X 6" PVC WYE	EACH	1	\$472.00	\$472.00	\$525.00	\$525.00	\$470.00	\$470.00	\$390.00	\$390.00
49	2503.603	SANITARY SEWER INSPECTION	LIN FT	1975	\$3.00	\$5,925.00	\$10.00	\$19,750.00	\$3.00	\$5,925.00	\$4.00	\$7,900.00
50	2503.603	8" PVC PIPE SEWER	LIN FT	1975	\$57.14	\$112,851.50	\$52.95	\$104,576.25	\$69.00	\$136,275.00	\$72.00	\$142,200.00
51	2504.602	INSTALL WATER SERVICE SYSTEM (1")	EACH	27	\$2,345.00	\$63,315.00	\$1,957.00	\$52,839.00	\$2,700.00	\$72,900.00	\$2,372.00	\$64,044.00
52	2504.602	INSTALL WATER SERVICE SYSTEM (2")	EACH	1	\$4,930.00	\$4,930.00	\$4,900.00	\$4,900.00	\$3,700.00	\$3,700.00	\$5,885.00	\$5,885.00
53	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	4	\$1,500.00	\$6,000.00	\$1,500.00	\$6,000.00	\$2,300.00	\$9,200.00	\$1,200.00	\$4,800.00
54	2504.602	HYDRANT	EACH	4	\$7,097.00	\$28,388.00	\$7,240.00	\$28,960.00	\$7,530.00	\$30,120.00	\$7,900.00	\$31,600.00
55	2504.602	ADJUST VALVE BOX	EACH	11	\$275.00	\$3,025.00	\$290.00	\$3,190.00	\$300.00	\$3,300.00	\$460.00	\$5,060.00
56	2504.602	6" GATE VALVE & BOX	EACH	5	\$2,935.00	\$14,675.00	\$2,790.00	\$13,950.00	\$2,350.00	\$11,750.00	\$2,628.00	\$13,140.00
57	2504.602	8" GATE VALVE & BOX	EACH	11	\$3,735.00	\$41,085.00	\$3,790.00	\$41,690.00	\$3,350.00	\$36,850.00	\$3,500.00	\$38,500.00
58	2504.603	6" PVC WATER MAIN	LIN FT	98	\$49.75	\$4,875.50	\$49.00	\$4,802.00	\$86.00	\$8,428.00	\$125.00	\$12,250.00
59	2504.603	8" PVC WATER MAIN	LIN FT	2288	\$56.50	\$129,272.00	\$54.95	\$125,725.60	\$88.00	\$201,344.00	\$75.00	\$171,600.00
60	2504.608	DUCTILE IRON FITTINGS	POUND	1213	\$16.50	\$20,014.50	\$17.00	\$20,621.00	\$13.00	\$15,769.00	\$16.00	\$19,408.00
61	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	12	\$2,900.00	\$34,800.00	\$3,370.00	\$40,440.00	\$4,000.00	\$48,000.00	\$4,500.00	\$54,000.00
62	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	EACH	11	\$3,515.00	\$38,665.00	\$3,995.00	\$43,945.00	\$4,600.00	\$50,600.00	\$5,500.00	\$60,500.00
63	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	EACH	4	\$5,068.00	\$20,272.00	\$7,320.00	\$29,280.00	\$7,300.00	\$29,200.00	\$8,000.00	\$32,000.00
64	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN 72-4020	EACH	3	\$5,795.00	\$17,385.00	\$8,900.00	\$26,700.00	\$10,000.00	\$30,000.00	\$11,000.00	\$33,000.00
65	2506.502	ADJUST FRAME AND RING CASTING	EACH	21	\$575.00	\$12,075.00	\$1,295.00	\$27,195.00	\$700.00	\$14,700.00	\$550.00	\$11,550.00
66	2506.602	CONSTRUCT SANITARY MANHOLE	EACH	9	\$3,547.00	\$31,923.00	\$5,900.00	\$53,100.00	\$6,400.00	\$57,600.00	\$8,200.00	\$73,800.00
67	2506.602	CONSTRUCT SANITARY MANHOLE	LIN FT	32.86	\$300.00	\$9,858.00	\$595.00	\$19,551.70	\$400.00	\$13,144.00	\$520.00	\$17,087.20
68	2521.518	4" CONCRETE WALK	SQ FT	214	\$12.50	\$2,675.00	\$14.00	\$2,996.00	\$15.00	\$3,210.00	\$12.55	\$2,685.70
69	2531.503	CURB AND GUTTER DESIGN B624	LIN FT	3839	\$22.40	\$85,993.60	\$28.50	\$109,411.50	\$25.00	\$95,975.00	\$22.40	\$85,993.60
70	2531.503	CURB AND GUTTER DESIGN B624 (MOD.)	LIN FT	5	\$50.00	\$250.00	\$100.00	\$500.00	\$60.00	\$300.00	\$50.00	\$250.00
71	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	894	\$72.00	\$64,368.00	\$97.00	\$86,718.00	\$69.00	\$61,686.00	\$73.50	\$65,709.00
72	2531.618	TRUNCATED DOMES	SQ FT	10	\$57.00	\$570.00	\$70.00	\$700.00	\$60.00	\$600.00	\$57.00	\$570.00
73	2563.601	TRAFFIC CONTROL	L.S.	1	\$4,950.00	\$4,950.00	\$12,000.00	\$12,000.00	\$37,000.00	\$37,000.00	\$10,000.00	\$10,000.00
74	2564.502	INSTALL SIGN TYPE C (INCLUDE SIGN POST)	EACH	3	\$375.00	\$1,125.00	\$395.00	\$1,185.00	\$350.00	\$1,050.00	\$375.00	\$1,125.00
75	2564.602	FURNISH TYPE C SIGN	EACH	3	\$150.00	\$450.00	\$225.00	\$675.00	\$250.00	\$750.00	\$150.00	\$450.00
76	2564.618	FURNISH TYPE D SIGN (STREET NAME SIGNS)	EACH	16	\$115.00	\$1,840.00	\$165.00	\$2,640.00	\$250.00	\$4,000.00	\$115.00	\$1,840.00
77	2564.618	INSTALL SALVAGED SIGN	EACH	1	\$250.00	\$250.00	\$150.00	\$150.00	\$100.00	\$100.00	\$250.00	\$250.00
78	2573.501	EROSION CONTROL SUPERVISOR	L.S.	1	\$500.00	\$500.00	\$7,000.00	\$7,000.00	\$500.00	\$500.00	\$1,000.00	\$1,000.00
79	2573.502	STORM DRAIN INLET PROTECTION	EACH	21	\$250.00	\$5,250.00	\$200.00	\$4,200.00	\$200.00	\$4,200.00	\$300.00	\$6,300.00
80	2573.503	SILT FENCE, TYPE MS	LIN FT	871	\$2.10	\$1,829.10	\$3.00	\$2,613.00	\$2.00	\$1,742.00	\$3.00	\$2,613.00
81	2574.507	COMMON TOPSOIL BORROW (LV)	CU YD	598	\$25.00	\$14,950.00	\$20.00	\$11,960.00	\$30.00	\$17,940.00	\$40.00	\$23,920.00
82	2575.501	STABILIZED CONSTRUCTION EXIT	L.S.	1	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$500.00	\$500.00	\$1.00	\$1.00
83	2575.505	SEEDING	ACRE	1.14	\$1,003.52	\$1,144.01	\$17,000.00	\$19,380.00	\$5,000.00	\$5,700.00	\$2,500.00	\$2,850.00
84	2575.508	FERTILIZER TYPE 3	POUND	342	\$1.00	\$342.00	\$1.40	\$478.80	\$6.00	\$2,052.00	\$1.50	\$513.00
	Total					\$1,759,308.26		\$2,175,978.05		\$2,199,199.00		\$2,226,196.00

**EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF CHATFIELD, MINNESOTA**

HELD: May 22, 2023

Pursuant to due call and notice thereof, a regular meeting of the City Council of Chatfield, Minnesota was duly held at City Hall on the 22nd day of May 2023 at 7:00 o'clock p.m. for the purpose, in part, of calling for a public hearing on the approval of a property tax abatement.

The following Council Members were present:

and the following were absent:

Council Member _____ introduced the following resolution and moved its adoption:

**RESOLUTION CALLING A PUBLIC HEARING
ON THE APPROVAL OF TAX ABATEMENT
FOR THE PURPOSE OF FINANCING PUBLIC INFRASTRUCTURE**

WHEREAS:

1. The City of Chatfield has determined it necessary and feasible to construct public improvements on certain roadways within its corporate limits; and
2. The City Council intends to abate its share of property taxes on parcels benefiting from the project to finance the costs constructing said improvements, under the authority of Minnesota Statutes 469.1812 to 469.1815 (the "Abatement Law"); and
3. Prior to approving an abatement resolution and the use of tax abatement the City must hold a public hearing.

BE IT RESOLVED by the City Council as follows:

1. Public Hearing. The City Council shall hold a public hearing on the use of tax abatement and the issuance of general obligation tax abatement bonds to finance the costs of constructing improvements on certain roadways at 7:00 P.M. on Monday, June 26th, 2023 at the Chatfield City Hall. Staff is directed to publish notice of this hearing as required by Abatement Law.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and upon vote being taken thereon, the following voted in favor:

and the following voted against the same.

Whereupon said resolution was declared duly passed and adopted.

APPENDIX A

**CITY OF CHATFIELD
COUNTY OF FILLMORE
STATE OF MINNESOTA**

**NOTICE OF PUBLIC HEARING
on
APPROVAL OF PROPERTY TAX ABATEMENT**

NOTICE IS HEREBY GIVEN that the City Council of the City of Chatfield, Minnesota, will hold a public hearing on Monday, June 26th, 2023 at or after 7:00 p.m., at the Chatfield City Hall in the City of Chatfield, Minnesota, relating to the use of property tax abatement to finance up to \$\$1,020,000 in costs associated with constructing public improvements on certain roadways, pursuant to Minnesota Statutes, Section 469.1812 to 469.1815, inclusive, as amended. The City intends to issue \$2,300,000 in General Obligation Bonds, Series 2023A to finance said improvements. Of that amount, the total amount of tax abatements will not exceed \$1,020,000 collected over a period of twelve (12) years, commencing with taxes payable 2024. The following tax parcels are proposed to be included in the proposed tax abatement:

260001000	260385000	260410010
260023010	260385010	260411000
260023030	260386000	260411010
260027020	260387000	260411020
260367000	260392000	260412000
260367020	260393000	260412010
260369000	260394000	260413010
260369010	260395000	260417000
260371000	260395010	260417010
260374010	260397000	260418000
260376000	260397010	260418010
260376010	260398000	260529000
260376020	260400000	260530000
260376030	260406000	260531000
260376040	260406010	260532000
260378000	260409000	260533000
260384000	260410000	

Copies of the Abatement Resolution as proposed to be adopted will be on file and available for public inspection at the office of the City Administrator at City Hall.

All interested persons may appear at the hearings and present their view orally or in writing.

BY ORDER OF THE CITY COUNCIL
/s/ Joel Young
City Administrator

STATE OF MINNESOTA)
CITY OF CHATFIELD)
COUNTIES OF OLMSTED & FILLMORE) SS.

I, the undersigned, being the duly qualified and acting Administrator of the City of Chatfield, Minnesota, DO HEREBY CERTIFY that the attached resolution is a true and correct copy of an extract of minutes of a meeting of the City Council duly called and held, as such minutes relate to calling for a public hearing on the use of property tax abatement.

Dated May 22, 2023

Joel Young, City Administrator

EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE
CITY OF CHATFIELD, MINNESOTA

HELD: May 22, 2023

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Chatfield, Fillmore and Olmsted Counties, Minnesota, was duly held at the City Hall in said City on the 22nd day of May, 2023, beginning at 7:00 o'clock P.M. for the purpose, in part, of authorizing the competitive negotiated sale of the \$2,300,000 General Obligation Bonds, Series 2023A, of said City.

The following Council members were present:

and the following were absent:

Councilor _____ introduced the following resolution and moved its adoption:

RESOLUTION PROVIDING FOR
THE COMPETITIVE NEGOTIATED SALE OF
\$2,300,000 GENERAL OBLIGATION BONDS, SERIES 2023A

A. WHEREAS, the City Council of the City of Chatfield, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue the City's \$2,300,000 General Obligation Bonds, Series 2023A (the "Bonds"), to finance the 2023 Street Improvement Project; and

B. WHEREAS, the City has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("David Drown"), as its independent financial advisor for the Bonds and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9):

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chatfield, Minnesota, as follows:

1. Authorization. The Council hereby authorizes David Drown to solicit bids for the competitive negotiated sale of the Bonds.
2. Meeting; Bid Opening. The Council shall meet at the time and place specified in the Terms of Offering attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds. The City Administrator, or designee, shall open bids at the time and place specified in such Terms of Offering.
3. Terms of Offering. The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Offering" attached hereto as Exhibit A and hereby approved and made a part hereof.
4. Official Statement. In connection with said competitive negotiated sale, the officers or employees of the City are hereby authorized to cooperate with David Drown and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Councilor _____ and, after full discussion thereof and upon a vote being taken thereon, the following Councilors voted in favor thereof:

and the following voted against the same:

absent:

Whereupon said resolution was declared duly passed and adopted.

Approved this 22nd day of May, 2023.

STATE OF MINNESOTA
COUNTIES OF FILLMORE AND OLMSTED
CITY OF CHATFIELD

I, the undersigned, being the duly qualified and acting Administrator of the City of Chatfield, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes with the original thereof on file in my office, and that the same is a full, true and complete transcript of the minutes of a meeting of the City Council of said City, duly called and held on the date therein indicated, insofar as such minutes relate to the City's \$2,300,000 General Obligation Bonds, Series 2023A.

WITNESS my hand as such Administrator of the City this 22nd day of May, 2023.

Joel Young
City Administrator

EXHIBIT A

TERMS OF OFFERING

City of Chatfield, Minnesota

\$ 2,300,000

General Obligation Bonds, Series 2023A

(BOOK ENTRY ONLY)

TERMS OF PROPOSAL

Proposals for the Bonds will be received on Monday, June 26, 2023 at 11:30 A.M. Central Time, at the offices of David Drown Associates, Inc., 5029 Upton Avenue South, Minneapolis, Minnesota, after which time they will be opened and tabulated. Consideration for award of the Bonds will be by the City Council at 7:00 P.M., Central Time, on that same date.

SUBMISSION OF PROPOSALS

Proposals may be submitted in a sealed envelope or by fax (612) 605-2375 to David Drown Associates, Inc. Signed Proposals, without final price or coupons, may be submitted to David Drown Associates, Inc. prior to the time of sale. The bidder shall be responsible for submitting to David Drown Associates, Inc. the final Proposal price and coupons, by telephone (612) 920-3320 or fax (612) 605-2375 for inclusion in the submitted Proposal. David Drown Associates, Inc. will assume no liability for the inability of the bidder to reach David Drown Associates, Inc. prior to the time of sale specified above.

Notice is hereby given that electronic proposals will be received via PARITY®, in the manner described below, until 11:30 A.M., CST, on 26 June, 2023. Bids may be submitted electronically via PARITY® pursuant to this Notice until 11:30 A.M., CST, but no bid will be received after the time for receiving bids specified above. To the extent any instructions or directions set forth in PARITY® conflict with this Notice, the terms of this Notice shall control. For further information about PARITY®, potential bidders may contact David Drown Associates, Inc. or PARITY® at (212) 806-8304.

Neither the City of Chatfield nor David Drown Associates, Inc. assumes any liability if there is a malfunction of PARITY. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner of the Proposal submitted.

DETAILS OF THE BONDS

The Bonds will be dated July 12, 2023, as the date of original issue, and will bear interest payable on February 1 and August 1 of each year, commencing February 1, 2024. Interest will be computed on the basis of a 360-day year of twelve 30-day months. The Bonds will mature February 1 in the years and amounts as follows:

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2024	\$ 15,000	2031	\$ 195,000
2025	160,000	2032	200,000
2026	165,000	2033	205,000
2027	170,000	2034	210,000
2028	175,000	2035	215,000
2029	180,000	2036	225,000
2030	185,000		

TERM BOND OPTION

Bids for the bonds may contain a maturity schedule providing for a combination of serial bonds and term bonds. All term bonds shall be subject to mandatory sinking fund redemption and must conform to the maturity schedule set forth above at a price of par plus accrued interest to the date of redemption. In order to designate term bonds, the bid must specify as provided on the Proposal Form.

BOOK ENTRY SYSTEM

The Bonds will be issued by means of a book entry system with no physical distribution of Bonds made to the public. The Bonds will be issued in fully registered form and one Bond, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the registrar to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The purchaser, as a condition of delivery of the Bonds, will be required to deposit the Bonds with DTC.

REGISTRAR

The City will name Northland Trust Services, Inc., Minneapolis,, MN, as registrar for the Bonds. Northland Trust shall be subject to applicable SEC regulations. The City will pay for the services of the registrar.

OPTIONAL REDEMPTION

The City may elect on February 1, 2031 and on any day thereafter, to prepay Bonds due on or after February 1, 2032. Redemption may be in whole or in part and if in part at the option of the City and in such manner as the City shall determine. If less than all Bonds of a maturity are called for redemption, the City will notify DTC of the particular amount of such maturity to be prepaid. DTC will determine by lot the amount of each participant's interest in such maturity to be redeemed and each participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

SECURITY AND PURPOSE

The Bonds will be general obligations of the City for which the City will pledge its full faith and credit and power to levy direct general ad valorem taxes. In addition, the City pledges water revenues from the City water utility and tax abatements from benefitted properties.

TYPE OF PROPOSALS

Proposals shall be for not less than \$2,277,000 (99.0%) and accrued interest on the total principal amount of the Bonds. Proposals shall be accompanied by a Good Faith Deposit ("Deposit") in the form of a certified or cashier's check or a Financial Surety Bond in the amount of \$46,000 payable to the order of the City. If the good faith wire transfer is not in process prior to the award, the City shall retain the right to reject the bid. In the event the purchaser fails to comply with the accepted proposal, said amount will be retained by the City. No proposal can be withdrawn or amended after the time set for receiving proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made. Rates shall be in integral multiples of 5/100 or 1/8 of 1%. Rates must be in ascending order. Bonds of the same maturity shall bear a single rate from the date of the Bonds to the date of maturity. No conditional proposals will be accepted.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a net interest cost (NIC) basis. The City's computation of the interest rate of each proposal, in accordance with customary practice, will be controlling. The City will reserve the right to waive non-substantive informalities of any proposal or of matters relating to the receipt of proposals and award of the Bonds, reject all proposals without cause, and reject any proposal, which the City determines to have failed to comply with the terms herein.

ISSUE PRICE DETERMINATION

In order to provide the City with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the Purchaser will be required to assist the City in establishing the issue price of the Bonds and shall complete, execute, and deliver to the City prior to the closing date, a written certification in a form acceptable to the Purchaser, the City, and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity): (i) the interest rate; (ii) the reasonably expected initial offering price to the "public" (as said term is defined in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (iii) pricing wires or equivalent communications supporting such offering or sale price. However, such Issue Price Certificate may indicate that the Purchaser has purchased the Bonds for its own account in a capacity other than as an underwriter or wholesaler, and currently has no intent to reoffer the Bonds for sale to the public. Any action to be taken or documentation to be received by the City pursuant hereto may be taken or received on behalf of the City by David Drown Associates, Inc.

The City intends that the sale of the Bonds pursuant to this Terms of Offering shall constitute a "competitive sale" as defined in the Regulation based on the following:

- i. the City shall cause this Terms of Offering to be disseminated to potential bidders in a manner that is reasonably designed to reach potential bidders;
- ii. all bidders shall have an equal opportunity to submit a bid;
- iii. the City reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Bonds; and
- iv. the City anticipates awarding the sale of the Bonds to the bidder who provides a proposal with the lowest net interest cost, as set forth in this Terms of Offering (See "AWARD" herein).

Any bid submitted pursuant to this Terms of Offering shall be considered a firm offer for the purchase of the Bonds, as specified in the proposal. The Purchaser shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its proposal, the Purchaser confirms that it shall require any agreement among underwriters, a selling group agreement, or other agreement to which it is a party relating to the initial sale of the Bonds, to include provisions requiring compliance with the provisions of the Code and the Regulation regarding the initial sale of the Bonds.

If all requirements of a "competitive sale" are not satisfied, the City shall advise the Purchaser of such fact prior to the time of award of the sale of the Bonds to the Purchaser. **In such event, any proposal submitted will not be subject to cancellation or withdrawal.** Within twenty-four (24) hours of the notice of award of the sale of the Bonds, the Purchaser shall advise the City and David Drown Associates, Inc. if a "substantial amount" (as defined in the Regulation) of any maturity of the Bonds (and, if different interest rates apply within a maturity, to each separate CUSIP number within that maturity) has been sold to the public and the price at which such substantial amount was sold. The City will treat such sale price as the "issue price" for such maturity, applied on a maturity-by-maturity basis. The City will not require the Purchaser to comply with that portion of the Regulation commonly described as the "hold-the-offering-price" requirement for the remaining maturities, but the Purchaser may elect such option. If the Purchaser exercises such option, the City will apply the initial offering price to the public provided in the proposal as the issue price for such maturities. If the Purchaser does not exercise that option, it shall thereafter promptly

provide the City and David Drown Associates, Inc. the prices at which a substantial amount of such maturities are sold to the public; provided such determination shall be made and the City and David Drown Associates, Inc. notified of such prices not later than three (3) business days prior to the closing date.

BOND INSURANCE AT PURCHASER'S OPTION

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the underwriter, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the purchaser of the Bonds. Any increased costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the purchaser, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the purchaser. Failure of the municipal bond insurer to issue the policy after Bonds have been awarded to the purchaser shall not constitute cause for failure or refusal by the purchaser to accept delivery on the Bonds.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto will constitute cause for failure or refusal by the purchaser to accept delivery of the Bonds. The purchaser shall pay the CUSIP Service Bureau charge for the assignment of CUSIP identification numbers.

SETTLEMENT

Within 40 days following the date of their award, the Bonds will be delivered without cost to the purchaser at a place mutually satisfactory to the City and the purchaser. Delivery will be subject to receipt by the purchaser of an approving legal opinion of bond counsel, and of customary closing papers, including a no-litigation certificate. On the date of settlement payment for the Bonds shall be made in federal, or equivalent, funds which shall be received at the offices of the City or its designee not later than 12:00 Noon, Central Time. Except as compliance with the terms of payment for the Bonds shall have been made impossible by action of the City, or its agents, the purchaser shall be liable to the City for any loss suffered by the City by reason of the purchaser's non-compliance with said terms for payment.

FULL CONTINUING DISCLOSURE

On the date of the actual issuance and delivery of the Bonds, the City will execute and deliver a Continuing Disclosure Undertaking where under the City will covenant to provide, or cause to be provided, annual financial information, including audited financial statements of the City, and notices of certain material events, as specified in and required by SEC Rule 15c2-12(b)(5).

OFFICIAL STATEMENT

The City has authorized the preparation of an Official Statement containing pertinent information relative to the Bonds, and said Official Statement will serve as a nearly final Official Statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission. For copies of the Official Statement or for any additional information prior to sale, any prospective purchaser is referred to the Financial Advisor to the City, David Drown Associates, Inc., 5029 Upton Avenue South, Minneapolis, Minnesota 55410, and telephone (612) 920-3320.

The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts and interest rates of the Bonds, together with any other information required by law, shall constitute a "Final Official Statement" of the City with respect to the Bonds, as that term is defined in Rule 15c2-12. By awarding the Bonds to any underwriter or underwriting syndicate submitting a proposal therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded 5 copies of the Official Statement and the addendum or addenda described above. The City designates

the senior managing underwriter of the syndicate to which the Bonds are awarded as its agent for purposes of distributing copies of the Final Official Statement to each Participating Underwriter. Any underwriter delivering a proposal with respect to the Bonds agrees thereby that if its proposal is accepted by the City (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

Dated: May 22, 2023

BY ORDER OF THE CITY COUNCIL

/s/ Joel Young
City Administrator

City of Chatfield, Minnesota

Proposed for Competitive Sale

\$2,300,000
General Obligation Bonds, Series 2023A

Master Cash Flow ~ Prelim

Uses of Funds

Tax Abatement Portion		972,142.76
Disposal System Portion		886,679.77
Water Portion		341,416.26
Total Project Costs		2,200,238.80
Underwriter's Discount Allowance	1.00%	23,000.00
Unused Discount to D/S Fund		-
Fiscal Fee		19,000.00
Bond Counsel		13,000.00
Pay Agent		750.00
Printing & Misc		1,650.00
Rating		14,000.00
Bond Premium		-
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		34,883.04
		<u>2,306,521.84</u>

Sources of Funds

Bond Issue		2,300,000.00
Bond Premium		-
Construction Fund Earnings		6,521.84
City Cash		-
		<u>2,306,521.84</u>

Bond Details

Set Sale Date		5/22/2023
Bid Date		6/26/2023
Sale Date		6/26/2023
Dated Date		7/12/2023
Closing Date		7/12/2023
1st Interest Payment		2/1/2024
Proceeds spent by:		12/31/2024
Purchase Price		2,277,000.00
Net Interest Cost		577,269.04
Net Effective Rate		3.404434%
Average Coupon		3.268792%
Call Option	@ par	2/1/2031
Weighted Avg. Maturity		7.372
Average Life		7.372
Bond Yield		3.26480340%
Purchaser	Proposed for Competitive Sale	
Bond Counsel	Taft Law	
Rating Agency	Standard and Poors	
Pay Agent	Northland Trust Services	
Tax Status	Tax Exempt	
Continuing Disclosure	Full	
Rebate	Small Issuer	
Statutory Authority	MS, Chapters 115,444, 469, & 475	

Payment Schedule & Cashflow

<i>Payment Schedule</i>					
12-Month				Payment	PLUS
Period ending*	Principal	Coupon	Interest	Total	5%
7/12/2023	<i>Dated Date</i>				
2/1/2024	15,000	3.30%	41,152	56,152	57,215
2/1/2025	160,000	3.25%	73,950	233,950	245,648
2/1/2026	165,000	3.15%	68,750	233,750	245,438
2/1/2027	170,000	3.15%	63,553	233,553	245,230
2/1/2028	175,000	3.15%	58,198	233,198	244,857
2/1/2029	180,000	3.15%	52,685	232,685	244,319
2/1/2030	185,000	3.15%	47,015	232,015	243,616
2/1/2031	195,000	3.20%	41,188	236,188	247,997
2/1/2032	200,000	3.20%	34,948	234,948	246,695
2/1/2033	205,000	3.30%	28,548	233,548	245,225
2/1/2034	210,000	3.30%	21,783	231,783	243,372
2/1/2035	215,000	3.35%	14,853	229,853	241,345
2/1/2036	225,000	3.40%	7,650	232,650	244,283
	<u>2,300,000</u>		<u>554,269</u>	<u>2,854,269</u>	<u>2,995,238</u>

Collection Year	<i>Pledged Revenues</i>			<i>Account Balances</i>	
	Water Revenues	Tax Abatements	Tax Levies	Surplus (deficit)	Account Balance
				Initial Deposit to D/S Fund >	34,883
2023	22,332	-	-	(34,883)	-
2024	37,637	85,000	123,010	-	-
2025	36,784	85,000	123,653	-	-
2026	35,957	85,000	124,273	-	-
2027	35,130	85,000	124,727	-	-
2028	34,304	85,000	125,016	-	-
2029	33,477	85,000	125,139	-	-
2030	37,900	85,000	125,097	-	-
2031	36,892	85,000	124,803	-	-
2032	35,884	85,000	124,341	-	-
2033	34,844	85,000	123,527	-	-
2034	33,805	85,000	122,540	-	-
2035	38,000	85,000	121,283	-	-
	<u>452,945</u>	<u>1,020,000</u>	<u>1,487,411</u>	<u>(34,883)</u>	

City of Chatfield, Minnesota

General Obligation Bonds, Series 2023A

Uses of Funds

Construction		809,308.00
Engineering		81,903.96
Contingency		80,930.80
Other		-
Total Project Costs		972,142.76
Underwriter's Discount Allowance	1.00%	10,200.00
Unused Discount to D/S Fund		-
Allocated Issuance Costs		21,384.82
Bond Premium		-
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		18,244.43
		<u>1,021,972.01</u>

Sources of Funds

Bond Issue		1,020,000.00
Bond Premium		-
Construction Fund Earnings		1,972.01
City Cash		-
		<u>1,021,972.01</u>

Payment Schedule & Cashflow

<i>Payment Schedule</i>					PLUS
12-Month				Payment	5%
Period ending*	Principal	Coupon	Interest	Total	
<i>7/12/2023 Dated Date</i>					
2/1/2024	-	3.30%	18,244	18,244	18,244
2/1/2025	70,000	3.25%	33,005	103,005	108,155
2/1/2026	75,000	3.15%	30,730	105,730	111,017
2/1/2027	75,000	3.15%	28,368	103,368	108,536
2/1/2028	80,000	3.15%	26,005	106,005	111,305
2/1/2029	80,000	3.15%	23,485	103,485	108,659
2/1/2030	85,000	3.15%	20,965	105,965	111,263
2/1/2031	85,000	3.20%	18,288	103,288	108,452
2/1/2032	90,000	3.20%	15,568	105,568	110,846
2/1/2033	90,000	3.30%	12,688	102,688	107,822
2/1/2034	95,000	3.30%	9,718	104,718	109,953
2/1/2035	95,000	3.35%	6,583	101,583	106,662
2/1/2036	100,000	3.40%	3,400	103,400	108,570
	<u>1,020,000</u>		<u>247,044</u>	<u>1,267,044</u>	<u>1,329,484</u>

Tax Abatement
Portion

<i>Collection</i>	<i>Tax</i>		<i>Account Balances</i>	
	<i>Abatements</i>	<i>Levies</i>	<i>Surplus (deficit)</i>	<i>Account Balance</i>
<i>Year</i>			<i>Initial Deposit to D/S Fund ></i>	<i>18,244</i>
2023	-		(18,244)	-
2024	85,000	23,155	-	-
2025	85,000	26,017	-	-
2026	85,000	23,536	-	-
2027	85,000	26,305	-	-
2028	85,000	23,659	-	-
2029	85,000	26,263	-	-
2030	85,000	23,452	-	-
2031	85,000	25,846	-	-
2032	85,000	22,822	-	-
2033	85,000	24,953	-	-
2034	85,000	21,662	-	-
2035	85,000	23,570	-	-
	<u>1,020,000</u>	<u>291,240</u>	<u>(18,244)</u>	

City of Chatfield, Minnesota

General Obligation Bonds, Series 2023A

Uses of Funds

Construction		685,000.00
Engineering		133,179.77
Contingency		68,500.00
Other		-
Total Project Costs		886,679.77
Underwriter's Discount Allowance	1.00%	9,300.00
Unused Discount to D/S Fund		-
Allocated Issuance Costs		19,504.84
Bond Premium		-
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		16,638.61
		<u>932,123.22</u>

Sources of Funds

Bond Issue		930,000.00
Bond Premium		-
Construction Fund Earnings		2,123.22
City Cash		-
		<u>932,123.22</u>

Payment Schedule & Cashflow

<i>Payment Schedule</i>					
12-Month Period ending*	Principal	Coupon	Interest	Payment Total	PLUS 5%
7/12/2023 <i>Dated Date</i>					
2/1/2024	-	3.30%	16,639	16,639	16,639
2/1/2025	65,000	3.25%	30,100	95,100	99,855
2/1/2026	65,000	3.15%	27,988	92,988	97,637
2/1/2027	70,000	3.15%	25,940	95,940	100,737
2/1/2028	70,000	3.15%	23,735	93,735	98,422
2/1/2029	75,000	3.15%	21,530	96,530	101,357
2/1/2030	75,000	3.15%	19,168	94,168	98,876
2/1/2031	80,000	3.20%	16,805	96,805	101,645
2/1/2032	80,000	3.20%	14,245	94,245	98,957
2/1/2033	85,000	3.30%	11,685	96,685	101,519
2/1/2034	85,000	3.30%	8,880	93,880	98,574
2/1/2035	90,000	3.35%	6,075	96,075	100,879
2/1/2036	90,000	3.40%	3,060	93,060	97,713
	<u>930,000</u>		<u>225,849</u>	<u>1,155,849</u>	<u>1,212,809</u>

Disposal System Portion

<i>Account Balances</i>			
Collection Year	Tax Levies	Surplus (deficit)	Account Balance
	Initial Deposit to D/S Fund >		16,639
2023	-	(16,639)	-
2024	99,855	-	-
2025	97,637	-	-
2026	100,737	-	-
2027	98,422	-	-
2028	101,357	-	-
2029	98,876	-	-
2030	101,645	-	-
2031	98,957	-	-
2032	101,519	-	-
2033	98,574	-	-
2034	100,879	-	-
2035	97,713	-	-
	<u>1,196,171</u>	<u>(16,639)</u>	

City of Chatfield, Minnesota

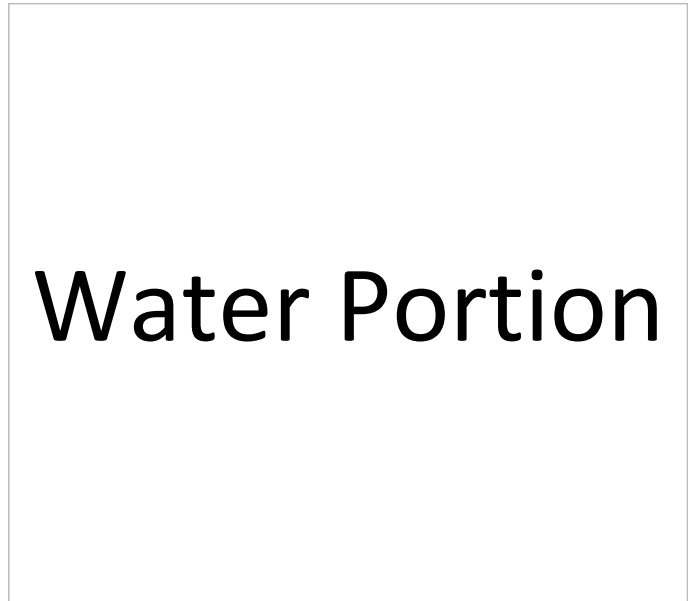
General Obligation Bonds, Series 2023A

Uses of Funds

Construction		265,000.00
Engineering		49,916.26
Contingency		26,500.00
Other		-
Total Project Costs		341,416.26
Underwriter's Discount Allowance	1.00%	3,500.00
Unused Discount to D/S Fund		-
Allocated Issuance Costs		7,510.34
Bond Premium		-
Excess Proceeds		-
Capitalized Interest (to D/S Fund)		-
		<u>352,426.61</u>

Sources of Funds

Bond Issue		350,000.00
Bond Premium		-
Construction Fund Earnings		2,426.61
City Cash		-
		<u>352,426.61</u>



Payment Schedule & Cashflow

<i>Payment Schedule</i>							<i>Pledged Revenues</i>		<i>Account Balances</i>	
12-Month Period ending*	Principal	Coupon	Interest	Payment Total	PLUS 5%	Collection Year	Water Revenues	Surplus (deficit)	Account Balance	
7/12/2023	<i>Dated Date</i>						Initial Deposit to D/S Fund >		-	
2/1/2024	15,000	3.30%	6,269	21,269	22,332	2023	22,332	-	-	
2/1/2025	25,000	3.25%	10,845	35,845	37,637	2024	37,637	-	-	
2/1/2026	25,000	3.15%	10,033	35,033	36,784	2025	36,784	-	-	
2/1/2027	25,000	3.15%	9,245	34,245	35,957	2026	35,957	-	-	
2/1/2028	25,000	3.15%	8,458	33,458	35,130	2027	35,130	-	-	
2/1/2029	25,000	3.15%	7,670	32,670	34,304	2028	34,304	-	-	
2/1/2030	25,000	3.15%	6,883	31,883	33,477	2029	33,477	-	-	
2/1/2031	30,000	3.20%	6,095	36,095	37,900	2030	37,900	-	-	
2/1/2032	30,000	3.20%	5,135	35,135	36,892	2031	36,892	-	-	
2/1/2033	30,000	3.30%	4,175	34,175	35,884	2032	35,884	-	-	
2/1/2034	30,000	3.30%	3,185	33,185	34,844	2033	34,844	-	-	
2/1/2035	30,000	3.35%	2,195	32,195	33,805	2034	33,805	-	-	
2/1/2036	35,000	3.40%	1,190	36,190	38,000	2035	38,000	-	-	
	<u>350,000</u>		<u>81,376</u>	<u>431,376</u>	<u>452,945</u>		<u>452,945</u>	<u>-</u>		



Chatfield Economic Development Authority
Thurber Community Center - Chatfield Municipal Building
21 Second Street SE
Chatfield, MN 55923
Voice 507.867.1523 Fax 507.867.9093
www.ci.chatfield.mn.us

May 22, 2023

MEMO

To: City Council
From: Chris Giesen, EDA
RE: Request for Assistance: Grand Street Apartment Project

Background

The former apartment building on Grand Street burned in late 2022 and was a total loss. The owner, Main Street Properties, LLP would like to move forward with redeveloping the site into a new and slightly larger apartment building. The former building had 8 units, the new building is proposed to have 14 units.

The new units would be a mix of 1 and 2 bedrooms, with a total of 21 bedrooms throughout all units. Rents are proposed at \$950 and \$1,250 per month for 1 and 2 bedroom units, respectively.

In March 2023, the EDA and Council agreed that the property met the state definition of a substandard property primarily because of the extent of the fire damage. That action by council allowed the owners to demolish the structure and clear the site, which they have recently completed, and still qualify for redevelopment TIF.

Because of issues such as the cost of demolition, clean up, site prep, materials cost, and the like, the owner is requesting assistance through redevelopment TIF. The total project cost is estimated at \$1.8 million.

The value of the building is TBD.

Request specifics:

1. \$410,000 in TIF, up to 20 year pay back (not to exceed – this amount could be lower or paid sooner depending on the property valuation and tax rates).

In addition:

2. Staff recommends that normal development fees (water/sewer and park land dedication) be pro rated based on the increased size of the new building as opposed to the overall total number of units (based on the 6 new units as opposed to the total 14).

If agreeable, the action tonight would recommend that council authorize staff to engage the services of the city's financial advisor to draft the TIF district documents, secure the legal services to draft the development agreement, and call for a public hearing on August 14, 2024. The cost of these services are to be paid by the applicant. A \$15,000 deposit towards these costs is due and expected to be received prior to the meeting. This action tonight would not grant any assistance but merely allow the creation of materials so that the EDA and council can review further and consider final approval.

Action Requested

Authorize staff to proceed to engage the appropriate consultants and adopt the resolution setting a public hearing for August 14, 2023.

MAIN STREET PROPERTIES, LLP

P.O. Box 415 Chatfield MN 55923

Mayor John McBroom
City of Chatfield
21 SE Second Street
Chatfield, MN 55923

Chatfield Economic Development Authority
c/o Michael Tuohy, Chair
21 SE Second Street
Chatfield, MN 55923

April 28, 2023

Re: Grand Street Apartment Redevelopment TIF Request

Dear Mayor McBroom and Chair Tuohy:

As you know, our apartment building on Grand Street had a devastating fire in November 2022. The building was a total loss and needed to be demolished. As we have discussed with the City prior, we intend to redevelop this property with a new apartment building. Currently there are limited options and vacancy for rental units in Chatfield and this project would result in 14 new, market rate units. This will be an increase of 6 units from the former building.

Unfortunately, because of the demolition costs of the burned building as well as costs associated with site preparation, the need for larger utility service connections, and additional onsite parking, this project isn't feasible without financial assistance from the city. This project is even less feasible when factoring in the current market and economic conditions.

We will not be able to redevelop this property or move forward with this project without the assistance of tax increment financing. Without assistance, the costs of the items noted above will result in per unit rents that are not feasible for the Chatfield market or this type of project. In addition, the city has already declared the project site as substandard as defined by Minnesota statute, and this project would remedy those substandard conditions.

With the City and EDA's assistance, we look forward to a successful project and future growth in Chatfield. We are confident that this project will spark even more opportunities for growth within the community. Thank you for your consideration and support.

Sincerely,



Mark Welch and Mike Sogla - Partners in Main Street Properties, LLP

Cc: Joel Young, City Administrator



Chatfield Economic Development Authority
Thurber Community Center - Chatfield Municipal Building
21 Second Street SE
Chatfield, MN 55923

507.867.3810
www.ci.chatfield.mn.us

APPLICATION FOR TAX INCREMENT FINANCING (TIF)

Please complete all questions and submit with all requested attachments and fee deposit to the Chatfield EDA office. EDA staff can assist with any questions. Incomplete applications will not be reviewed. Please submit a complete separate application for each project site and/or phase, if applicable.

Applicant Information (who will receive the TIF?)

Name: Main Street Properties, LLP

Address: P.O. Box 415 Chatfield, MN 55923

Phone: Mark Welch 507-261-8148 Mike Sogla 952-239-1895

Entity/Organization Type: Partnership

Has the Entity been Created (Yes/No): Yes

Website: none

Authorized Signatory(ies) Name & Titles: Mark Welch - Partner or Mike Sogla - Partner

Main Contact Person (who to contact for questions regarding this application?)

Name: Mark Welch

Address: 9201 Hwy 30 SE, Chatfield, MN 55923

Phone: 507-261-8148

Email: mark.welch92@gmail.com

General Project Information

Project Name: Grand Street Apartments

Brief Project Description: In November 2022, the apartment building at 815 Grand Street had a fire and was determined a total loss. There were a total of 8 two bedroom units lost from the Chatfield rental market which already had minimal vacancies. The remnants from the fire have been demolished and removed so the lot is now ready for redevelopment.

New building plans and Site/Grading plans have been created which will create 14 units having a mix of one and two bedroom units including one unit that will be fully handicap accessible per Mn Building Code. Construction of this building will provide much needed market rate housing in Chatfield.

Site Address: 815 Grand Street SE

Parcel ID Number(s): 260023040

Proposed Property Use: Apartments

Current Property Use: Vacant Lot which previously had a Substandard Building by City Resolution. Building was removed in April of 2023.

For Acquisitions, is a Signed Purchase Agreement in Place (Yes/No)?: Not Applicable

Has a Purchase Closing Date been Scheduled, and if so, When?: Not Applicable

Construction Start Date: August 2023

Project Completion Date: March 2024

Construction Cost: \$1,700,000

Total Project Cost: \$1,800,000

Are you requesting any other State, County, School, or City assistance? If so, please describe the assistance and amount. No.

Need for TIF

Amount of TIF Requested: approximately \$410,000 based on preliminary project costs.

Please Describe Specific Project Elements (with Estimated Costs) for which TIF is Requested:

Costs for construction of 14 market rate apartment units that replace 8 lost due to a fire.

Why is TIF Assistance Needed? The project is not feasible without financial assistance from the City. Costs for utilities, building construction material, labor and parking lot surfacing are in excess of what can be collected from market rate rentals in Chatfield.

Acknowledgement of Fees, Process, and Development Agreement

Please initial each statement to acknowledge you understand each of the following:

1. Applicant is responsible for all costs associated with setting up a TIF District. A deposit of \$15,000 is required to be paid before an application can be reviewed. This deposit will be credited against the cost incurred by the city for legal work and consultant fees required for the city council to review the requested TIF District. If the cost to set up the TIF District is

less than the deposit, the difference will be returned to you. **Some projects may cost more. In the event your project costs more than the deposit, the City will send you an invoice for that additional amount at a later date. You are agreeing to reimburse the City for all costs associated with setting up a TIF district by submitting this application regardless if approval is granted or you decide to cancel the project. This is a nonrefundable expense.**

2. The City will pay any TIF benefit in a “Pay As You Go” format.
3. In order to receive any TIF benefit, you must also enter into a development agreement with the city which will spell out the specific terms of each party’s responsibilities.
4. The development agreement will identify specific project elements eligible for TIF based on the information contained in this application. In order to receive TIF, dated invoices for those project elements must be submitted to EDA staff totaling or exceeding the TIF benefit granted by the City.
5. The usual review process of a complete application is about 90 days but may be longer. A specific timeline will be created once the public hearing is set.
6. The review process is normally as follows:
 - a. Staff review.
 - b. Preliminary EDA review/engage TIF consultant.
 - c. Set public hearing date.
 - d. Notification in the newspaper.
 - e. Final EDA review.
 - f. Hold public hearing.
 - g. Final city council approval.

Additional or alternative steps and/or city committee reviews may be necessary in some cases.

7. **The project may not start prior to final city council approval. Costs incurred prior to final city council approval might not be eligible for TIF.**
8. The Minnesota Business Subsidy law may apply.
9. Depending on your use of TIF, the public bidding process may be required by law (e.g. building public roads, public utilities, etc...).
10. The Minnesota Public Information and Data Privacy laws apply to the submission of this application. This application and supporting documentation is considered public information.

Required Attachments

1. Check payable to “City of Chatfield” in the amount of \$15,000.
2. Signed and completed building valuation estimation form – please get form from EDA staff.
3. Signed letter of need on your letterhead – please get a template from EDA staff.
4. Site plan.
5. Building layout (site plan, building plans, and/or elevation drawings).
6. Description of construction type, types of materials/finishes used, general landscaping plan, special architectural features, etc...
7. Evidence that the Planning and Zoning Commission has approved or that this project is under review.
8. Evidence of financial capability to complete this project as proposed (e.g. letter from lender).

Certification and Authorization

We, the undersigned certify that the information submitted in this application is true, accurate, and represents the entirety of the proposed project requesting TIF assistance. We are not able to move forward with this project without the assistance requested above.

We understand that the City of Chatfield is under no obligation to provide any assistance, that this application will be reviewed based on the information submitted, and that any unapproved project changes will result in a loss of benefit, ineligibility for assistance, and/or cancellation of any agreements. We agree to comply with all state and local laws/standards, and reimburse the city for the setup costs associated with this request.

We also understand that any TIF benefits discussed are only estimates based on the information we provided to the city, within the context of the current property tax structure. Any changes in the project now or in the future, property tax law, property tax rates, may have an impact on the amount of TIF we receive. We understand that the final amount of TIF benefit received may be lower or be paid more quickly than estimated by the City.































By submitting this application, we understand that we will incur nonrefundable fees, that any changes or modifications may incur additional costs for which we are liable, and we are not able to modify our project from the scope provided in this application without the approval of the Chatfield City Council.

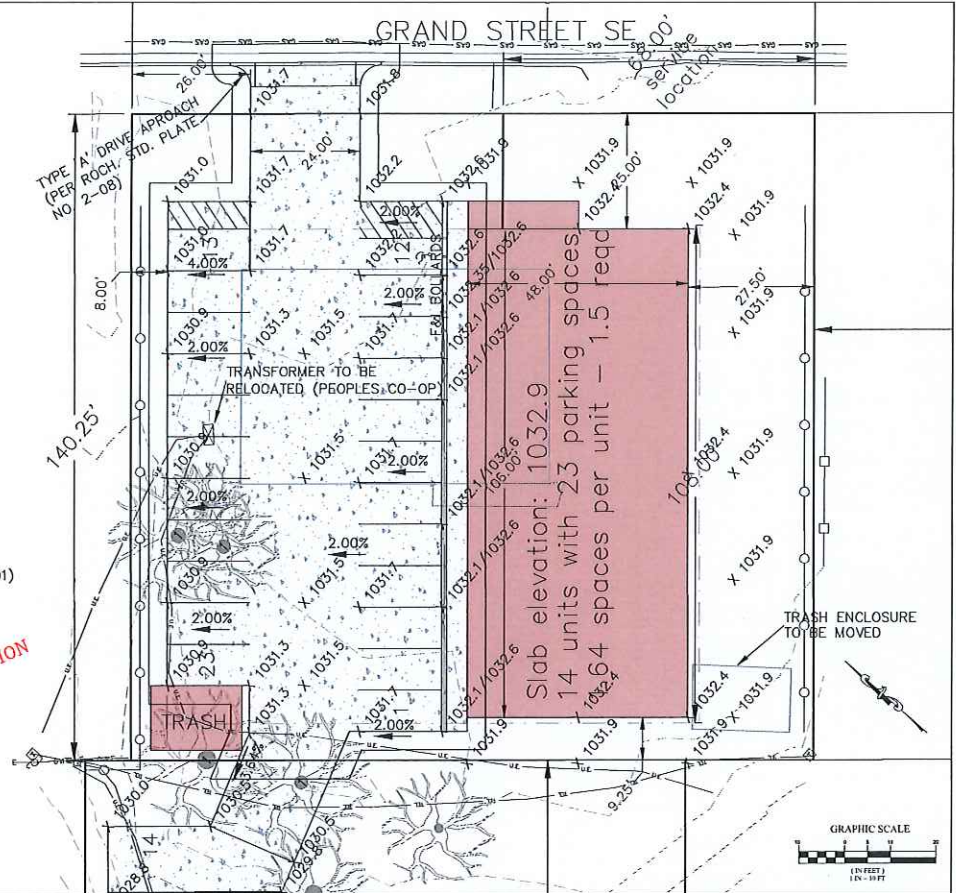
Mark Welch

Digitally signed by Mark Welch
DN: cn=Mark Welch, o=G-Cubed,
ou, email=markw@ggg.to, c=US
Date: 2023.05.15:15:41:21-05'00'


<hr/>		<hr/>	
	Date		Date
<u>Mark R. Welch</u>	<u>Partner</u>	<u>Michael D. Sogla</u>	<u>Partner</u>
Printed Name	Title	Printed Name	Title

LEGEND

-  WATER HYDRANT & GATE VALVE
-  SANITARY MANHOLE
-  STORM MANHOLE & CATCHBASIN
-  COMMUNICATIONS BOX
-  ELECTRICAL BOX
-  ELECTRIC POLE
-  TREE
-  MAJOR CONTOUR
-  MINOR CONTOUR
-  WATERMAIN
-  SANITARY SEWER
-  UNDERGROUND ELECTRIC LINES
-  UNDERGROUND COMMUNICATIONS LINE
-  EXISTING RAILING, CHAINLINK FENCE
-  PROPOSED RAILING, CHAINLINK FENCE
-  WATER SERVICE
-  PROPOSED MAJOR CONTOUR
-  PROPOSED MINOR CONTOUR
-  BITUMINOUS SURFACING
-  CONCRETE SURFACING
-  AGGREGATE SURFACING
-  BUILDING
-  ROCK CONSTRUCTION ENTRANCE (PER ROCH. STD. PLATE 7-06)
-  PROPOSED CONCRETE SURFACING
-  PROPOSED BOULEVARD TREE
-  SILT FENCE (PER ROCH. STD. PLATE 7-01)
-  GRADING LIMITS
-  EXISTING SPOT ELEVATION
-  PROPOSED SPOT ELEVATION
-  PROPOSED SLOPE



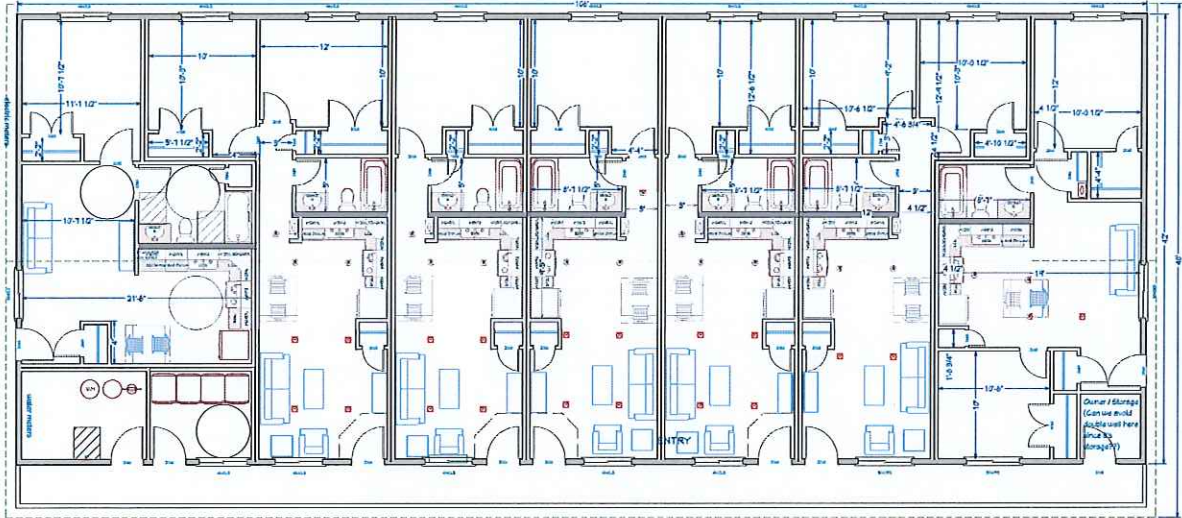
PRELIMINARY - NOT FOR CONSTRUCTION

<p>PROPOSED GRADING SHALL BE PER PLAN, SUBJECT TO THE REVIEW AND APPROVAL OF THE CITY ENGINEER. THE CITY ENGINEER SHALL BE RESPONSIBLE FOR THE DESIGN OF THE GRADING AND SHALL BE A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.</p> <p>DATE: 09/21/2023 Prepared For: Wohn Street Properties, LLC P.O. Box 419 Chatfield, MN 55323</p>	 <p>G-Cubed 14079 Hwy 52 S.E. Chatfield, MN 55323</p>	<p>ENGINEERING SURVEYING PLANNING P.L. FOSBERG P.L. FOSBERG www.g-cubed.com</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>DESIGNED</th> <th>REVIEWED</th> <th>BY</th> <th>DATE</th> </tr> </thead> <tbody> <tr> <td>NEW</td> <td>NEW</td> <td></td> <td>5/23/23</td> </tr> <tr> <td>DRAWN</td> <td>ASH</td> <td></td> <td></td> </tr> <tr> <td>CHECKED</td> <td>NEW</td> <td></td> <td></td> </tr> </tbody> </table>	DESIGNED	REVIEWED	BY	DATE	NEW	NEW		5/23/23	DRAWN	ASH			CHECKED	NEW			<p>CITY OF CHATFIELD FILLMORE COUNTY</p>	<p>GRAND STREET APARTMENTS SITE/GRADING PLAN</p>
DESIGNED	REVIEWED	BY	DATE																		
NEW	NEW		5/23/23																		
DRAWN	ASH																				
CHECKED	NEW																				
					<p>SHEET 1 OF 2 SHEETS</p>																

SOUTH 106 x 48' max footprint.

EAST
(GRAND ST)

WEST



NORTH (Parking) LIVING AREA 4361 SQ FT

**EXTRACT OF MINUTES OF A MEETING OF THE
CITY COUNCIL OF THE CITY OF
CHATFIELD, MINNESOTA**

HELD: May 22, 2023

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Chatfield, Fillmore County, Minnesota, was duly held at the City Hall on Monday, the 22nd day of May 2023, at 7:00 o'clock p.m. for the purpose, in part, of calling a public hearing on the establishment of Tax Increment Financing District No. 3-6 located within Municipal Development District No. 3.

The following Councilmembers were present:

and the following were absent:

Councilmember _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. ____

CALLING FOR A PUBLIC HEARING ON
THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 3-6 WITHIN
MUNICIPAL DEVELOPMENT DISTRICT NO. 3,
AND THE APPROVAL OF TAX INCREMENT FINANCING PLAN RELATING THERETO

BE IT RESOLVED by the City Council (the "Council") of the City of Chatfield, Minnesota (the "City"), as follows:

1. Public Hearing. The City Council shall meet on Monday, August 14, 2023, at approximately 7:00 p.m. to hold a public hearing on the following matter: (a) the proposed establishment of Tax Increment Financing District No. 3-6 within Municipal Development District No. 3, and (b) the proposed approval of the Tax Increment Financing Plan relating thereto, pursuant to and in accordance with Minnesota Statutes, Sections 469.174 to 469.1794 inclusive, as amended (the "Act").

2. Notice of Hearing. Filing of TIF Plan. The Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the Tax Increment Financing Plan, as proposed to be adopted, on file in the Administrator's Office at City Hall and to make such copies available for inspection by the public.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember _____ and upon vote being taken thereon, the following voted in favor:

and the following voted against the same.

Whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
CITY OF CHATFIELD) SS.
COUNTY OF FILLMORE)

I, the undersigned, being the duly qualified City Administrator of the City of Chatfield, Minnesota, DO HEREBY CERTIFY that the attached resolution is a true and correct copy of an extract of minutes of a meeting of the City Council of the City of Chatfield, Minnesota duly called and held, as such minutes relate to the calling of a public hearing on Tax Increment Financing District No. 3-6 within Municipal Development District No. 3, as proposed to be adopted.

WITNESSED:

Joel Young, City Administrator

Date

EXHIBIT A

**CITY OF CHATFIELD
COUNTY OF FILLMORE
STATE OF MINNESOTA**

NOTICE OF PUBLIC HEARING

**ON THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 3-6
WITHIN MUNICIPAL DEVELOPMENT DISTRICT NO. 3,
AND THE ADOPTION OF TAX INCREMENT FINANCING PLAN RELATING THERETO**

NOTICE IS HEREBY GIVEN that the City of Chatfield, Fillmore County, Minnesota, will hold a public hearing on Monday, August 14, 2023, at approximately 7:00 p.m. at the Council Chambers in City Hall, located at 21 SE Second Street, in the City of Chatfield, Minnesota, relating to (a) the proposed establishment of Tax Increment Financing District No. 3-6 within Municipal Development District No. 3, and (b) the proposed approval of the Tax Increment Financing Plan relating thereto, pursuant to and in accordance with Minnesota Statutes, Sections 469.174 to 469.1794, inclusive, as amended (the "Act"). Copies of the Tax Increment Financing Plan for Tax Increment Financing District No. 3-6, as proposed to be adopted, will be on file and available for public inspection at the office of the City Administrator at City Hall.

The properties proposed to be affected by Tax Increment Financing District No. 3-6 are described in the Tax Increment Financing Plan on file in the office of the City Administrator. A map of the Tax Increment Financing District is set forth below:

(INSERT MAP)

All interested persons may appear at the hearing and present their view orally or in writing.

Dated: May 22, 2023

BY ORDER OF THE CITY COUNCIL

/s/ Joel Young
City Administrator

INTEROFFICE MEMORANDUM

TO: Members of Council
FROM: Brian Burkholder, SCS
SUBJECT: Mitch Irish/Assistant Wastewater Operator Class B
DATE: 5/11/2023

Action Requested: Looking for your consideration and approval for changing Mitch Irish job title from Assistant Street/Senior Maintenance position to Assistant Class B Wastewater Operator/Assistant Streets.

Background: For the last 3 years, Mitch Irish has been working towards obtaining his Class B Wastewater Certification. Mitch took his test on March 30, 2023, and he was notified on April 20th that he had passed his exam.

Back in October 2021, I brought forward an upgraded position change to include Assistant Street/Senior Maintenance for Mitch which was approved. It was also discussed that if he would pass his Class B Operators exam, that Mitch potentially could be moved to an Assistant Class B Assistant Wastewater Operator which we have previous had.

Now that Mitch has passed his exam, I would like to recommend moving Mitch to the Class B Assistant Wastewater Operator to still include Assistant Streets position. I do believe that it would be a benefit to the City of Chatfield to have 2 Class B Operators for what may hold in the future. Mitch's anniversary date for his current position is November 6, 2021.

Thank you for your time,
Brian Burkholder

Resolution to Approve the Promotion of Mitch Irish to Assistant Wastewater Operator – B

Whereas, the City of Chatfield operates a wastewater facility that requires an operator with a Class B Operator's license, and

Whereas, it takes several years for an individual to obtain such a license, and

Whereas, it is in the best interest of the City to employ more than one person with a Class B license, and

Whereas, Mitch Irish has recently achieved the qualifications for and has achieved the Class B license, and

Whereas, the City would like to compensate Irish for this achievement and to recognize the work that he will continue to perform in regard to street maintenance,

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHATFIELD to promote Mitch Irish to the position of Assistant Wastewater Operator-B and that he be compensated at Grade 7, Minimum Step effective on his employment anniversary, September 19th, 2023.

INTEROFFICE MEMORANDUM

TO: Members of Council
FROM: Brian Burkholder, SCS
SUBJECT: 2023 Chip Sealing Project
DATE: 8/11/2023

Action Requested: To consider and approve my proposed Chip-sealing project to be completed in the summer of 2023.

Background: In 2022, I completed only a small amount of chip-sealing mostly due to cost and oil pricing. This year, I drove all streets looking mostly for minimal ware courses to complete my plan. The streets I identified this year are streets that are in good shape with little ware course remaining.

I received one quote again from Pearson Brothers for a total of \$48,304. \$2.00 per sq yd. They have been doing a great job for us the last 6 years. There is currently \$42,000 in this year's budget plus a reserve of \$48,000 to complete this project.

I have attached a list of streets to be completed this year.

Thanks for your time,
Brian Burkholder

Pearson Bros., Inc.

11079 Lamont Avenue N.E. ~ Hanover, MN 55341
Phone: (763) 391-6622 ~ Fax: (763) 391-6627

ATTENTION: Brian Burkholder

PHONE #: 507-273-9597 Cell
507-867-3810 Office

FAX #: bburkholder@ci.chatfield.mn.us

JOB LOCATION: City Of Chatfield
ADDRESS: 21 Second Street SE
Chatfield, MN 55923

DATE: April 4, 2023

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR: 24,152 APPROX. SQUARE YARDS OF BITUMINOUS SEAL COATING. Square yards are estimated and PBI bills for actual yards unless otherwise specified.

PRE-SEAL: Area to be swept by Pearson Bros., Inc.

LIQUID APPLICATION: Pearson Bros., Inc. will furnish and install CRS-2P Liquid Asphalt at .28-.30 gallons per square yard.

AGGREGATE COVER: Pearson Bros., Inc. will furnish and install FA-2 Class A Granite/Trap Rock 15-20 lbs per square yard.

ROLLING: Entire area shall be rolled with (2) Eleven (11) Wheel Pneumatic Tire Rollers.

PICK-UP SWEEP: Excess rock shall be picked up by and disposed of by the City


START DATE: No earlier than: May 15, 2023 **COMPLETION DATE:** No later than: Sep 15th, 2023

We Proposed Hereby to Furnish Material and Labor -- Complete in Accordance with the Above Specifications, for the Sum of: \$48,304.00 Base Bid: 24,152 sq yds @ \$2.00 per sq yd

\$48,304.00 Total Cost

Payment Due Upon Completion

AUTHORIZED SIGNATURE:


TODD BARTELS
PEARSON BROS., INC.

ACCEPTANCE OF PROPOSAL -- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

SIGNATURE: _____

DATE: _____

specified.

Proposal good for 30 days.

INTEROFFICE MEMORANDUM

TO: Public Works Committee
FROM: Brian Burkholder, SCS
SUBJECT: 2023 Crack-filling Plan
DATE: 5/11/2023

Action Requested: To consider and approve my 2023 street crack-filling plan to be completed by Durst Outdoor Services this summer for \$25,969.

Background: I received 2 bids this year for price comparisons. Durst Outdoor Services came in at \$25,969 and Four Seasons Asphalt came in at \$35,406 for the streets listed.

My focus was to complete streets with larger visible cracks and also includes alleys with new overlays completed in 2019.

I also received a separate quote to complete the WWTP to be paid separately.

*Attached is a list of streets being crack-filled this year.

Thanks for your time,
Brian Burkholder

2023 Crack-Filling Plan

- Hillside Dr- Hwy 52 to Wisdom LN 36 x 3,591=129,276 sq ft 14,364 sq yds
- Hillside Dr- Wisdom LN to 2nd school entry)36 x 2,139=77,004 sq ft 8,556 sq yds
- North Well driveway
- Winona St-Burr Oak Ave to Cliff St
- Cliff St-Winona St to Harwood Ave
- Harwood Ave- Cliff St to Winona St
- Alley-Mill Pond Estates-2nd to 3rd
- Alley-Olmsted Medical-2nd to 3rd
- Alley-Sogla Parts-2nd to 3rd
- Alley-Bell's- 2nd to 3rd
- Alley- St. Paul Church between Fillmore St & Winona St (small Section)
- 5th St- River St to Hwy 52
- Park St- 5th to 7th
- 6th St- Hwy 52 to Fillmore St
- 5th St- Winona St to Park St

Durst Outdoor Services

5135 Lehman Ln NW
Rochester, MN 55901 US
507-208-4020
office@durstoutdoorservices.com



Estimate

ADDRESS
City Of Chatfield (C)
21 2nd Street SE
Chatfield, MN 55923

ESTIMATE 1590
DATE 05/01/2023

DESCRIPTION	QTY	RATE	AMOUNT
City of Chatfield Crack Filling	1	25,969.50	25,969.50
SUBTOTAL			25,969.50
TAX			0.00
TOTAL			\$25,969.50

Accepted By

Accepted Date

Durst Outdoor Services

5135 Lehman Ln NW
Rochester, MN 55901 US
507-208-4020
office@durstoutdoorservices.com



Estimate

ADDRESS
City Of Chatfield (C)
21 2nd Street SE
Chatfield, MN 55923

ESTIMATE 1589
DATE 05/01/2023

DESCRIPTION	QTY	RATE	AMOUNT
Waste Water Plant Crack filling	1	1,084.50	1,084.50
SUBTOTAL			1,084.50
TAX			0.00
TOTAL			\$1,084.50

Accepted By

Accepted Date



Four Season Asphalt Maintenance, LLC
 410 3rd Ave SW PO Box 12
 Spring Grove, MN 55974
 507-498-3567

Estimate

Date	Estimate #
4/11/2023	532

Name / Address
City of Chatfield Brian Burkholder 21 Second Street SE Chatfield, MN 55932

P.O. No.

Description	Qty	Rate	Total
2023 Crackfilling Plan			
Hillside Dr. - Hwy 52 to Wisdom Ln		0.00	0.00
Hillside Dr. - Wisdom Ln to 2nd school entry		0.00	0.00
Winona St.-Burr Oak Ave to Cliff St		0.00	0.00
Cliff St. Winona St. Hardwood Ave		0.00	0.00
Harwood Ave-Cliff St. to Winona St.		0.00	0.00
Alley - Mill Pond Estates-2nd to 3rd		0.00	0.00
Alley - Olmsted Medical - 2nd to 3rd		0.00	0.00
Alley - Sogla Parts- 2nd to 3rd		0.00	0.00
Alley - Bell's 2nd to 3rd		0.00	0.00
Alley - St. Paul Church between Fillmore St. & Winona St.		0.00	0.00
5th St. - River St. to Hwy 52		0.00	0.00
Park St. - 5th to 7th		0.00	0.00
6th St. - Hwy 52 to Fillmore St		0.00	0.00
5th St. - Winona St. to Park St.		0.00	0.00
CRACKFILLING- Heat lance to 2800 degrees to clean cracks of debris for a better bond and fill with hot rubberized sealant.		35,406.50	35,406.50
CRACKFILLING- 3/4" routing of virgin cracks with a heat lance to 2800 degrees and fill with hot rubberized sealant.		0.00	0.00
Thank you for the opportunity to bid! Mike Thompson (507) 273-1254		Total	\$35,406.50



Four Season Asphalt Maintenance, LLC
 410 3rd Ave SW PO Box 12
 Spring Grove, MN 55974
 507-498-3567

Estimate

Date	Estimate #
4/11/2023	534

Name / Address
City of Chatfield Brian Burkholder 21 Second Street SE Chatfield, MN 55932

P.O. No.

Description	Qty	Rate	Total
2023 Crackfilling Plan CRACKFILLING- Heat lance to 2800 degrees to clean cracks of debris for a better bond and fill with hot rubberized sealant. 90 Library Lane	1	2,850.00	2,850.00
Thank you for the opportunity to bid! Mike Thompson (507) 273-1254		Total	\$2,850.00

PROCLAMATION

PRESERVATION MONTH 2023

WHEREAS, historically significant buildings and sites represent scarce, non-renewable cultural resources and critical assets for community development; and

WHEREAS, heritage preservation is an effective tool for managing community growth, revitalizing older neighborhoods, and fostering civic pride; and

WHEREAS, it is important to celebrate the role of history and historic places in our lives; and

WHEREAS, “Taking Chatfield’s Past Into the Future” has been chosen as the theme for this year’s Preservation Month by the Chatfield Heritage Preservation Commission;

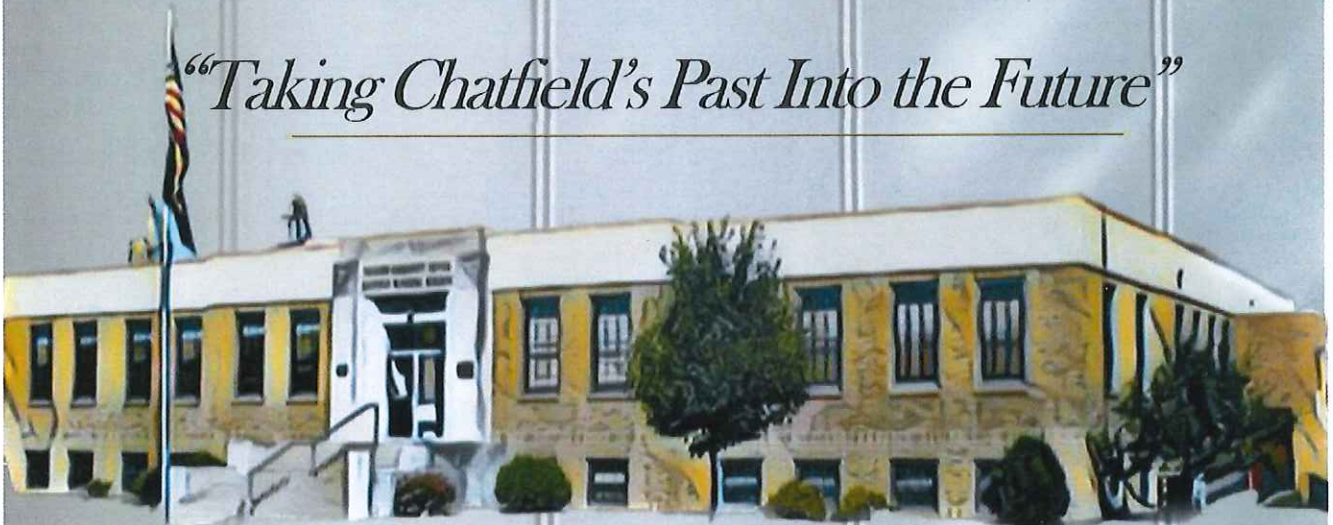
NOW, THEREFORE, I, Mayor John P. McBroom, do proclaim May, 2023 as Preservation Month and call upon the citizens of Chatfield to join the Heritage Preservation Commission and other like-minded organizations in communities throughout the United States in celebrating National Preservation Month.

John P. McBroom, Mayor

PRESERVATION MONTH

MAY 2023

“Taking Chatfield’s Past Into the Future”



Security Mutual Building (historic name)

City Hall (aka)

Chatfield Municipal Building (aka)

Thurber Community Center (aka)

21 SE Second Street | Chatfield, MN 55923

Built in 1930 for the Chatfield Mutual Fire Insurance Company. A well-preserved example of the Art Moderne style, designed by Jacobsen & Jacobsen, architects, of Owatonna, MN.

Donated to the city in 1973 by Charles Thurber.

Addition constructed in 2002,
designed by Kane & Johnson, architects,
Rochester, MN.



Chatfield MINNESOTA

HERITAGE PRESERVATION COMMISSION



IRIS INFANTS REMEMBERED IN SILENCE

218 Third Ave. NW Faribault MN 55021

Phone: (507) 334-4748 E-mail: support@irisRemembers.com Website: www.irisRemembers.com Founded in 1987

Infants Remembered In Silence, Inc. a 501(c)3 nonprofit organization (#41-1700704) would like to respectfully request that the city adopt a resolution endorsing October 15th as Pregnancy and Infant Loss Remembrance Day in accordance with the requirements within the city.

1. If this proclamation is perpetual, please let us know.
2. If your community does not accept proclamation requests, please let us know.
3. If your city has requirements for who can make a request, please let us know those requirements.

Infants Remembered In Silence, Inc. (IRIS) works with thousands of people across Minnesota, and the USA, who have experienced the death of a child during pregnancy through early childhood. This includes death from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), birth defects, illness, accidents, and all other types of early childhood death. These are parents who lose a child unexpectedly. Many of these parents live in, deliver in, and have a child die in, or bury a child in this community.

Bereaved parents remember these children annually with a 7 pm candle lighting on October 15th. Some will remember their child/children in their homes while others will remember them in small gatherings around the state and across the nation. This resolution/proclamation would unify these parents in tribute of their children.

United States Government Proclamations:

- 1988 President Ronald Reagan Proclaimed October as National Pregnancy and Infant Loss Awareness Month.
- 2001 House Resolution
107th Congress – 1st Session
H.RES.254 IH
- 2006 House Resolution
109th Congress – 1st Session
H.CON.RES.222

If you do choose to adopt this proclamation/resolution you may send us any certificates via e-mail to support@irisremembers.com or we can arrange for someone to pick it up.

Proclamation text below.

Katie Savoie

IRIS Admin Assistant

218 3rd Ave NW

Faribault, MN 55021

(507) 334-4748

Katie@irisRemembers.com

IRIS was founded in 1987

Recognizing National Pregnancy and Infant Loss Remembrance Day

Whereas, Infants Remembered In Silence, Inc. (IRIS) and many other nonprofit organizations work with thousands of parents all over Minnesota and across the United States who have experienced the death of a child during pregnancy and early childhood; and

Whereas, Many of these parents live in, deliver in, have a child die in, or bury a child in our community; and

Whereas, Infants Remembered In Silence (IRIS) a 501(c)(3) nonprofit organization was founded 1987 to offer support for parents whose child/children died from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, birth defects, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), illness, accidents, and all other types of infant and early childhood death; and

Whereas, Bereaved parents around the world remember their children annually, in their homes or with small gatherings, on October 15 with candle lighting at 7 pm. Families Remember their child/children around the state and across the nation. This would unify these parents in tribute to their children; and

Whereas, In 1988, President Ronald Reagan proclaimed October as National Pregnancy and Infant Loss Awareness month; and

Whereas, In honor of the thousands of children that die each year in Minnesota, Infants Remembered In Silence, Inc. (IRIS) respectfully requests that October 15th, 2023 be recognized as Pregnancy and Infant Loss Remembrance Day.

Now, Therefore, be it Resolved by the City Council of the City of Chatfield that October 15, 2023 will be recognized as Pregnancy and Infant Loss remembrance Day in Chatfield, Minnesota

EMS Week Proclamation

To designate the Week of May 21st - 27th 2023, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I John McBroom Mayor of the City of Chatfield, MN in recognition of this event do hereby proclaim the week of May 21-27, 2023, as

EMERGENCY MEDICAL SERVICES WEEK

With the EMS Strong theme, ***EMS WEEK: Where Emergency Care Begins***, I encourage the community to observe this week with appropriate programs, ceremonies, and activities.

John McBroom, Mayor