

***Public Works Committee  
Meeting Agenda  
June 12, 2023 5:30 p.m.  
Fillmore Conference Room – Thurber  
Building***

1. June 12, 2023 / 5:30 p.m. Fillmore Conference Room - Thurber Community Building
2. City Engineer – Craig Britton:
  - A. Status of traffic study requested of MNDOT – Highway 74.
3. Public Works Director – Brian Burkholder
  - A. Water Improvements – Gate Valves

**Members Present:** Councilors Paul Novotny and Mike Urban.

**Members Absent:** None.

**Others Present:** Steven Schlichter, Vanessa Hines, Brian Burkholder and Joel Young.

1. Meyer's Subdivision Drainage Issues: Burkholder reported that the drainage line in the Meyer's subdivision has suffered multiple breaks within the past twelve months and it is possible that a larger line needs to be installed. Burkholder suggested that a camera be put into the line to better understand any issues that might be in the line. The cost might be \$5,000 or less to camera the line and make some minor repairs. The committee supported the plan to get a camera in the line.
2. Killmer Electric Pay Estimate #3: Craig Britton reported that Killmer Electric has submitted a pay request in the amount of \$82,460 to cover the work they have completed regarding the engineering and assembly of the generators for Well #2 and the Booster Pump Station. Britton recommended approval of the request and the Committee agreed to recommend approval to the City Council.
3. 2023 Street Project: Bids will be opened at 10:00 a.m. on Thursday of this week. Plans have been requested by at least nine prime bidders and several other contractors. The neighborhood meeting resulted in the neighbors not wanting the installation of the cul de sac.

Interviews will take place on May 16<sup>th</sup> and 17<sup>th</sup>. The number of contractors interviewed will depend on the number of bidders and the spread between the bids. The committee members will participate in the interview process as they are able.

4. MNDOT Traffic Study Status – Highway 74: MNDOT has reported that they have not yet started the study.
5. Chip-sealing Plan: Burkholder reported that he is planning to apply approximately \$48,000 of chip-sealing in 2023. The committee will recommend approval at the next city council meeting.
6. Crack-filling Plan: Burkholder presented a plan to fill cracks in various streets this year, at a cost of \$25,969, pursuant to a quote from Durst Outdoor Services. A second quote was provided by Four Season Asphalt at the cost of \$35,406. The committee will recommend approval at the next city council meeting.
7. Water & Electricity Use at Wastewater Plant: Steven Schlichter presented information that shows a significant reduction in the amount of water and electricity used at the wastewater treatment plant. Compared against 2018, which was the benchmark year, water use is down by 88% and electricity savings is at 36%. The committee commended Schlichter for this great effort.
8. Public Works Building Proposal: The committee reviewed preliminary plans for the construction of a new public works facility. The updated plans include a seventh bay instead of six bays and made some modifications based on the previous discussion. Burkholder's goal is to finalize a floor plan and cost estimate by the end of this year so it is ready to go once a property is available.

9. Enterprise Drive Properties: The committee discussed a suggestion that was made to consider installing a berm and plant trees along the backside of the lots along Enterprise Drive. It was pointed out that this issue had been resolved a number of years ago but the committee discussed it because of more recent complaints. One thought was to standardize the type, size and spacing of trees that are required.

---

---

**MEMORANDUM**

---

---

**TO:** CHATFIELD CITY COUNCIL  
**FROM:** RYAN PRIEBE, WATER SUPERINTENDENT  
**SUBJECT:** GATE VALVE REPLACEMENT  
**DATE:** 6/1/23

---

Action Requested- Approve Griffin Construction to replace gate valves in 3 different locations. 2 valves on Ave B and Grove St. intersection. 1 valve on Ave A and Division St. intersection.

Background- Every year we have a plan for Griffin Construction to replace 3 hydrants a year. Right now, we don't have any hydrants that are broke or leaking. We have 1 gate valve that is broken next to some hydrants that are next on the list to be replaced. We would also like to add some gate valves in these locations when we replace broken valve. The cost if about the same to replace 3 gates valves in an intersection as it is to replace 3 hydrants. The cost is around \$16,000 - \$19,000. Griffin's does the job time and material so it could be cheaper or more expensive. This will be the last year that we do gate valves and next year it will be back replacing hydrants.