

Chatfield Public Library Board of Trustees Meeting Agenda
June 1, 2023
7:00pm at the Chatfield Public Library

- I. Call to Order
- II. Welcome new Library Board members Dave Frank and Pastor Deb Collum
- III. Approval of April Meeting Minutes (No meeting in May)
- IV. Budget Review
 - a. Report of CD activity (per our request)
- V. New Business
 - a. Election of Vice President of Library Board
 - b. Removal of Sneeze-guard from Circ desk
- VI. Old Business
- VII. Director's Report
 - a. Groundskeeper position filled
 - b. Patio Umbrella update
 - c. Lorna Landvik program report
 - d. Summer Reading Program
- VIII. Roundtable
- IX. Adjourn
- X. Upcoming Meetings:
 - a. Library Board, July 6, 2023 at 7:00pm

Chatfield Public Library Board of Trustees
April 6, 2023 Meeting Minutes

Held at 7:00pm at the Chatfield Public Library

Present: Todd Johnson, Kathy Kamnetz, Sandy Sullivan, Mike Speck, Ann Halloran, John McBroom and (librarian) Monica Erickson

Absent: Kathryn Snodgrass, Karen Greenslade, David Frank and Angie Grant

- I. Call to Order
 - a. Mike Speck called the meeting to order at 7:00pm.

- II. Approval of February Meeting Minutes (No meeting in March)
 - a. Todd Johnson made a motion to approve and Kathy Kamnetz seconded. Motion carried.

- III. Budget Review
 - a. Decision on CD maturing on May 7th
 - i. Ideas to talk with Kay about combining the two CD's vs keeping them separate.
 - ii. Motion made by Mike Speck and seconded by Todd Johnson to give Monica the authority to reinvest the CD (35529) for 3 months, if there is no advantage to combining the two CDs roll it over into where we get the best interest rate.
 - b. Revenue is at 17.24% and expenditures are at 28.64%

- IV. New Business
 - a. New Trustee
 - i. Discussion about new trustee applicant.
 - ii. Debra Collum will be appointed to the library board at Monday's (4/10/22) City Council meeting.
 - b. Hana Elshoff wants to donate Lion wood sculpture
 - i. The board has declined the offer of the donation as there are concerns regarding the integrity of the theme of the library, no ideal location to put it and concerns about maintaining the integrity of the sculpture.
 - c. Groundskeeper position opened up again
 - i. Monica plans to advertise in the same way she advertised last year.
 - ii. Mike Speck made a motion to hire a groundskeeper for the advertised hours (130 max for season) and pay rate (\$15.22/hr). Seconded by Kathy Kamnetz. Motion carried.
 - d. Patio Umbrellas: Repair? Replace?
 - i. The preferred option is to attempt to find someone locally who could repair the umbrella pole. Monica may stitch the

holes in the umbrellas themselves. The original umbrellas were purchased in 2015.

ii. A new umbrella costs \$500.

iii. Discussion about budgeting next year to replace umbrellas.

e. Annual Report Review and Approval

i. Todd Johnson made a motion to approve the annual report review and Sandy Sullivan seconded. Motion carried.

V. Old Business

a. No old business

VI. Director's Report

a. Author Program: Lorna Landvik 5/4/23, 6:30pm, so no Board Meeting

b. Friends seeking help for possible Book Sale

i. During Western Days

ii. Friends are wondering if anyone from the board is available to volunteer to work the book sale.

iii. Board members are unsure of their availability at this time.

c. SELCO/SELS merge

i. Information to the board about the merge conversations that have been happening at the SELCO/SELS meetings. No immediate changes are happening, but perhaps in the future there may be a merge. All 11 counties need to vote yes in order for the merge to happen.

VII. Roundtable

a. Monica - an impressionistic artist will be coming in July to make a painting of the library.

b. Sandy - Lanesboro does a seed exchange program. Could we think more about this for next year?

VIII. Adjourn

a. The meeting ended at 8:38pm.

IX. Upcoming Meetings:

a. Library Board, June 1, 2023 at 7:00pm

Respectfully submitted,
Ann Halloran
Secretary

Report of CD activity in May 2023

On Mon, May 8, 2023 at 10:51 AM Kay Wangen <KWangen@ci.chatfield.mn.us> wrote:

Hi Monica,

CD's 35529 & 35798 were redeemed today and replaced with CD35954 for \$174,286.88.

35954 Summary –

Purchase Date – 05/08/2023 Maturity Date – 07/08/2024

APR – 3.92% APY 4.00%

Interest Compounds daily and is credited to the CD quarterly.

Summary of Redeeming 35529 & 35798 and Replacing with 35954

RRSB	35954	M07/08/2024	3.92%	LBRRY			174,286.88			174,286.88
RRSB	35529	M05/07/2023	2.27%	LBRRY	85,915.93		10,338.15	96,254.08		0.00
RRSB	35798	M07/29/2023	0.49%	LBRRY	77,832.46		200.34	78,032.80		0.00

35529 Was purchased 05/07/2018 for \$85,915.93 at 2.27/2.30% was redeemed 05/08/2023 for \$96,254.08 (10,338.15 interest earned)

35798 Was purchased 07/29/2022 for \$77,832.46 at 0.49/0.49% was redeemed 05/08/2023 for \$78,032.80 (200.34 interest earned)

These two CD's were replaced with

35954 on 05/08/2023 for \$174,286.88 at 3.92/4.00% with a maturity date of 07/08/2024.