

**Personnel/Budget Committee  
Meeting Agenda  
Fillmore Conference Room  
June 12, 2023 - 4:30 p.m.**

1. Personnel Budget Committee June 12, 2023 4:30 p.m.
2. Notice of EMT resignation.
3. No items have been submitted for this meeting.

**Members Present:** Councilor Mike Urban.

**Members Absent:** Paul Novotny.

**Others Present:** Rocky Burnett, Kay Wangen, Brian Burkholder, and Joel Young.

Assistant Wastewater B Position: Brian Burkholder explained that the City had developed the position of Assistant Wastewater B position a number of years ago, when the City employed two operators who both held either a Class B or higher wastewater operator's license. This position has been vacant for the past several years, as the City has employed only one operator with a Class B license during that timeframe.

Recently, Mitch Irish has completed all of the necessary requirements and has obtained a Class B license and is now qualified for the Assistant Wastewater B position. Burkholder said that Irish is a very capable employee and recommended that he be promoted to that position effective on his next employment anniversary. There would be an understanding that Irish would continue the duties he does today, which includes street maintenance activities. The promotion would be from Grade 6 Step 1 to Grade 7 Step Minimum. The committee determined that they would recommend that the City Council approve the promotion effective on the next employment anniversary.

EMT Position: Rocky Burnett reported that it is getting more difficult to cover all of the shifts without relying heavily on just a few members of the Service. He said that the situation will become even more difficult within the next few years when one or two key members plan to retire. Burnett suggested that it might be necessary to create another paid position to ensure that the ambulance service will continue without burning out volunteers more quickly than necessary. The biggest need is from 5:00 p.m. – 10:00 p.m. and midnight – 8:00 a.m. One idea is to pay different amounts based on which shift is covered, in an attempt to pay more for those shifts that are more difficult to fill. Burnett will continue to develop ideas and will work with the EMTs, the Public Services Committee and the Personnel-Budget committee to resolve the issue.

## Joel Young

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**From:** Rocky Burnett  
**Sent:** Thursday, June 8, 2023 11:17 AM  
**To:** Joel Young  
**Subject:** FW: Resignation

Joel,  
I just received this, so maybe pass this along to the public service committee. Some additional information on Mike is he was valuable during the daytime when a second crew was needed and also he was good at filling in for Desiree and I when we needed time away.

Rocky Burnett  
Chatfield Ambulance  
City of Chatfield  
(507) 867-4446  
rburnett@ci.chatfield.mn.us

Rocky,

I believe that the time has come for me to step down as an EMT with Chatfield Ambulance. My time availability/flexibility and capacity have changed a lot since I joined the crew 6 plus years ago. Having three kids now and weighing the greater needs of my family along with my regular job commitments have shuffled priorities around for me. I'm very grateful for the time that I've been able to be a part of the crew. I'm thankful for the quality training I received and I appreciate our crew and you as Director.

Per our conversation, I would like my resignation to be effective July 1. If allowable, I'll come to the July 13 meeting as my last meeting. I don't want recognition at the meeting just a chance say goodbye to the crew.

Thanks for everything you and Chatfield Ambulance have done for me and my family

Mike Gittins