

CITY OF CHATFIELD COMMON COUNCIL

AGENDA

June 12, 2023 7:00 P.M

- I. Chatfield City Council – June 12, 2023 – 7:00 p.m. – City Council Chambers
 1. Consent Agenda:
 - A. Approval of minutes of prior meetings.
 - B. Approve payment of claims.
 - C. Adopt Resolution to accept \$5,000 donation from Chatfield Youth Basketball Association for improvements in Mill Creek Park.
 - D. Accept the resignation of Mike Gittins as EMT, effective July 1, 2023, with regret.
 2. Southern Minnesota Initiative Fund (SMIF) Report – Sarah Scheffert
 3. Police Chief Report – Shane Fox:
 - A. Approve Joint Powers Agreement with State of Minnesota on Behalf of City Attorney and Police Department.
 4. City Engineer’s Report – Craig Britton:
 - A. .
 5. Public Works Director Report – Brian Burkholder:
 - A. .
 6. Committee Reports:
 - A. Personnel-Budget Committee
 - B. Public Works Committee
 7. Mayor’s Report:
 8. City Administrator’s Report:
 - A. State Demographer’s Report
 9. Roundtable
 10. Adjourn.
 11. Meeting Notices:
 - A. Personnel/Budget Committee (Novotny & Urban) 4:30 p.m. Monday
 - B. Public Works Committee (Novotny & Urban) 5:30 p.m. Monday
 - C. Special City Council Meeting 6:00 p.m. Thursday

**CITY OF CHATFIELD
COMMON COUNCIL
MEETING MINUTES**

Monday, May 22, 2023

The Common Council of the City of Chatfield met in regular session on Monday, May 22, 2023. Mayor John McBroom presided and called the regular meeting to order at 7:00 PM

Members Present: Councilor Paul Novotny, Councilor Josh Broadwater, Councilor Mike Urban, Councilor John McBroom, Councilor Dave Frank, and Councilor Pam Bluhm.

Members absent: None.

Others Present: Mike Bubany, Craig Britton, Chris Giesen, Brian Burkholder, Karen Reisner, Fred Suhler Jr., Lynda Karver, and Beth Carlson.

Consent Agenda

Councilor Paul Novotny entered a motion, with a second by Councilor Pam Bluhm, to adopt the consent agenda which included the following items:

1. Approval of May 8, 2023 Meeting Minutes
2. Approve payment of claims
3. Accept donation of \$1500 from Beverly Jorde to benefit the City Fire Department, Ambulance Department, and Police Department
4. Approve issuance of a Raffle Permit to St. Mary's Church to be held August 13, 2023
5. Approve the use of Groen Park by Tuohy Furniture July 14, from 3:00 - 7:00 pm for company picnic
6. Approve one step pay increase to Grade 6, Maximum effective May 27, for Kevin Landorf

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

City Engineer's Report – Craig Britton

2023 Street Project Bids

Complete proposals were received from four contractors on the 2023 Street Improvement project. The proposals from the contractors were reviewed using the Best Value Procurement method of contractor selection where contractors were evaluated on price, experience and understanding of reconstruction projects. The evaluation committee consisted of Administrator Young, Superintendent Burkholder, Council Members Novotny & Urban and City Engineer Britton. Griffin Construction was the only contractor that participated in an interview.

The prices bid by each contractor along with their total awarded points following the BVC process are as follows;

1. Griffin Construction Co Inc. \$1,759,308.26 488 Points
2. SL Contracting Inc. \$2,175,978.05 221 Points
3. A-1 Excavating LLC \$2,199,199.00 216 Points
4. Elcor Construction Inc. \$2,226,196.00 208 Points

The evaluation committee is recommending the award of the contract be made to Griffin Construction Co, Inc in the amount of \$1,759,308.26.

There was concern among council members about the question of the unsettled debt ceiling in Washington D.C. and what effect it could have on interest rates if the debt ceiling is not raised and the federal government defaults on payments. Financial Advisor, Mike Bubany, suggested bids are good for 60 days therefore, the council could postpone awarding the bids until after the debt ceiling issue is resolved. Council has chosen to wait on awarding the project.

Financial Consultant Report – Mike Bubany

Financial Advisor, Mike Bubany, explained the current state of the market and is recommending a competitive rated sale process for the street project bonds.

Resolution to set public hearing for tax abatement

Councilor Dave Frank entered a motion, with a second by Councilor Paul Novotny, to adopt the RESOLUTION CALLING A PUBLIC HEARING ON THE APPROVAL OF TAX ABATEMENT FOR THE PURPOSE OF FINANCING PUBLIC INFRASTRUCTURE

WHEREAS:

1. The City of Chatfield has determined it necessary and feasible to construct public improvements on certain roadways within its corporate limits; and
2. The City Council intends to abate its share of property taxes on parcels benefiting from the project to finance the costs constructing said improvements, under the authority of Minnesota Statutes 469.1812 to 469.1815 (the "Abatement Law"); and
3. Prior to approving an abatement resolution and the use of tax abatement the City must hold a public hearing.

BE IT RESOLVED by the City Council as follows:

1. **Public Hearing.** The City Council shall hold a public hearing on the use of tax abatement and the issuance of general obligation tax abatement bonds to finance the costs of constructing improvements on certain roadways at 7:00 P.M. on Monday, June 26th, 2023 at the Chatfield City Hall. Staff is directed to publish notice of this hearing as required by Abatement Law.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Resolution for the competitive sale of bonds

Councilor Paul Novotny entered a motion, with a second by Councilor Mike Urban, to adopt the RESOLUTION PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$2,300,000 GENERAL OBLIGATION BONDS, SERIES 2023A

A. WHEREAS, the City Council of the City of Chatfield, Minnesota (the "City"), has heretofore determined that it is necessary and expedient to issue the City's \$2,300,000 General Obligation Bonds, Series 2023A (the "Bonds"), to finance the 2023 Street Improvement Project; and

B. WHEREAS, the City has retained David Drown Associates, Inc., in Minneapolis, Minnesota ("David Drown"), as its independent financial advisor for the Bonds and is therefore authorized to sell the Bonds by a competitive negotiated sale in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9):

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chatfield, Minnesota, as follows:

1. **Authorization.** The Council hereby authorizes David Drown to solicit bids for the competitive negotiated sale of the Bonds.
2. **Meeting; Bid Opening.** The Council shall meet at the time and place specified in the Terms of Offering attached hereto as Exhibit A for the purpose of considering sealed bids for, and awarding the sale of, the Bonds. The City Administrator, or designee, shall open bids at the time and place specified in such Terms of Offering.
3. **Terms of Offering.** The terms and conditions of the Bonds and the negotiation thereof are fully set forth in the "Terms of Offering" attached hereto as Exhibit A and hereby approved and made a part hereof.
4. **Official Statement.** In connection with said competitive negotiated sale, the officers or employees of

the City are hereby authorized to cooperate with David Drown and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

EDA Report – Chris Giesen

Adopt Resolution calling for public hearing creating a TIF District 3-6

The former apartment building on Grand Street burned in late 2022 and was a total loss. The owner, Main Street Properties, LLP would like to move forward with redeveloping the site into a new, slightly larger apartment building.

In March 2023, the EDA and Council agreed that the property met the state definition of a substandard property primarily because of the extent of the fire damage. That action by council allowed the owners to demolish the structure and clear the site, and still qualify for redevelopment TIF.

Staff is recommending that council authorize staff to engage the services of the city's financial advisor to draft the TIF district documents, secure the legal services to draft the development agreement, and call for a public hearing on August 14, 2024. The cost of these services are to be paid by the applicant. A \$15,000 deposit towards these costs has been received by the city. This action tonight would not grant any assistance but merely allow the creation of materials so that the EDA and council can review further and consider final approval.

Councilor Paul Novotny entered a motion, with a second by Councilor Mike Urban, to adopt the RESOLUTION CALLING FOR A PUBLIC HEARING ON THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 3-6 WITHIN MUNICIPAL DEVELOPMENT DISTRICT NO. 3, AND THE APPROVAL OF TAX INCREMENT FINANCING PLAN RELATING THERETO

BE IT RESOLVED by the City Council (the "Council") of the City of Chatfield, Minnesota (the "City"), as follows:

1. Public Hearing. The City Council shall meet on Monday, August 14, 2023, at approximately 7:00 p.m. to hold a public hearing on the following matter: (a) the proposed establishment of Tax Increment Financing District No. 3-6 within Municipal Development District No. 3, and (b) the proposed approval of the Tax Increment Financing Plan relating thereto, pursuant to and in accordance with Minnesota Statutes, Sections 469.174 to 469.1794 inclusive, as amended (the "Act").

2. Notice of Hearing. Filing of TIF Plan. The Administrator is hereby authorized to cause a notice of the hearing, substantially in the form attached hereto as Exhibit A, to be published as required by the Act and to place a copy of the Tax Increment Financing Plan, as proposed to be adopted, on file in the Administrator's Office at City Hall and to make such copies available for inspection by the public.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Public Works Director Report – Brian Burkholder

Recommendation to promote Mitch Irish to Assistant Wastewater Operator B

Mitch Irish recently obtained his Class B Wastewater Certification. In October of 2021, it was discussed that if Irish obtained this certification, he could potentially be moved to an Assistant Class B Assistant Wastewater Operator. A position the city has previously had.

Staff is recommending Irish be moved to the Class B Assistant Wastewater Operator as well as maintain his Assistant Streets position.

Councilor Josh Broadwater entered a motion, with a second by Councilor Dave Frank, to adopt a Resolution to Approve the Promotion of Mitch Irish to Assistant Wastewater Operator – B

Whereas, the City of Chatfield operates a wastewater facility that requires an operator with a Class B Operator's license, and
Whereas, it takes several years for an individual to obtain such a license, and
Whereas, it is in the best interest of the City to employ more than one person with a Class B license, and
Whereas, Mitch Irish has recently achieved the qualifications for and has achieved the Class B license, and
Whereas, the City would like to compensate Irish for this achievement and to recognize the work that he will continue to perform in regard to street maintenance,
NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHATFIELD to promote Mitch Irish to the position of Assistant Wastewater Operator-B and that he be compensated at Grade 7, Minimum Step effective on his employment anniversary, September 19th, 2023.
Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm
Nays: None
Motion carried.

Chip-sealing proposal

Public Works Director Brian Burkholder is proposing the following streets undergo chip-sealing this year: North Well Driveway, Winona St, Cliff St, 5th St, Park St, 6th St, Valley St, John & Mary Dr Cul De Sac, and Birchwood Lane Cul De Sac.

Pearson Brothers gave a quote for a total of \$48,304. There is currently \$42,000 in this year's budget plus a reserve of \$48,000 to complete this project.

Councilor Paul Novotny entered a motion, with a second by Councilor Josh Broadwater, to approve the 2023 Chip-sealing proposal.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Crack-filling proposal

Public Works Director Brian Burkholder is recommending the following street undergo crack-filling this year:
- Hillside Dr- Hwy 52 to Wisdom LN, Hillside Dr- Hwy 52 to Wisdom LN, North Well driveway, Winona St- Burr Oak Ave to Cliff St, Cliff St-Winona St to Harwood Ave, Harwood Ave- Cliff St to Winona St, Alley-Mill Pond Estates-2nd to 3rd, Alley-Olmsted Medical-2nd to 3rd, Alley-Sogla Parts-2nd to 3rd, Alley-Bell's- 2nd to 3rd, 5th St- River St to Hwy 52, Park St- 5th to 7th, 6th St- Hwy 52 to Fillmore St, and 5th St- Winona St to Park St.

Two bids were received, the lowest is from Durst Outdoor Services at \$25,969.

Councilor Mike Urban entered a motion, with a second by Councilor Dave Frank, to approve the 2023 Crack-filling proposal from Durst Outdoor Services.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Committee Reports

Public Services Committee

Councilors Frank and Bluhm were in attendance. The topic was a request for reimbursement from a stolen recycle bin.

Park & Recreation Committee

Councilors Broadwater and Frank were in attendance. Topics included a mini library request.

The Girl Scouts would like to place a mini library in one of the parks. The committee feels the best place would be on the Visitor's Center.

Councilor Paul Novotny entered a motion, with a second by Councilor Dave Frank, to approve placing a mini library on the side of the Visitor's Center building.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Other topics were:

-Jaycees Park

-Disc Golf Signs

-Acknowledging the help from the Chatfield Body Shop with helping in the repair of the diving board

-Basketball donations

Mayor's Report

Preservation Month Proclamation

Mayor McBroom read the following Preservation Month 2023 Proclamation

WHEREAS, historically significant buildings and sites represent scarce, non-renewable cultural resources and critical assets for community development; and

WHEREAS, heritage preservation is an effective tool for managing community growth, revitalizing older neighborhoods, and fostering civic pride; and

WHEREAS, it is important to celebrate the role of history and historic places in our lives; and

WHEREAS, "Taking Chatfield's Past Into the Future" has been chosen as the theme for this year's Preservation Month by the Chatfield Heritage Preservation Commission;

NOW, THEREFORE, I, Mayor John P. McBroom, do proclaim May, 2023 as Preservation Month and call upon the citizens of Chatfield to join the Heritage Preservation Commission and other like-minded organizations in communities throughout the United States in celebrating National Preservation Month.

Remembering National Pregnancy and Infant Loss Remembrance Day

Mayor McBroom read the following Proclamation Recognizing National Pregnancy and Infant Loss Remembrance Day

Whereas, Infants Remembered In Silence, Inc. (IRIS) and many other nonprofit organizations work with thousands of parents all over Minnesota and across the United States who have experienced the death of a child during pregnancy and early childhood; and

Whereas, Many of these parents live in, deliver in, have a child die in, or bury a child in our community; and

Whereas, Infants Remembered In Silence (IRIS) a 501(c)(3) nonprofit organization was founded 1987 to offer support for parents whose child/children died from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, birth defects, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), illness, accidents, and all other types of infant and early childhood death; and

Whereas, Bereaved parents around the world remember their children annually, in their homes or with small gatherings, on October 15 with candle lighting at 7 pm. Families Remember their child/children around the state and across the nation. This would unify these parents in tribute to their children; and

Whereas, In 1988, President Ronald Reagan proclaimed October as National Pregnancy and Infant Loss Awareness month; and

Whereas, In honor of the thousands of children that die each year in Minnesota, Infants Remembered In Silence, Inc. (IRIS) respectfully requests that October 15th, 2023 be recognized as Pregnancy and Infant Loss Remembrance Day.

Now, Therefore, be it Resolved by the City Council of the City of Chatfield that October 15, 2023 will be recognized as Pregnancy and Infant Loss remembrance Day in Chatfield, Minnesota

EMS Week Proclamation

Mayor McBroom read the following EMS Week Proclamation To designate the Week of May 21st - 27th 2023, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and
WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and
WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and
WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and
WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and
WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and
WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now
THEREFORE, I John McBroom Mayor of the City of Chatfield, MN in recognition of this event do hereby proclaim the week of May 21-27, 2023, as
EMERGENCY MEDICAL SERVICES WEEK

With the EMS Strong theme, EMS WEEK: Where Emergency Care Begins, I encourage the community to observe this week with appropriate programs, ceremonies, and activities.

Roundtable

Thanks to all our EMS personnel, Police, EMT's, and Fire.

A reminder that Chatfield does not recognize No Mow May. The city does have an ordinance about keeping lawns mowed. Also, it is against the law to blow grass clippings into the street, please do your best to avoid doing so.

Thanks to Beverly Jorde for her donation of \$500 each for the Police, Ambulance, and Fire departments.

Adjourn

Councilor Mike Urban entered a motion, with a second by Councilor Pam Bluhm, to adjourn at 7:53 p.m.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

/s/Beth M Carlson
City Clerk

**CITY OF CHATFIELD
COMMON COUNCIL
MEETING MINUTES**

Thursday, June 8, 2023

The Common Council of the City of Chatfield met in special session on Wednesday, June 7, 2023. Mayor John McBroom presided and called the meeting to order at 2:45 PM

Members Present: John McBroom, Paul Novotny, Councilor Urban, Dave Frank, and Pam Bluhm.

Members absent: Josh Broadwater.

Others Present: Brian Burkholder, Craig Britton, Joel Young, and Beth Carlson.

City Engineer's Report – Craig Britton

2023 Street Project – Award Construction Contract

Complete proposals were received from four contractors on the 2023 Street Improvement project. The proposals from the contractors were reviewed using the Best Value Procurement method of contractor selection where contractors were evaluated on price, experience and understanding of reconstruction projects. The evaluation committee consisted of Administrator Young, Superintendent Burkholder, Council Members Novotny & Urban and City Engineer Britton. Griffin Construction was the only contractor that participated in an interview.

The prices bid by each contractor along with their total awarded points following the BVC process are as follows;

1. Griffin Construction Co Inc. \$1,759,308.26 488 Points
2. SL Contracting Inc. \$2,175,978.05 221 Points
3. A-1 Excavating LLC \$2,199,199.00 216 Points
4. Elcor Construction Inc. \$2,226,196.00 208 Points

The evaluation committee is recommending the award of the contract be made to Griffin Construction Co, Inc in the amount of \$1,759,308.26.

Dave Frank entered a motion, with a second by Councilor Urban, to award the 2023 Street Project Construction Contract to Griffin Construction Co, Inc. in the amount of \$1,759,308.26.

Ayes: Councilors: Novotny, Urban, Frank, and Bluhm

Nays: None

Absent: Councilor: Broadwater

Motion carried.

Adjourn

Councilor Urban entered a motion, with a second by Pam Bluhm, to adjourn at 2:47 p.m.

Ayes: Councilors: Novotny, Urban, Frank, and Bluhm

Nays: None

Absent: Councilor: Broadwater

Motion carried.

/s/Beth M Carlson
City Clerk



City of Chatfield
Batch Listing - Unposted Summary
 Current Period: June 2023
 2023 06FA01

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
AIRGAS						
	913794	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$38.94	OXYGEN
					\$38.94	
AIRGAS						
ANDY OCONNOR						
	#14 MA	E 614-49840-302	Cable TV (GENER	Contracted Help	\$1,293.75	CCTV ADMIN CNTRCT-MAR2023-FEB2
					\$1,293.75	
ANDY OCONNOR						
ASPHALT ARMOR SLCTNG & PVNG LLC						
	4198	E 801-43100-520	Street Maintenanc	Cap. Outlay-Str. Chipseal	\$2,299.00	STRT RPR - DVSN ST BRDG TRIP HZR
	4197	E 801-43100-520	Street Maintenanc	Cap. Outlay-Str. Chipseal	\$1,579.38	STRT RPR - 1024 GRND ST
	4199	E 801-43100-520	Street Maintenanc	Cap. Outlay-Str. Chipseal	\$121.00	STRT RPR - UTLTY PTCH
					\$3,999.38	
ASPHALT ARMOR SLCTNG & PVNG LLC						
AT&T MOBILITY						
	060320	E 100-42110-321	Police Administrati	Telephone	\$44.65	507.272.5386 POLICE 873
	060320	E 100-42110-320	Police Administrati	Communications (GENER	\$38.23	507.513.5954 POLICE AIR CARD
	060320	E 220-42280-321	Fire Department *	Telephone	\$49.67	507.884.4423 FIRE
	060320	E 220-42280-321	Fire Department *	Telephone	\$38.23	507.551.8200 AMB IBR
	060320	E 230-42270-321	Ambulance	Telephone	\$49.67	507.513.5974 AMBULANCE
	060320	E 100-42110-218	Police Administrati	Confiscation/Forfeitures	\$38.23	507.513.5937 POLICE AIR CARD
	060320	E 100-42110-321	Police Administrati	Telephone	\$49.67	507.272.5506 POLICE CHIEF
	060320	E 100-42110-321	Police Administrati	Telephone	\$44.65	507.272.5382 POLICE 872
	060320	E 100-45200-321	Parks (GENERAL)	Telephone	\$39.07	507.551.8045 RINK CAMERA
	060320	E 230-42270-321	Ambulance	Telephone	\$49.67	507.513.5925 AMBULANCE
					\$441.74	
AT&T MOBILITY						
BADGER METER						
	801281	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$957.68	1/2 BEACON NETWORK PER UNIT
	801281	E 601-49400-403	Water Utilities (GE	Prev. Maint. Agreements	\$957.68	1/2 BEACON NETWORK PER UNIT
					\$1,915.36	
BADGER METER						
BAKER & TAYLOR BOOKS						
	04/30/2	E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$998.83	ACCOUNT L6248262
					\$998.83	
BAKER & TAYLOR BOOKS						
BENIKE CONSTRUCTION						
	58212	E 454-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$7,175.35	JOB#21183 CCA PHASE II
					\$7,175.35	
BENIKE CONSTRUCTION						
BLACKSTONE PUBLISHING						
	CM3086	E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	-\$31.99	CUSTOMER ID 168011
	902 & 8	E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$68.81	CUSTOMER ID 168011
	210190	E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$241.19	CUSTOMER ID 168011
					\$278.01	
BLACKSTONE PUBLISHING						
BOB THE BUG MAN, LLC						
	64311	E 100-41940-403	Municipal Building	Prev. Maint. Agreements	\$136.00	CITY HALL 4X EXTERIOR
					\$136.00	
BOB THE BUG MAN, LLC						
BOUND TREE MEDICAL						
	849706	E 230-42270-210	Ambulance	Operating Supplies (GEN	\$260.82	IGEL
					\$260.82	
BOUND TREE MEDICAL						
CANON FINANCIAL SERVICES, INC.						
	304815	E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$108.44	832780-1 COLOR COPIER
					\$108.44	
CANON FINANCIAL SERVICES, INC.						



City of Chatfield
Batch Listing - Unposted Summary
 Current Period: June 2023
 2023 06FA01

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
CHATFIELD ALLIANCE, INC						
MARAP		E 100-46630-300	Community Dev -	Promotional Expense	\$62.99	95% LODGING TAX MAR&APR 2023 L
CHATFIELD ALLIANCE, INC					\$62.99	
CHATFIELD BRASS BAND						
2023		E 100-45180-327	Band	Brass Band Concerts	\$1,120.00	ANNUAL CONTRIBUTION - 2023
CHATFIELD BRASS BAND					\$1,120.00	
CHATFIELD CENTER FOR THE ARTS						
JUN 20		E 250-46630-310	Community Dev -	Other Professional Servic	\$2,000.00	EDA & CCA AGRMNT - 09/2022-08/20
CHATFIELD CENTER FOR THE ARTS					\$2,000.00	
CHATFIELD PARTS HOUSE						
891804		E 211-45500-401	Libraries (GENERA	Repairs/Maint Buildings	\$0.48	ANCHOR
888223		E 602-49450-210	Sewer (GENERAL)	Operating Supplies (GEN	\$3.28	ZNC HRNSS
891754		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$44.65	CNNCT WR
890382		E 100-45200-240	Parks (GENERAL)	Small Tools and Minor E	-\$15.42	SPRY GN SPRK PL
891140		E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN	\$9.96	ZNC
891252		E 230-42270-210	Ambulance	Operating Supplies (GEN	\$33.98	DSL
891774		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$13.99	LED
891770		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$11.99	LED
891288		E 100-45124-404	Swimming Pools -	Repairs/Maint Equipment	\$177.98	BRNG
891743		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$6.49	WLD
891763		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$3.00	WSHR
891241		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$8.99	MSKNG
888167		E 100-45124-240	Swimming Pools -	Small Tools and Minor E	\$349.99	PRSSRE WSHR
888970		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$13.36	BLT KEY
889993		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$25.98	UTLTY SND BTTRY
891883		E 601-49400-210	Water Utilities (GE	Operating Supplies (GEN	\$40.45	BSHNG NPPL CPLNG
891948		E 601-49400-210	Water Utilities (GE	Operating Supplies (GEN	\$8.49	NPPL
888504		E 602-49450-210	Sewer (GENERAL)	Operating Supplies (GEN	\$14.99	FLG
888223		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$53.98	BLLST
887910		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$2.07	VT CLR
890904		E 100-45200-212	Parks (GENERAL)	Vehicle Operating Suppli	-\$9.57	SPRK PL
889124		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$18.97	PLSH KEY BLT
888064		E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN	\$8.69	BRSH SHNK
890100		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$81.95	CPLNG NZZL
890906		E 100-45200-212	Parks (GENERAL)	Vehicle Operating Suppli	\$16.56	SPRK PL ADPTR
890286		E 100-45200-240	Parks (GENERAL)	Small Tools and Minor E	\$24.99	SPRY GN PSTL
890310		E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$57.98	SPPRT
890416		E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$161.91	STN PNT BRSH RLLR
888039		E 100-45124-240	Swimming Pools -	Small Tools and Minor E	\$94.99	HSE
CHATFIELD PARTS HOUSE					\$1,265.15	
CHOSEN VALLEY BAND ACTIVITY						
2023		E 100-45180-326	Band	School Band Concerts	\$480.00	ANNUAL CONTRIBUTION-2023
CHOSEN VALLEY BAND ACTIVITY					\$480.00	
CUSTOM ALARM						
549266		E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$204.12	CHATFIELD PUBLIC LIBRARY
CUSTOM ALARM					\$204.12	
DAVE JOHNSON						
WRSTL		E 614-49840-331	Cable TV (GENER	Travel Expenses	\$529.63	STT WRSTLNG PRKNG, MLS & MLG RE
DAVE JOHNSON					\$529.63	



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DEED						
	JUN202	E 361-46620-600	Revolving Loan Fu	Debt Srv Principal (GENE	\$645.94	CDAP-18-0018-H-FY19 EZ FABIV
	JUN202	E 361-46620-610	Revolving Loan Fu	Interest	\$72.25	CDAP-18-0018-H-FY19 EZ FABIV
	JUN202	E 361-46620-600	Revolving Loan Fu	Debt Srv Principal (GENE	\$1,859.79	#CDAP-13-0031-H-FY14 CHAT EDA/EZ
	JUN202	E 361-46620-610	Revolving Loan Fu	Interest	\$112.72	#CDAP-13-0031-H-FY14 CHAT EDA/EZ
					\$2,690.70	
DEED						
EO JOHNSON, BUSINESS TECH.						
	INV134	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$7.15	#56246 NTRWRK L9124 MP C4503 - ST
	INV134	E 230-42270-404	Ambulance	Repairs/Maint Equipment	\$13.63	#56246 NTRWRK L9124 MP C4503 - ST
	INV134	E 100-41500-404	City Clerk	Repairs/Maint Equipment	\$14.95	#56246 NTRWRK L9124 MP C4503 - ST
	INV134	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$7.15	#56246 NTRWRK L9124 MP C4503 - ST
	INV134	E 603-49500-404	Refuse/Garbage (Repairs/Maint Equipment	\$7.15	#56246 NTRWRK L9124 MP C4503 - ST
	INV134	E 100-41910-404	Planning and Zoni	Repairs/Maint Equipment	\$3.90	#56246 NTRWRK L9124 MP C4503 - ST
	INV134	E 240-46500-404	Economic Dev (GE	Repairs/Maint Equipment	\$3.90	#56246 NTRWRK L9124 MP C4503 - ST
	INV134	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$7.15	#56246 NTRWRK L9124 MP C4503 - ST
					\$64.98	
EO JOHNSON, BUSINESS TECH.						
FIRE SAFETY USA, INC						
	172848	E 220-42280-210	Fire Department *	Operating Supplies (GEN	\$138.00	KSSML CNNCTR
					\$138.00	
FIRE SAFETY USA, INC						
FIRST NETWORK SYSTEMS						
	1188	E 614-49840-302	Cable TV (GENER	Contracted Help	\$1,293.75	09/2022-08/2023 CCTV TECH COORD-
					\$1,293.75	
FIRST NETWORK SYSTEMS						
GALLS						
	024562	E 100-42110-152	Police Administrati	Clothing	\$555.02	SS SHRT PNTS HMMNG
	024497	E 100-42110-153	Police Administrati	Uniform Allowance	\$193.35	POLO WP
					\$748.37	
GALLS						
GRANICUS						
	166118	E 100-41500-438	City Clerk	Internet Expenses	\$287.16	OPEN PLATFORM SUITE
	166118	E 100-41500-438	City Clerk	Internet Expenses	\$561.56	GOV TRANSPARENCY SUITE
	166118	E 100-41500-438	City Clerk	Internet Expenses	\$127.63	ENCODING SOFTWARE
	166118	E 100-41500-438	City Clerk	Internet Expenses	\$555.18	MEETING EFFICIENCY SUITE
	166118	E 801-49950-500	Reserve Fund Sha	Cap. Outlay-GENERAL	\$0.00	GOVACCESS - PIONEER WEBSITE
	166118	E 100-41500-438	City Clerk	Internet Expenses	\$60.78	UPGRADE TO SDI 720P
					\$1,592.31	
GRANICUS						
GRIFFIN CONSTRUCTION						
	10616	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$4,828.54	SWR RPR 7TH ST
					\$4,828.54	
GRIFFIN CONSTRUCTION						
GSS						
	24290	E 100-41940-403	Municipal Building	Prev. Maint. Agreements	\$265.00	CITY HALL GNRTR PM
	24288	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$725.00	WWTP GNRTR PM
	24289	E 100-43100-403	Street Maintenanc	Prev. Maint. Agreements	\$265.00	PW BLDG GNRTR PM
					\$1,255.00	
GSS						
LHB, INC.						
	200442	E 454-43200-310	Construction Fund	Other Professional Servic	\$2,632.50	PROJECT 200442.00 CCA - PHASE 2
					\$2,632.50	
LHB, INC.						
LINDE						
	363190	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$51.29	HIGH PRESSURE



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LINDE					\$51.29	
LOFFLER						
	434323	E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$50.60	CANON DXC3725I OVERAGE CHARGE
LOFFLER					\$50.60	
LUMEN-LEVEL3 (WEBEX)						
	640951	E 100-41500-320	City Clerk	Communications (GENER	\$244.38	WEBEX 10@23 + TAX/LIC
LUMEN-LEVEL3 (WEBEX)					\$244.38	
MAOSC						
	2023 -	E 100-41100-433	Legislative	Dues and Subscriptions	\$1,554.50	MEMBERSHIP - JULY 2023 - JUNE 202
MAOSC					\$1,554.50	
MARCO TECHNOLOGIES LLC.						
	INV112	E 100-45200-435	Parks (GENERAL)	Licences, Permits and Fe	\$20.00	1 PARKS BUS PREM
	INV112	E 601-49400-435	Water Utilities (GE	Licences, Permits and Fe	\$20.00	1 WTR BUS PREM
	INV112	E 240-46500-435	Economic Dev (GE	Licences, Permits and Fe	\$10.00	1 EDA EXCHANGE ON LINE + ACTIVE
	INV112	E 100-41100-435	Legislative	Licences, Permits and Fe	\$60.00	6 LEG EXCHANGE ON LIN P1 & ACTIV
	INV112	E 100-45124-435	Swimming Pools -	Licences, Permits and Fe	\$10.00	1 POOL EXCHANGE ON LINE + ACTIVE
	INV112	E 100-43100-435	Street Maintenanc	Licences, Permits and Fe	\$20.00	1 MS BUS PREM
	INV112	E 100-42110-435	Police Administrati	Licences, Permits and Fe	\$200.00	10 PD MS BUS PREM
	INV112	E 602-49450-435	Sewer (GENERAL)	Licences, Permits and Fe	\$40.00	2 WW BUS PREM
	INV112	E 100-41910-435	Planning and Zoni	Licences, Permits and Fe	\$10.00	1 PLNG DEPT EXCHANGE ON LINE + A
	INV112	E 100-41500-435	City Clerk	Licences, Permits and Fe	\$90.00	4 MS BUS PREM & 1 VM EXCH + ACTI
	INV112	E 230-42270-435	Ambulance	Licences, Permits and Fe	\$40.00	2 AMB BUS PREM
	INV112	E 220-42280-435	Fire Department *	Licences, Permits and Fe	\$20.00	1 FD BUS PREM
MARCO TECHNOLOGIES LLC.					\$540.00	
MAYO CLINIC						
	23-452	E 230-42270-415	Ambulance	Medical Services	\$340.54	PARAMEDIC INTERCEPT
	23-517	E 230-42270-415	Ambulance	Medical Services	\$348.52	PARAMEDIC INTERCEPT
MAYO CLINIC					\$689.06	
MED-TECH RESOURCE, LLC						
	141287	E 100-42110-210	Police Administrati	Operating Supplies (GEN	\$248.75	BTTRY
MED-TECH RESOURCE, LLC					\$248.75	
MINNESOTA ENERGY RESOURCES						
	05/25/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$39.85	00015 547 HLLSD BSTR STTN
MINNESOTA ENERGY RESOURCES					\$39.85	
MIRANDA SCHELL						
	5-18-23	E 230-42270-209	Ambulance	Training Institution	\$100.00	05/18/23 EXAMINER
MIRANDA SCHELL					\$100.00	
MN DEPARTMENT OF HEALTH						
	APR-JU	E 601-49400-386	Water Utilities (GE	Well Testing Fees	\$2,697.00	QTRLY FEES 1,110
MN DEPARTMENT OF HEALTH					\$2,697.00	
MN DEPARTMENT OF PUBLIC SAFETY						
	M-1292	E 601-49400-435	Water Utilities (GE	Licences, Permits and Fe	\$100.00	WELL #2
	M-1292	E 601-49400-435	Water Utilities (GE	Licences, Permits and Fe	\$100.00	WELL #3
MN DEPARTMENT OF PUBLIC SAFETY					\$200.00	
MUSCO						
	408337	E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN	\$249.11	



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MUSCO					\$249.11	
MYREC.COM						
	032165	E 100-45124-433	Swimming Pools -	Dues and Subscriptions	\$3,295.00	ALL MYREC MODULES
MYREC.COM					\$3,295.00	
NCPERS GROUP LIFE INSURANCE						
	384000	G 910-21707			\$16.00	LIFE INSURANCE - SCHLICHTERD
	384000	G 910-21707			\$16.00	LIFE INSURANCE - CARLSON
	384000	G 910-21707			\$16.00	LIFE INSURANCE - IRISH
	384000	G 910-21707			\$16.00	LIFE INSURANCE - SCHLICHTERS
	384000	G 910-21707			\$16.00	LIFE INSURANCE - YOUNG
	384000	G 910-21707			\$16.00	LIFE INSURANCE - WANGEN
NCPERS GROUP LIFE INSURANCE					\$96.00	
NEW LINE MECHANICAL						
	23085	E 100-45124-404	Swimming Pools -	Repairs/Maint Equipment	\$262.84	RBLD FLD DC
	23085	E 100-45124-403	Swimming Pools -	Prev. Maint. Agreements	\$110.00	BCKFLW INSP&RPR
	23085	E 100-43100-403	Street Maintenanc	Prev. Maint. Agreements	\$110.00	BCKFLW INSP&RPR
	23085	E 100-41940-403	Municipal Building	Prev. Maint. Agreements	\$220.00	BCKFLW INSP&RPR
	23085	E 602-49450-403	Sewer (GENERAL)	Prev. Maint. Agreements	\$220.00	BCKFLW INSP&RPR
	23085	E 100-45124-404	Swimming Pools -	Repairs/Maint Equipment	\$1,879.59	RBLD FLD RP
NEW LINE MECHANICAL					\$2,802.43	
PERA						
	SVF384	E 220-42280-121	Fire Department *	PERA	\$6,906.38	SVF 3840-00 VOL CONTRIB 10% of Ru
PERA					\$6,906.38	
QUILL.COM						
	321924	E 211-45500-416	Libraries (GENERA	Cleaning Service	\$138.96	TWLS LNR DWN
	322268	E 211-45500-416	Libraries (GENERA	Cleaning Service	\$69.99	RNWL
QUILL.COM					\$208.95	
SANDRY FIRE SUPPLY LLC						
	INV-02	E 220-42280-404	Fire Department *	Repairs/Maint Equipment	\$882.00	CX FML CPLR
SANDRY FIRE SUPPLY LLC					\$882.00	
SCHUMACHER ELEVATOR CO						
	905822	E 211-45500-401	Libraries (GENERA	Repairs/Maint Buildings	\$167.43	LIB ELEV MAINT
SCHUMACHER ELEVATOR CO					\$167.43	
SPRING VALLEY PUBLIC LIBRARY						
	501-MA	E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$15.00	BRADY DVD
SPRING VALLEY PUBLIC LIBRARY					\$15.00	
SUPERIOR MECHANICAL						
	SI0000	E 100-45124-403	Swimming Pools -	Prev. Maint. Agreements	\$789.00	WINTERIZING / DEWINTERIZING
SUPERIOR MECHANICAL					\$789.00	
T.E.C. INDUSTRIAL INC.						
	O50307	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$863.02	WTR TWR
T.E.C. INDUSTRIAL INC.					\$863.02	
TACTICAL SOLUTIONS						
	9585	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$127.00	CRT RDR
TACTICAL SOLUTIONS					\$127.00	
THATCHER POOLS						



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	107086	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$116.74	PH SLTN DPD ACD
THATCHER POOLS					\$116.74	
THE SILVER GRILLE						
	66800	E 230-42270-209	Ambulance	Training Institution	\$104.15	EMT TESTING FOOD
THE SILVER GRILLE					\$104.15	
THREADS CUSTOM APPAREL						
	5033	E 100-45200-152	Parks (GENERAL)	Clothing	\$23.00	EMB W APPRL
	5033	E 100-43100-152	Street Maintenanc	Clothing	\$381.00	EMB W APPRL
	5033	E 601-49400-152	Water Utilities (GE	Clothing	\$23.00	EMB W APPRL
	5033	E 602-49450-152	Sewer (GENERAL)	Clothing	\$46.00	EMB W APPRL
THREADS CUSTOM APPAREL					\$473.00	
UC LABORATORY						
	116455	E 602-49450-217	Sewer (GENERAL)	Testing	\$881.31	VVWTP LABS
UC LABORATORY					\$881.31	
US BANK ONE CARD						
	05-25-2	R 230-42270-3955	Ambulance		-\$19.57	JAN-FEB-MAR RBTE ALLOC
	05-25-2	R 100-42400-3955	Building Inspectio		-\$47.24	JAN-FEB-MAR RBTE ALLOC
	05-25-2	E 454-43200-500	Construction Fund	Cap. Outlay-GENERAL	\$900.00	BUILDERS PLAQUE
	05-25-2	R 100-43100-3955	Street Maintenanc		-\$8.40	JAN-FEB-MAR RBTE ALLOC
	05-25-2	E 211-45500-211	Libraries (GENERA	Program Expenses	\$339.53	FB CRDSTCK DG SR SPPLS
	05-25-2	E 100-43100-435	Street Maintenanc	Licences, Permits and Fe	\$0.99	APPLE.COM STORAGE
	05-25-2	R 211-45500-3955	Libraries (GENERA		-\$19.68	JAN-FEB-MAR RBTE ALLOC
	05-25-2	E 100-45124-435	Swimming Pools -	Licences, Permits and Fe	\$262.00	OC POOL LICENSE
	05-25-2	E 100-45124-435	Swimming Pools -	Licences, Permits and Fe	\$408.00	OC CONCESSION LICENSE
	05-25-2	E 230-42270-208	Ambulance	Training and Instruction	\$703.85	CLRK ACDMY - LDGNG MLS
	05-25-2	R 100-45200-3955	Parks (GENERAL)		-\$7.19	JAN-FEB-MAR RBTE ALLOC
	05-25-2	E 211-45500-240	Libraries (GENERA	Small Tools and Minor E	\$7.49	AMP - COUNTER CLICKERS
	05-25-2	R 100-45124-3955	Swimming Pools -		-\$5.51	JAN-FEB-MAR RBTE ALLOC
	05-25-2	E 100-43100-210	Street Maintenanc	Operating Supplies (GEN	\$51.48	SFTNR SLT
	05-25-2	R 100-41100-3955	Legislative		-\$43.18	JAN-FEB-MAR RBTE ALLOC
	05-25-2	E 230-42270-152	Ambulance	Clothing	\$109.00	PANTS
	05-25-2	E 230-42270-208	Ambulance	Training and Instruction	\$104.00	NREMT VOUCHERS
	05-25-2	E 100-43100-152	Street Maintenanc	Clothing	\$77.10	WORK PANTS
	05-25-2	E 100-41500-309	City Clerk	Conference Expense	\$609.16	IIMC CONF LDGNG
	05-25-2	E 211-45500-322	Libraries (GENERA	Postage	\$3.65	USPS POSTAGE
	05-25-2	R 100-42110-3955	Police Administrati		-\$20.72	JAN-FEB-MAR RBTE ALLOC
	05-25-2	E 211-45500-433	Libraries (GENERA	Dues and Subscriptions	\$115.00	MN LIB ASSOC - MEMBERSHIP
	05-25-2	R 100-41500-3955	City Clerk		-\$55.09	JAN-FEB-MAR RBTE ALLOC
	05-25-2	E 230-42270-209	Ambulance	Training Institution	\$189.00	FISDAP
	05-25-2	E 211-45500-591	Libraries (GENERA	Cap. Outlay-Magazines	\$32.16	MDC - ALL RECIPES
	05-25-2	E 211-45500-591	Libraries (GENERA	Cap. Outlay-Magazines	\$64.97	THIS OLD HOUSE & GH
	05-25-2	E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$229.38	AMZN.COM DVDS
	05-25-2	E 100-41940-210	Municipal Building	Operating Supplies (GEN	\$7.97	BTTRS PLS - BTRY CTYHLL
	05-25-2	R 601-49400-3955	Water Utilities (GE		-\$4.28	JAN-FEB-MAR RBTE ALLOC
	05-25-2	E 211-45500-416	Libraries (GENERA	Cleaning Service	\$25.00	KT - GARBAGE STICKER
US BANK ONE CARD					\$4,008.87	
WIDSETH SMITH NOLTING & ASSOC.						
	223837	E 423-43200-503	Construction Fund	Cap. Proj-Engineering Fe	\$29,359.33	2022-11251 GRND&PRSPCT STREET P
	223839	E 100-43100-303	Street Maintenanc	Engineering Fees	\$9,852.11	2023-10094 GENERAL SERVICES
	223838	E 801-45200-500	Parks (GENERAL)	Cap. Outlay-GENERAL	\$1,348.00	2022-11946 GROEN PARK PED BRDG



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WIDSETH SMITH NOLTING & ASSOC.					\$40,559.44	
WIT BOYZ INC.						
9499	E 230-42270-404	Ambulance	Repairs/Maint Equipment		\$398.66	BTTRY
9409	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment		\$1,052.98	FIX TLGT - SWTCH
9516	E 221-42280-580	Fire Department *	Cap. Outlay-Other Equip		\$3,397.55	WO CNTR EQPMNT
WIT BOYZ INC.					\$4,849.19	
WM HANSON WASTE REMOVAL						
34944	E 602-49450-384	Sewer (GENERAL)	Refuse/Garbage Disposal		\$125.46	GARBAGE SERVICE - WWTP
34817	E 603-49500-325	Refuse/Garbage (Community Clean Up Co		\$15,692.38	2023 CITY WIDE CLEAN UP 05/08-05/
34944	E 100-45200-384	Parks (GENERAL)	Refuse/Garbage Disposal		\$180.00	GARBAGE SERVICE - FIRE HALL
34944	E 100-41940-384	Municipal Building	Refuse/Garbage Disposal		\$57.27	GARBAGE SERVICE - CITY HALL
34944	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal		\$1,549.84	GARBAGE SERVICE - FUEL SURCHARG
34944	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal		\$15,337.56	GARBAGE SERVICE - 1,178 P/U @ 13.
34944	E 603-49500-384	Refuse/Garbage (Refuse/Garbage Disposal		\$2,101.12	GARBAGE SERVICE - OC ENVIRON FEE
34944	E 100-45200-384	Parks (GENERAL)	Refuse/Garbage Disposal		\$234.55	GARBAGE SERVICE - CTY MNT BLDG
WM HANSON WASTE REMOVAL					\$35,278.18	
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AMAZON CAPITAL SERVICES, INC.						
14KD-3	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN		\$60.99	FOAM CUPS
1NJ3-F	E 230-42270-210	Ambulance	Operating Supplies (GEN		\$6.95	STYLUS PEN FOR TOUCH SCREEN
1NJ3-F	E 230-42270-210	Ambulance	Operating Supplies (GEN		\$29.49	CASE FOR IPAD AIR
14KD-3	E 100-45200-240	Parks (GENERAL)	Small Tools and Minor E		\$159.99	REOLINK 4G LTE SECURITY CAMERA
14KD-3	E 100-45124-240	Swimming Pools -	Small Tools and Minor E		\$210.98	SPOOL SAFETY ROPE
1NJ3-F	E 230-42270-210	Ambulance	Operating Supplies (GEN		\$23.50	30W USB CAR CHARGER
1NJ3-F	E 230-42270-210	Ambulance	Operating Supplies (GEN		\$35.96	BASESAILOR USB
1NJ3-F	E 230-42270-210	Ambulance	Operating Supplies (GEN		\$65.13	KETBOARD FOR IPHONE
1NJ3-F	E 230-42270-210	Ambulance	Operating Supplies (GEN		\$50.98	STYLUS FOR IPAD 9&10
14KD-3	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN		\$167.90	SLUSHY MIX
14KD-3	E 100-41500-200	City Clerk	Office Supplies (GENERA		\$22.35	SLASH FILE JACKET
14KD-3	E 100-45124-240	Swimming Pools -	Small Tools and Minor E		\$28.89	MAGNETIC DRY ERASE BOARD
14KD-3	E 100-41500-240	City Clerk	Small Tools and Minor E		\$6.98	BINDER POCKET FOLDER
14KD-3	E 100-41500-200	City Clerk	Office Supplies (GENERA		\$75.76	BROTHER BLK TONER (DES)
14KD-3	E 100-41940-210	Municipal Building	Operating Supplies (GEN		\$53.22	Z FOLD TOWELS
AMAZON CAPITAL SERVICES, INC.					\$999.07	
CENEX FLEET FUELING						
265662	E 100-42110-212	Police Administrati	Vehicle Operating Suppli		\$436.94	POLICE SQUAD 2
265662	E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli		\$218.25	STREET 4 - IRISH
265662	E 100-45200-212	Parks (GENERAL)	Vehicle Operating Suppli		\$123.31	PARK 1
265662	E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli		\$208.83	STREET 1
265662	E 602-49450-212	Sewer (GENERAL)	Vehicle Operating Suppli		\$346.20	WWTP 2 - IRISH
265662	E 100-45200-212	Parks (GENERAL)	Vehicle Operating Suppli		\$892.10	PARK DESK
265662	E 100-42110-212	Police Administrati	Vehicle Operating Suppli		\$251.55	POLICE SQUAD 3
265662	E 601-49400-212	Water Utilities (GE	Vehicle Operating Suppli		\$200.17	WATER 1
265662	E 100-43100-212	Street Maintenanc	Vehicle Operating Suppli		\$163.09	STREET3
265662	E 100-42110-212	Police Administrati	Vehicle Operating Suppli		\$35.53	POLICE SQUAD 1-CHIEF
265662	E 220-42280-212	Fire Department *	Vehicle Operating Suppli		\$53.13	FIRE TANKER 6
265662	E 220-42280-212	Fire Department *	Vehicle Operating Suppli		\$33.19	FIRE GRASS RIG
265662	E 100-41500-212	City Clerk	Vehicle Operating Suppli		\$73.01	CITY CAR - CLERK
265662	E 230-42270-212	Ambulance	Vehicle Operating Suppli		\$186.85	471B



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	265662	E 230-42270-212	Ambulance	Vehicle Operating Suppli	\$108.40	471A
CENEX FLEET FUELING					\$3,330.55	
CITY OF CHATFIELD						
	05/20/2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$684.29	10-00000121-00-7 POOL
	05/20/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$65.53	10-00000101-01-4 PWFAC2
	05/20/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$65.53	10-00000081-008 CITY SHOP
	05/20/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$65.53	10-00002410-91-8 PWFAC1
	05/20/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$64.72	10-00000051-00-9 FIRE HALL
	05/20/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$542.95	10-00000031-00-3 WWTP
	05/20/2	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$65.53	10-00000011-00-7 PUBLIC LIBRARY
	05/20/2	E 100-41940-380	Municipal Building	Utility Services (GENERA	\$335.67	10-00000001-00-4 THURBER BLDG GA
	05/20/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$65.53	10-00000071-00-5 TOURIST CENTER
CITY OF CHATFIELD					\$1,955.28	
DIAMOND VOGEL PAINTS						
	281212	E 601-49400-401	Water Utilities (GE	Repairs/Maint Buildings	\$64.03	EXT FLAT PAINT
DIAMOND VOGEL PAINTS					\$64.03	
DSG						
	S10272	E 601-49400-240	Water Utilities (GE	Small Tools and Minor E	\$542.64	VISUAL READER LOCATOR
	S10272	E 100-43100-240	Street Maintenanc	Small Tools and Minor E	\$542.65	VISUAL READER LOCATOR
DSG					\$1,085.29	
EO JOHNSON, BUSINESS TECH.						
	INV134	E 240-46500-404	Economic Dev (GE	Repairs/Maint Equipment	\$24.90	#56246 NETWORK L9124 MP C4503
	INV134	E 230-42270-404	Ambulance	Repairs/Maint Equipment	\$87.15	#56246 NETWORK L9124 MP C4503
	INV134	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$48.00	#46719-01 POLICE L7545
	INV134	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$45.60	#46719-01 POLICE L7545
	INV134	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$18.26	#56246 NETWORK L9124 MP C4503
	INV134	E 100-41500-404	City Clerk	Repairs/Maint Equipment	\$95.45	#56246 NETWORK L9124 MP C4503
	INV134	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$45.65	#56246 NETWORK L9124 MP C4503
	INV134	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$45.65	#56246 NETWORK L9124 MP C4503
	INV134	E 603-49500-404	Refuse/Garbage (Repairs/Maint Equipment	\$45.65	#56246 NETWORK L9124 MP C4503
	INV134	E 100-41910-404	Planning and Zoni	Repairs/Maint Equipment	\$24.90	#56246 NETWORK L9124 MP C4503
	INV134	E 230-42270-404	Ambulance	Repairs/Maint Equipment	\$34.87	#56246 NETWORK L9124 MP C4503
	INV134	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$18.26	#56246 NETWORK L9124 MP C4503
	INV134	E 100-41500-404	City Clerk	Repairs/Maint Equipment	\$38.19	#56246 NETWORK L9124 MP C4503
	INV134	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$45.65	#56246 NETWORK L9124 MP C4503
	INV134	E 603-49500-404	Refuse/Garbage (Repairs/Maint Equipment	\$18.26	#56246 NETWORK L9124 MP C4503
	INV134	E 100-41910-404	Planning and Zoni	Repairs/Maint Equipment	\$9.96	#56246 NETWORK L9124 MP C4503
	INV134	E 240-46500-404	Economic Dev (GE	Repairs/Maint Equipment	\$9.98	#56246 NETWORK L9124 MP C4503
	INV134	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$18.26	#56246 NETWORK L9124 MP C4503
EO JOHNSON, BUSINESS TECH.					\$674.64	
FREDERICK S. SUHLER, ATTY						
	MAY 20	E 100-41100-304	Legislative	Legal Fees	\$600.00	MONTHLY RETAINER - MAY 2023
	MAY 20	E 100-41100-304	Legislative	Legal Fees	\$60.00	ADDITIONAL TASKS - MAY 2023
FREDERICK S. SUHLER, ATTY					\$660.00	
GOPHER STATE ONE CALL						
	305028	E 601-49400-310	Water Utilities (GE	Other Professional Servic	\$113.40	ACCOUNT #MN00240
GOPHER STATE ONE CALL					\$113.40	
HAWKINS, INC.						
	648733	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$1,377.40	POOL CHEMICALS



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	647426	E 100-45124-210	Swimming Pools -	Operating Supplies (GEN	\$2,621.10	POOL CHEMICALS
HAWKINS, INC.					\$3,998.50	
HBC						
	06/02/2	E 602-49450-438	Sewer (GENERAL)	Internet Expenses	\$114.50	1439299 BUS VALUE PKG 120MBPS
	06/02/2	E 601-49400-438	Water Utilities (GE	Internet Expenses	\$136.47	50% 1520399 3 INTERNET LOC
	06/02/2	E 602-49450-438	Sewer (GENERAL)	Internet Expenses	\$136.48	50% 1520399 3 INTERNET LOC
	06/02/2	E 602-49450-321	Sewer (GENERAL)	Telephone	\$12.78	1439299 867-4321BASIC & TOLL
HBC					\$400.23	
MEDIACOM						
	05/26/2	E 230-42270-438	Ambulance	Internet Expenses	\$101.84	1/3 CITY HALL HSD & STATIC IPS
	05/26/2	E 100-41500-438	City Clerk	Internet Expenses	\$101.53	1/3 CITY HALL HSD & STATIC IPS
	05/26/2	E 100-42110-438	Police Administrati	Internet Expenses	\$101.53	1/3 CITY HALL HSD & STATIC IPS
MEDIACOM					\$304.90	
MINNESOTA ENERGY RESOURCES						
	05/26/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$107.23	00002 FH 15% WATER
	05/26/2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$1,497.15	000011 POOL
	05/26/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$131.98	00006 CEMENT 389 SW 3RD ST
	05/26/2	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$218.82	00005 LIBRARY
	05/26/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$149.82	00014 PPLS 19 SCND ST SW
	05/26/2	E 100-42110-380	Police Administrati	Utility Services (GENERA	\$447.48	00001 MUNI - POLICE 1/3
	05/26/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$1,300.34	00003 WWTP - LIBRARY LN
	05/26/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$178.71	00002 FH 25% STREET
	05/26/2	E 230-42270-380	Ambulance	Utility Services (GENERA	\$447.48	00001 MUNI - AMB 1/3
	05/26/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$428.91	00002 FH 60% FIRE
	05/26/2	E 100-41940-380	Municipal Building	Utility Services (GENERA	\$447.47	00001 MUNI 1/3
MINNESOTA ENERGY RESOURCES					\$5,355.39	
PEOPLES ENERGY COOPERATIVE						
	06/05/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$137.76	242390 MILL CREEK PK - LIFT ST
	06/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$57.13	2432400 400 3RD ST SW
	06/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$56.00	2432200 CHATFIELD SIGN
	06/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$58.58	3376900 EV CHARGER - 405 MAIN ST
	06/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$139.91	3265100 20 2ND ST SE - LIGHTS
	06/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$78.50	2410200 MAIN ST-CITY PARK
	06/05/2	E 211-45500-380	Libraries (GENERA	Utility Services (GENERA	\$385.80	2402500 LIBRARY 322 MAIN ST S
	06/05/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$2,804.26	2430200 126 LIBRARY LN WWTP
	06/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$656.92	2428000 MILL CREEK PARK
	06/05/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$152.61	2410100 3/4 FIRE HALL
	06/05/2	E 100-42110-380	Police Administrati	Utility Services (GENERA	\$381.66	2407900 1/3 21 2ND ST SE
	06/05/2	E 100-41940-380	Municipal Building	Utility Services (GENERA	\$381.68	2407900 1/3 21 2ND ST SE
	06/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$50.87	2410100 1/4 FIRE HALL
	06/05/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$920.32	3011700 BLUFF ST WELL
	06/05/2	E 220-42280-380	Fire Department *	Utility Services (GENERA	\$193.38	2410000 318 S MAIN ST-WHISTLE
	06/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$90.74	3260100 301 TH 52 - TRAFFIC SI
	06/05/2	E 230-42270-380	Ambulance	Utility Services (GENERA	\$381.66	2407900 1/3 21 2ND ST SE
	06/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$64.12	2436500 CR 2 HWY S
	06/05/2	E 100-45124-380	Swimming Pools -	Utility Services (GENERA	\$1,560.52	3237701 107 UNION ST NE
	06/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$174.00	7823600 MEYERS AND TERMAR
	06/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$60.00	2438500 MILL CREEK PARK
	06/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$58.65	2447300 UNION ST NE - XING
	06/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$256.13	2400202 PPLS 19 SCND ST SW



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	06/05/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$58.78	3211800 250 OLD TERRITORIAL RD
	06/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$2,057.00	3011800 STREET LIGHTS
	06/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$139.19	3260000 52 3RD ST SW - STL MTR
	06/05/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$77.14	2367400 TOURIST PARK
	06/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$10.00	2182100 SIREN - 10210 HILLSIDE
	06/05/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$136.49	2154400 10208 HILLSIDE DRIVE
PEOPLES ENERGY COOPERATIVE					\$11,579.80	
PROPET DISTRIBUTORS INC						
	142041	E 100-45200-210	Parks (GENERAL)	Operating Supplies (GEN	\$284.40	LITTER PICK UP BAGS
PROPET DISTRIBUTORS INC					\$284.40	
QUILL.COM						
	324555	E 100-41940-210	Municipal Building	Operating Supplies (GEN	\$58.99	MULTI PURPOSE CLEANER
	324555	E 100-41500-200	City Clerk	Office Supplies (GENERA	\$22.59	11 X 17 COPY PAPER
	324849	E 100-41500-200	City Clerk	Office Supplies (GENERA	\$18.99	CERAMIC CEILING HOOKS
QUILL.COM					\$100.57	
SUNSHINE FOODS						
	000108	E 230-42270-209	Ambulance	Training Institution	\$44.10	WATR PLATES COOKIES
SUNSHINE FOODS					\$44.10	
T.E.C. INDUSTRIAL INC.						
	050307	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$863.02	REPLACED PUMP WATER TOWER
T.E.C. INDUSTRIAL INC.					\$863.02	
WIT BOYZ INC.						
	9504	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment	\$347.05	INSTALL WIRE HARNESS AND LIGHT
WIT BOYZ INC.					\$347.05	
2023 06FA01U					\$32,160.22	
					\$178,800.51	

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Check	Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
AFLAC							
	112224	752455	G 910-21713			\$111.28	EE VENDOR LIABILITY
		752455	G 910-21715			\$73.49	EE VENDOR LIABILITY
		752455	G 910-21718			\$54.47	EE VENDOR LIABILITY
		752455	G 910-21724			\$316.94	EE VENDOR LIABILITY
		752455	G 910-21712			\$119.08	EE VENDOR LIABILITY
						<u>\$675.26</u>	
AFLAC							
CHATFIELD PUBLIC LIBRARY							
	112225	2023-1	G 910-21728			\$125.00	EE PAYROLL LIABILITY
		2023-1	R 211-45500-3620	Libraries (GENERA		-\$125.00	EE PAYROLL LIABILITY
						<u>\$0.00</u>	
CHATFIELD PUBLIC LIBRARY							
DELTA DENTAL							
	112226	CNS000	G 910-21711			\$998.95	EE PAYROLL LIABILITY
						<u>\$998.95</u>	
DELTA DENTAL							
EFTPS							
	112227	541156	G 910-21709			\$1,445.82	PAYROLL LIABILITY
		541156	G 910-21703			\$4,659.50	PAYROLL LIABILITY
		541156	G 910-21701			\$4,462.83	PAYROLL LIABILITY
						<u>\$10,568.15</u>	
EFTPS							
EMPOWER MNDCP							
	112228	109466	G 910-21719			\$696.94	EE PAYROL LIABILITY
						<u>\$696.94</u>	
EMPOWER MNDCP							
HEALTH EQUITY							
	112229	2023-0	G 910-21726			\$2,516.67	ER & EE PAYROLL LIABILITY
						<u>\$2,516.67</u>	
HEALTH EQUITY							
MN PEIP							
	112230	128067	G 910-21706			\$16,787.69	PAYROLL LIABILITY
						<u>\$16,787.69</u>	
MN PEIP							
MN REVENUE							
	112231	0-034-9	G 910-21702			\$2,092.33	PAYROLL LIABILITY
						<u>\$2,092.33</u>	
MN REVENUE							
PERA							
	112232	SOMPE	G 910-21704			\$5,205.57	COORDINATED
		SOMPE	G 910-21705			\$4,000.01	POLICE AND FIRE
						<u>\$9,205.58</u>	
PERA							
SUN LIFE ASSURANCE COMPANY							
	112233	999508	G 910-21720			\$497.42	PAYROLL LIABILITY
						<u>\$497.42</u>	
SUN LIFE ASSURANCE COMPANY							
TASC							
	112234	05/25/2	G 910-21714			\$222.91	PAYROLL LIABILITY
						<u>\$222.91</u>	
TASC							
						<u>\$44,261.90</u>	
2023 0525VNDPR						<u>\$44,261.90</u>	

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 2023 05AMBUTPSTG

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
UNITED STATES POSTAL SERVICE						
058023	546832	E 603-49500-322	Refuse/Garbage (Postage	\$104.58	UB PSTG ALLCTN 19.24%
	546832	E 602-49450-322	Sewer (GENERAL)	Postage	\$329.26	UB PSTG ALLCTN 60.58%
	546832	E 601-49400-322	Water Utilities (GE	Postage	\$109.68	UB PSTG ALLCTN 20.18%
058022		E 231-42270-322	Ambulance	Postage	\$548.29	2023 SPRING MAILER
UNITED STATES POSTAL SERVICE					\$1,091.81	
2023 05AMBUTPSTG					\$1,091.81	
					\$1,091.81	

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City of Chatfield
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 2023 0605ADM01

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
MYREC.COM						
112239		R 100-45124-9000	Swimming Pools -		-\$9.50	RETURN TO CREDIT ON ACCOUNT
		R 100-45124-3472	Swimming Pools -		\$120.00	LESSON REFUND
MYREC.COM						
					\$110.50	
REVTRAK JETPAY						
112240	MAY20	E 601-49400-323	Water Utilities (GE	Administration Expense	\$10.50	ADMIN FEE ALLOC
	MAY20	E 100-42700-323	Animal Control - L	Administration Expense	\$5.18	ADMIN FEE ALLOC
	MAY20	E 100-41500-323	City Clerk	Administration Expense	\$2.16	ADMIN FEE ALLOC
	MAY20	E 100-42110-323	Police Administrati	Administration Expense	\$1.73	ADMIN FEE ALLOC
	MAY20	E 100-42400-323	Building Inspectio	Administration Expense	\$28.77	ADMIN FEE ALLOC
	MAY20	E 230-42270-323	Ambulance	Administration Expense	\$0.86	ADMIN FEE ALLOC
	MAY20	E 603-49500-323	Refuse/Garbage (Administration Expense	\$267.30	2023 ADMIN FEE ALLOC 19.24%
	MAY20	E 602-49450-323	Sewer (GENERAL)	Administration Expense	\$841.63	2023 ADMIN FEE ALLOC 60.58%
	MAY20	E 601-49400-323	Water Utilities (GE	Administration Expense	\$280.36	2023 ADMIN FEE ALLOC 20.18%
					\$1,438.49	
REVTRAK JETPAY						
2023 0605ADM01					\$1,548.99	
					\$1,548.99	

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 2023 06MNREV

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
MN REVENUE						
112237	1-347-8	E 100-45124-437	Swimming Pools -	Sales Tax - Purchases	\$538.00	7316521 POOL SALES & ADM
	1-347-8	E 100-42110-437	Police Administrati	Sales Tax - Purchases	\$1.00	7316521 POLICE CHRGS
	1-347-8	E 601-49400-437	Water Utilities (GE	Sales Tax - Purchases	\$114.00	7316521 WTR TWR LEASE SALES
	1-347-8	E 100-43100-437	Street Maintenanc	Sales Tax - Purchases	\$218.00	7316521SNOWRMVL
	1-347-8	E 603-49500-436	Refuse/Garbage (Sales Tax	\$1,047.00	7316521 GARBAGE TAX
					<u>\$1,918.00</u>	
MN REVENUE					\$1,918.00	
2023 06MNREV					<u>\$1,918.00</u>	
					<u>\$1,918.00</u>	

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 2023 06PPS

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
PRIORITY PAYMENT SYSTEMS						
112238	MAY 20	E 100-45124-323	Swimming Pools -	Administration Expense	\$387.65	CC PROCESSING FEES
PRIORITY PAYMENT SYSTEMS					\$387.65	
2023 06PPS					\$387.65	
					\$387.65	

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A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Chatfield is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Chatfield Youth Basketball Association</u>	<u>\$5000</u>
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WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be used for improvements in Mill Creek Park

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Chatfield, Minnesota this 12th day of June, 2023.

Joel Young

From: Rocky Burnett
Sent: Thursday, June 8, 2023 11:17 AM
To: Joel Young
Subject: FW: Resignation

Joel,
I just received this, so maybe pass this along to the public service committee. Some additional information on Mike is he was valuable during the daytime when a second crew was needed and also he was good at filling in for Desiree and I when we needed time away.

Rocky Burnett
Chatfield Ambulance
City of Chatfield
(507) 867-4446
rburnett@ci.chatfield.mn.us

Rocky,

I believe that the time has come for me to step down as an EMT with Chatfield Ambulance. My time availability/flexibility and capacity have changed a lot since I joined the crew 6 plus years ago. Having three kids now and weighing the greater needs of my family along with my regular job commitments have shuffled priorities around for me. I'm very grateful for the time that I've been able to be a part of the crew. I'm thankful for the quality training I received and I appreciate our crew and you as Director.

Per our conversation, I would like my resignation to be effective July 1. If allowable, I'll come to the July 13 meeting as my last meeting. I don't want recognition at the meeting just a chance say goodbye to the crew.

Thanks for everything you and Chatfield Ambulance have done for me and my family

Mike Gittins

**RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE CITY OF
CHATFIELD ON BEHALF OF ITS CITY ATTORNEY AND POLICE DEPARTMENT**

WHEREAS, the City of **Chatfield** on behalf of its Prosecuting Attorney and Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of **Chatfield**, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of **Chatfield** on behalf of its Prosecuting Attorney and Police Department, are hereby approved.
2. That the **Chief of Police, Shane Fox**, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.
3. That the **Attorney, Lee Novotny**, or his or her successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.
4. That **John McBroom**, the Mayor for the City of Chatfield, and **Joel Young**, the City Administrator, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Council on this 12th day of June, 2023.

CITY OF CHATFIELD

By: John McBroom
Its Mayor

ATTEST: _____
By: Joel Young
Its City Administrator

COURT DATA SERVICES SUBSCRIBER AMENDMENT TO CJDN SUBSCRIBER AGREEMENT

This Court Data Services Subscriber Amendment (“Subscriber Amendment”) is entered into by the State of Minnesota, acting through its Department of Public Safety, Bureau of Criminal Apprehension, (“BCA”) and the City of Chatfield on behalf of its Police Department (“Agency”), and by and for the benefit of the State of Minnesota acting through its State Court Administrator’s Office (“Court”) who shall be entitled to enforce any provisions hereof through any legal action against any party.

Recitals

This Subscriber Amendment modifies and supplements the Agreement between the BCA and Agency, SWIFT Contract number 207617, of even or prior date, for Agency use of BCA systems and tools (referred to herein as “the CJDN Subscriber Agreement”). Certain BCA systems and tools that include access to and/or submission of Court Records may only be utilized by the Agency if the Agency completes this Subscriber Amendment. The Agency desires to use one or more BCA systems and tools to access and/or submit Court Records to assist the Agency in the efficient performance of its duties as required or authorized by law or court rule. Court desires to permit such access and/or submission. This Subscriber Amendment is intended to add Court as a party to the CJDN Subscriber Agreement and to create obligations by the Agency to the Court that can be enforced by the Court. It is also understood that, pursuant to the Master Joint Powers Agreement for Delivery of Court Data Services to CJDN Subscribers (“Master Authorization Agreement”) between the Court and the BCA, the BCA is authorized to sign this Subscriber Amendment on behalf of Court. Upon execution the Subscriber Amendment will be incorporated into the CJDN Subscriber Agreement by reference. The BCA, the Agency and the Court desire to amend the CJDN Subscriber Agreement as stated below.

The CJDN Subscriber Agreement is amended by the addition of the following provisions:

1. **TERM; TERMINATION; ONGOING OBLIGATIONS.** This Subscriber Amendment shall be effective on the date finally executed by all parties and shall remain in effect until expiration or termination of the CJDN Subscriber Agreement unless terminated earlier as provided in this Subscriber Amendment. Any party may terminate this Subscriber Amendment with or without cause by giving written notice to all other parties. The effective date of the termination shall be thirty days after the other party's receipt of the notice of termination, unless a later date is specified in the notice. The provisions of sections 5 through 9, 12.b., 12.c., and 15 through 24 shall survive any termination of this Subscriber Amendment as shall any other provisions which by their nature are intended or expected to survive such termination. Upon termination, the Subscriber shall perform the responsibilities set forth in paragraph 7(f) hereof.

2. **Definitions.** Unless otherwise specifically defined, each term used herein shall have the meaning assigned to such term in the CJDN Subscriber Agreement.

a. **“Authorized Court Data Services”** means Court Data Services that have been authorized for delivery to CJDN Subscribers via BCA systems and tools pursuant to an Authorization Amendment to the Joint Powers Agreement for Delivery of Court Data Services to CJDN Subscribers (“Master Authorization Agreement”) between the Court and the BCA.

b. **“Court Data Services”** means one or more of the services set forth on the Justice Agency Resource webpage of the Minnesota Judicial Branch website (for which the current address is www.courts.state.mn.us) or other location designated by the Court, as the same may be amended from time to time by the Court.

c. **“Court Records”** means all information in any form made available by the Court to Subscriber through the BCA for the purposes of carrying out this Subscriber Amendment, including:

- i. **“Court Case Information”** means any information in the Court Records that conveys information about a particular case or controversy, including without limitation Court Confidential Case Information, as defined herein.
- ii. **“Court Confidential Case Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access and that conveys information about a particular case or controversy.
- iii. **“Court Confidential Security and Activation Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access and that explains how to use or gain access to Court Data Services, including but not limited to login account names, passwords, TCP/IP addresses, Court Data Services user manuals, Court Data Services Programs, Court Data Services Databases, and other technical information.
- iv. **“Court Confidential Information”** means any information in the Court Records that is inaccessible to the public pursuant to the Rules of Public Access, including without limitation both i) Court Confidential Case Information; and ii) Court Confidential Security and Activation Information.

d. **“DCA”** shall mean the district courts of the state of Minnesota and their respective staff.

e. **“Policies & Notices”** means the policies and notices published by the Court in connection with each of its Court Data Services, on a website or other location designated by the Court, as the same may be amended from time to time by the Court. Policies & Notices for each Authorized Court Data Service identified in an approved request form under section 3, below, are hereby made part of this Subscriber Amendment by this reference and provide additional terms and conditions that govern Subscriber’s use of Court Records accessed through such services, including but not limited to provisions on access and use limitations.

f. “**Rules of Public Access**” means the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court, as the same may be amended from time to time, including without limitation lists or tables published from time to time by the Court entitled *Limits on Public Access to Case Records* or *Limits on Public Access to Administrative Records*, all of which by this reference are made a part of this Subscriber Amendment. It is the obligation of Subscriber to check from time to time for updated rules, lists, and tables and be familiar with the contents thereof. It is contemplated that such rules, lists, and tables will be posted on the Minnesota Judicial Branch website, for which the current address is www.courts.state.mn.us.

g. “**Court**” shall mean the State of Minnesota, State Court Administrator's Office.

h. “**Subscriber**” shall mean the Agency.

i. “**Subscriber Records**” means any information in any form made available by the Subscriber to the Court for the purposes of carrying out this Subscriber Amendment.

3. REQUESTS FOR AUTHORIZED COURT DATA SERVICES. Following execution of this Subscriber Amendment by all parties, Subscriber may submit to the BCA one or more separate requests for Authorized Court Data Services. The BCA is authorized in the Master Authorization Agreement to process, credential and approve such requests on behalf of Court and all such requests approved by the BCA are adopted and incorporated herein by this reference the same as if set forth verbatim herein.

a. **Activation.** Activation of the requested Authorized Court Data Service(s) shall occur promptly following approval.

b. **Rejection.** Requests may be rejected for any reason, at the discretion of the BCA and/or the Court.

c. **Requests for Termination of One or More Authorized Court Data Services.** The Subscriber may request the termination of an Authorized Court Data Services previously requested by submitting a notice to Court with a copy to the BCA. Promptly upon receipt of a request for termination of an Authorized Court Data Service, the BCA will deactivate the service requested. The termination of one or more Authorized Court Data Services does not terminate this Subscriber Amendment. Provisions for termination of this Subscriber Amendment are set forth in section 1. Upon termination of Authorized Court Data Services, the Subscriber shall perform the responsibilities set forth in paragraph 7(f) hereof.

4. SCOPE OF ACCESS TO COURT RECORDS LIMITED. Subscriber's access to and/or submission of the Court Records shall be limited to Authorized Court Data Services identified in an approved request form under section 3, above, and other Court Records necessary for Subscriber to use Authorized Court Data Services. Authorized Court Data Services shall only be used according to the instructions provided in corresponding Policies & Notices or other materials and only as necessary to assist Subscriber in the efficient performance of Subscriber's duties

required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body. Subscriber's access to the Court Records for personal or non-official use is prohibited. Subscriber will not use or attempt to use Authorized Court Data Services in any manner not set forth in this Subscriber Amendment, Policies & Notices, or other Authorized Court Data Services documentation, and upon any such unauthorized use or attempted use the Court may immediately terminate this Subscriber Amendment without prior notice to Subscriber.

5. GUARANTEES OF CONFIDENTIALITY. Subscriber agrees:

a. To not disclose Court Confidential Information to any third party except where necessary to carry out the Subscriber's duties as required or authorized by law or court rule in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body.

b. To take all appropriate action, whether by instruction, agreement, or otherwise, to insure the protection, confidentiality and security of Court Confidential Information and to satisfy Subscriber's obligations under this Subscriber Amendment.

c. To limit the use of and access to Court Confidential Information to Subscriber's bona fide personnel whose use or access is necessary to effect the purposes of this Subscriber Amendment, and to advise each individual who is permitted use of and/or access to any Court Confidential Information of the restrictions upon disclosure and use contained in this Subscriber Amendment, requiring each individual who is permitted use of and/or access to Court Confidential Information to acknowledge in writing that the individual has read and understands such restrictions. Subscriber shall keep such acknowledgements on file for one year following termination of the Subscriber Amendment and/or CJDN Subscriber Agreement, whichever is longer, and shall provide the Court with access to, and copies of, such acknowledgements upon request. For purposes of this Subscriber Amendment, Subscriber's bona fide personnel shall mean individuals who are employees of Subscriber or provide services to Subscriber either on a voluntary basis or as independent contractors with Subscriber.

d. That, without limiting section 1 of this Subscriber Amendment, the obligations of Subscriber and its bona fide personnel with respect to the confidentiality and security of Court Confidential Information shall survive the termination of this Subscriber Amendment and the CJDN Subscriber Agreement and the termination of their relationship with Subscriber.

e. That, notwithstanding any federal or state law applicable to the nondisclosure obligations of Subscriber and Subscriber's bona fide personnel under this Subscriber Amendment, such obligations of Subscriber and Subscriber's bona fide personnel are founded independently on the provisions of this Subscriber Amendment.

6. APPLICABILITY TO PREVIOUSLY DISCLOSED COURT RECORDS.

Subscriber acknowledges and agrees that all Authorized Court Data Services and related Court Records disclosed to Subscriber prior to the effective date of this Subscriber Amendment shall be subject to the provisions of this Subscriber Amendment.

7. **LICENSE AND PROTECTION OF PROPRIETARY RIGHTS.** During the term of this Subscriber Amendment, subject to the terms and conditions hereof, the Court hereby grants to Subscriber a nonexclusive, nontransferable, limited license to use Court Data Services Programs and Court Data Services Databases to access or receive the Authorized Court Data Services identified in an approved request form under section 3, above, and related Court Records. Court reserves the right to make modifications to the Authorized Court Data Services, Court Data Services Programs, and Court Data Services Databases, and related materials without notice to Subscriber. These modifications shall be treated in all respects as their previous counterparts.

a. **Court Data Services Programs.** Court is the copyright owner and licensor of the Court Data Services Programs. The combination of ideas, procedures, processes, systems, logic, coherence and methods of operation embodied within the Court Data Services Programs, and all information contained in documentation pertaining to the Court Data Services Programs, including but not limited to manuals, user documentation, and passwords, are trade secret information of Court and its licensors.

b. **Court Data Services Databases.** Court is the copyright owner and licensor of the Court Data Services Databases and of all copyrightable aspects and components thereof. All specifications and information pertaining to the Court Data Services Databases and their structure, sequence and organization, including without limitation data schemas such as the Court XML Schema, are trade secret information of Court and its licensors.

c. **Marks.** Subscriber shall neither have nor claim any right, title, or interest in or use of any trademark used in connection with Authorized Court Data Services, including but not limited to the marks "MNCIS" and "Odyssey."

d. **Restrictions on Duplication, Disclosure, and Use.** Trade secret information of Court and its licensors will be treated by Subscriber in the same manner as Court Confidential Information. In addition, Subscriber will not copy any part of the Court Data Services Programs or Court Data Services Databases, or reverse engineer or otherwise attempt to discern the source code of the Court Data Services Programs or Court Data Services Databases, or use any trademark of Court or its licensors, in any way or for any purpose not specifically and expressly authorized by this Subscriber Amendment. As used herein, "trade secret information of Court and its licensors" means any information possessed by Court which derives independent economic value from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use. "Trade secret information of Court and its licensors" does not, however, include information which was known to Subscriber prior to Subscriber's receipt thereof, either directly or indirectly, from Court or its licensors, information which is independently developed by Subscriber without reference to or use of information received from Court or its licensors, or information which would not qualify as a trade secret under Minnesota law. It will not be a violation of this section 7, sub-section d, for Subscriber to make up to one copy of training materials and configuration documentation, if any, for each individual authorized to access, use, or configure Authorized Court Data Services, solely for its own use in connection with this Subscriber Amendment. Subscriber will take all steps reasonably necessary to protect the copyright, trade secret, and trademark rights of Court and its licensors and Subscriber will advise its bona fide personnel who are permitted access to any of the Court Data Services Programs and Court Data Services Databases, and trade secret information of Court and its licensors, of the restrictions upon duplication, disclosure and use contained in this Subscriber Amendment.

e. Proprietary Notices. Subscriber will not remove any copyright or proprietary notices included in and/or on the Court Data Services Programs or Court Data Services Databases, related documentation, or trade secret information of Court and its licensors, or any part thereof, made available by Court directly or through the BCA, if any, and Subscriber will include in and/or on any copy of the Court Data Services Programs or Court Data Services Databases, or trade secret information of Court and its licensors and any documents pertaining thereto, the same copyright and other proprietary notices as appear on the copies made available to Subscriber by Court directly or through the BCA, except that copyright notices shall be updated and other proprietary notices added as may be appropriate.

f. Title; Return. The Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration material, if any, and logon account information and passwords, if any, made available by the Court to Subscriber directly or through the BCA and all copies, including partial copies, thereof are and remain the property of the respective licensor. Except as expressly provided in section 12.b., within ten days of the effective date of termination of this Subscriber Amendment or the CJDN Subscriber Agreement or within ten days of a request for termination of Authorized Court Data Service as described in section 4, Subscriber shall either: (i) uninstall and return any and all copies of the applicable Court Data Services Programs and Court Data Services Databases, and related documentation, including but not limited to training and configuration materials, if any, and logon account information, if any; or (2) destroy the same and certify in writing to the Court that the same have been destroyed.

8. INJUNCTIVE RELIEF. Subscriber acknowledges that the Court, Court's licensors, and DCA will be irreparably harmed if Subscriber's obligations under this Subscriber Amendment are not specifically enforced and that the Court, Court's licensors, and DCA would not have an adequate remedy at law in the event of an actual or threatened violation by Subscriber of its obligations. Therefore, Subscriber agrees that the Court, Court's licensors, and DCA shall be entitled to an injunction or any appropriate decree of specific performance for any actual or threatened violations or breaches by Subscriber or its bona fide personnel without the necessity of the Court, Court's licensors, or DCA showing actual damages or that monetary damages would not afford an adequate remedy. Unless Subscriber is an office, officer, agency, department, division, or bureau of the state of Minnesota, Subscriber shall be liable to the Court, Court's licensors, and DCA for reasonable attorneys fees incurred by the Court, Court's licensors, and DCA in obtaining any relief pursuant to this Subscriber Amendment.

9. LIABILITY. Subscriber and the Court agree that, except as otherwise expressly provided herein, each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. Liability shall be governed by applicable law. Without limiting the foregoing, liability of the Court and any Subscriber that is an office, officer, agency, department, division, or bureau of the state of Minnesota shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, section 3.376, and other applicable law. Without limiting the foregoing, if Subscriber is a political subdivision of the state of Minnesota, liability of the Subscriber shall be governed by the provisions of Minn. Stat. Ch. 466 (Tort Liability, Political Subdivisions) or other applicable law. Subscriber and Court further acknowledge that the liability, if any, of the BCA is governed by a separate agreement between the Court and the BCA dated December 13, 2010 with DPS-M -0958.

10. AVAILABILITY. Specific terms of availability shall be established by the Court and communicated to Subscriber by the Court and/or the BCA. The Court reserves the right to terminate this Subscriber Amendment immediately and/or temporarily suspend Subscriber's Authorized Court Data Services in the event the capacity of any host computer system or legislative appropriation of funds is determined solely by the Court to be insufficient to meet the computer needs of the courts served by the host computer system.

11. [reserved]

12. ADDITIONAL USER OBLIGATIONS. The obligations of the Subscriber set forth in this section are in addition to the other obligations of the Subscriber set forth elsewhere in this Subscriber Amendment.

a. Judicial Policy Statement. Subscriber agrees to comply with all policies identified in Policies & Notices applicable to Court Records accessed by Subscriber using Authorized Court Data Services. Upon failure of the Subscriber to comply with such policies, the Court shall have the option of immediately suspending the Subscriber's Authorized Court Data Services on a temporary basis and/or immediately terminating this Subscriber Amendment.

b. Access and Use; Log. Subscriber shall be responsible for all access to and use of Authorized Court Data Services and Court Records by Subscriber's bona fide personnel or by means of Subscriber's equipment or passwords, whether or not Subscriber has knowledge of or authorizes such access and use. Subscriber shall also maintain a log identifying all persons to whom Subscriber has disclosed its Court Confidential Security and Activation Information, such as user ID(s) and password(s), including the date of such disclosure. Subscriber shall maintain such logs for a minimum period of six years from the date of disclosure, and shall provide the Court with access to, and copies of, such logs upon request. The Court may conduct audits of Subscriber's logs and use of Authorized Court Data Services and Court Records from time to time. Upon Subscriber's failure to maintain such logs, to maintain accurate logs, or to promptly provide access by the Court to such logs, the Court may terminate this Subscriber Amendment without prior notice to Subscriber.

c. Personnel. Subscriber agrees to investigate, at the request of the Court and/or the BCA, allegations of misconduct pertaining to Subscriber's bona fide personnel having access to or use of Authorized Court Data Services, Court Confidential Information, or trade secret information of the Court and its licensors where such persons are alleged to have violated the provisions of this Subscriber Amendment, Policies & Notices, Judicial Branch policies, or other security requirements or laws regulating access to the Court Records.

d. Minnesota Data Practices Act Applicability. If Subscriber is a Minnesota Government entity that is subject to the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, Subscriber acknowledges and agrees that: (1) the Court is not subject to Minn. Stat. Ch. 13 (see section 13.90) but is subject to the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court; (2) Minn. Stat. section 13.03, subdivision 4(e) requires that Subscriber comply with the Rules of Public Access and other rules promulgated by the Minnesota Supreme Court for access to Court Records provided via the

BCA systems and tools under this Subscriber Amendment; (3) the use of and access to Court Records may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law; and (4) these applicable restrictions must be followed in the appropriate circumstances.

13. FEES; INVOICES. Unless the Subscriber is an office, officer, department, division, agency, or bureau of the state of Minnesota, Subscriber shall pay the fees, if any, set forth in applicable Policies & Notices, together with applicable sales, use or other taxes. Applicable monthly fees commence ten (10) days after notice of approval of the request pursuant to section 3 of this Subscriber Amendment or upon the initial Subscriber transaction as defined in the Policies & Notices, whichever occurs earlier. When fees apply, the Court shall invoice Subscriber on a monthly basis for charges incurred in the preceding month and applicable taxes, if any, and payment of all amounts shall be due upon receipt of invoice. If all amounts are not paid within 30 days of the date of the invoice, the Court may immediately cancel this Subscriber Amendment without notice to Subscriber and pursue all available legal remedies. Subscriber certifies that funds have been appropriated for the payment of charges under this Subscriber Amendment for the current fiscal year, if applicable.

14. MODIFICATION OF FEES. Court may modify the fees by amending the Policies & Notices as provided herein, and the modified fees shall be effective on the date specified in the Policies & Notices, which shall not be less than thirty days from the publication of the Policies & Notices. Subscriber shall have the option of accepting such changes or terminating this Subscriber Amendment as provided in section 1 hereof.

15. WARRANTY DISCLAIMERS.

a. WARRANTY EXCLUSIONS. EXCEPT AS SPECIFICALLY AND EXPRESSLY PROVIDED HEREIN, COURT, COURT'S LICENSORS, AND DCA MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, INCLUDING BUT NOT LIMITED TO THE WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR MERCHANTABILITY, NOR ARE ANY WARRANTIES TO BE IMPLIED, WITH RESPECT TO THE INFORMATION, SERVICES OR COMPUTER PROGRAMS MADE AVAILABLE UNDER THIS AGREEMENT.

b. ACCURACY AND COMPLETENESS OF INFORMATION. WITHOUT LIMITING THE GENERALITY OF THE PRECEDING PARAGRAPH, COURT, COURT'S LICENSORS, AND DCA MAKE NO WARRANTIES AS TO THE ACCURACY OR COMPLETENESS OF THE INFORMATION CONTAINED IN THE COURT RECORDS.

16. RELATIONSHIP OF THE PARTIES. Subscriber is an independent contractor and shall not be deemed for any purpose to be an employee, partner, agent or franchisee of the Court, Court's licensors, or DCA. Neither Subscriber nor the Court, Court's licensors, or DCA shall have the right nor the authority to assume, create or incur any liability or obligation of any kind, express or implied, against or in the name of or on behalf of the other.

17. NOTICE. Except as provided in section 2 regarding notices of or modifications to Authorized Court Data Services and Policies & Notices, any notice to Court or Subscriber

hereunder shall be deemed to have been received when personally delivered in writing or seventy-two (72) hours after it has been deposited in the United States mail, first class, proper postage prepaid, addressed to the party to whom it is intended at the address set forth on page one of this Agreement or at such other address of which notice has been given in accordance herewith.

18. NON-WAIVER. The failure by any party at any time to enforce any of the provisions of this Subscriber Amendment or any right or remedy available hereunder or at law or in equity, or to exercise any option herein provided, shall not constitute a waiver of such provision, remedy or option or in any way affect the validity of this Subscriber Amendment. The waiver of any default by either Party shall not be deemed a continuing waiver, but shall apply solely to the instance to which such waiver is directed.

19. FORCE MAJEURE. Neither Subscriber nor Court shall be responsible for failure or delay in the performance of their respective obligations hereunder caused by acts beyond their reasonable control.

20. SEVERABILITY. Every provision of this Subscriber Amendment shall be construed, to the extent possible, so as to be valid and enforceable. If any provision of this Subscriber Amendment so construed is held by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable, such provision shall be deemed severed from this Subscriber Amendment, and all other provisions shall remain in full force and effect.

21. ASSIGNMENT AND BINDING EFFECT. Except as otherwise expressly permitted herein, neither Subscriber nor Court may assign, delegate and/or otherwise transfer this Subscriber Amendment or any of its rights or obligations hereunder without the prior written consent of the other. This Subscriber Amendment shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns, including any other legal entity into, by or with which Subscriber may be merged, acquired or consolidated.

22. GOVERNING LAW. This Subscriber Amendment shall in all respects be governed by and interpreted, construed and enforced in accordance with the laws of the United States and of the State of Minnesota.

23. VENUE AND JURISDICTION. Any action arising out of or relating to this Subscriber Amendment, its performance, enforcement or breach will be venued in a state or federal court situated within the State of Minnesota. Subscriber hereby irrevocably consents and submits itself to the personal jurisdiction of said courts for that purpose.

24. INTEGRATION. This Subscriber Amendment contains all negotiations and agreements between the parties. No other understanding regarding this Subscriber Amendment, whether written or oral, may be used to bind either party, provided that all terms and conditions of the CJDN Subscriber Agreement and all previous amendments remain in full force and effect except as supplemented or modified by this Subscriber Amendment.

IN WITNESS WHEREOF, the Parties have, by their duly authorized officers, executed this Subscriber Amendment in duplicate, intending to be bound thereby.

1. SUBSCRIBER (AGENCY)

Subscriber must attach written verification of authority to sign on behalf of and bind the entity, such as an opinion of counsel or resolution.

Name: John McBroom
(PRINTED)

Signed: _____

Title: Mayor
(with delegated authority)

Date: 06-12-2023

Name: Joel Young
(PRINTED)

Signed: _____

Title: City Administrator
(with delegated authority)

Date: 06-12-2023

**2. DEPARTMENT OF PUBLIC SAFETY,
BUREAU OF CRIMINAL APPREHENSION**

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

3. COMMISSIONER OF ADMINISTRATION
delegated to Materials Management Division

By: _____

Date: _____

4. COURTS

Authority granted to Bureau of Criminal Apprehension

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with authorized authority)

Date: _____



State of Minnesota Joint Powers Agreement

This Agreement is between the State of Minnesota, acting through its Department of Public Safety on behalf of the Bureau of Criminal Apprehension ("BCA"), and the City of Chatfield of behalf of its Police Department ("Governmental Unit"). The BCA and the Governmental Unit may be referred to jointly as "Parties."

Recitals

Under Minn. Stat. § 471.59, the BCA and the Governmental Unit are empowered to engage in agreements that are necessary to exercise their powers. Under Minn. Stat. § 299C.46, the BCA must provide a criminal justice data communications network to benefit political subdivisions as defined under Minn. Stat. § 299C.46, subd. 2 and subd. 2(a). The Governmental Unit is authorized by law to utilize the criminal justice data communications network pursuant to the terms set out in this Agreement. In addition, BCA either maintains repositories of data or has access to repositories of data that benefit authorized political subdivisions in performing their duties. The Governmental Unit wants to access data in support of its official duties.

The purpose of this Agreement is to create a method by which the Governmental Unit has access to those systems and tools for which it has eligibility, and to memorialize the requirements to obtain access and the limitations on the access.

Agreement

1 Term of Agreement

- 1.1 **Effective Date.** This Agreement is effective on the date the BCA obtains all required signatures under Minn. Stat. § 16C.05, subdivision 2.
- 1.2 **Expiration Date.** This Agreement expires five years from the date it is effective.

2 Agreement Between the Parties

- 2.1 **General Access.** BCA agrees to provide Governmental Unit with access to the Minnesota Criminal Justice Data Communications Network (CJDN) and those systems and tools which the Governmental Unit is authorized by law to access via the CJDN for the purposes outlined in Minn. Stat. § 299C.46.
- 2.2 **Methods of Access.**

The BCA offers three (3) methods of access to its systems and tools. The methods of access are:

- A. **Direct access** occurs when individual users at the Governmental Unit use the Governmental Unit's equipment to access the BCA's systems and tools. This is generally accomplished by an individual user entering a query into one of BCA's systems or tools.
- B. **Indirect Access** occurs when individual users at the Governmental Unit go to another Governmental Unit to obtain data and information from BCA's systems and tools. This method of access generally results in the Governmental Unit with indirect access obtaining the needed data and information in a physical format like a paper report.
- C. **Computer-to-Computer System Interface** occurs when the Governmental Unit's computer exchanges data and information with BCA's computer systems and tools using an interface. Without limitation, interface types include: state message switch, web services, enterprise service bus and message queuing.

For purposes of this Agreement, Governmental Unit employees or contractors may use any of these methods to use BCA's systems and tools as described in this Agreement. Governmental Unit will select a

method of access and can change the methodology following the process in Clause 2.10.

- 2.3 Federal Systems Access.** In addition, pursuant to 28 CFR §20.30-38 and Minn. Stat. §299C.58, BCA may provide Governmental Unit with access to the Federal Bureau of Investigation (FBI) National Crime Information Center.
- 2.4 Governmental Unit Policies.** Both the BCA and the FBI's Criminal Justice Information Systems (FBI-CJIS) have policies, regulations and laws on access, use, audit, dissemination, hit confirmation, logging, quality assurance, screening (pre-employment), security, timeliness, training, use of the system, and validation. Governmental Unit has created its own policies to ensure that Governmental Unit's employees and contractors comply with all applicable requirements. Governmental Unit ensures this compliance through appropriate enforcement. These BCA and FBI-CJIS policies and regulations, as amended and updated from time to time, are incorporated into this Agreement by reference. The policies are available at <https://bcanextest.x.state.mn.us/launchpad/>.
- 2.5 Governmental Unit Resources.** To assist Governmental Unit in complying with the federal and state requirements on access to and use of the various systems and tools, information is available at <https://sps.x.state.mn.us/sites/bcaservicecatalog/default.aspx>. Additional information on appropriate use is found in the Minnesota Bureau of Criminal Apprehension Policy on Appropriate Use of Systems and Data available at <https://bcanextest.x.state.mn.us/launchpad/cjisdocs/docs.cgi?cmd=FS&ID=795&TYPE=DOCS>.
- 2.6 Access Granted.**
- A. Governmental Unit is granted permission to use all current and future BCA systems and tools for which Governmental Unit is eligible. Eligibility is dependent on Governmental Unit (i) satisfying all applicable federal or state statutory requirements; (ii) complying with the terms of this Agreement; and (iii) acceptance by BCA of Governmental Unit's written request for use of a specific system or tool.
 - B. To facilitate changes in systems and tools, Governmental Unit grants its Authorized Representative authority to make written requests for those systems and tools provided by BCA that the Governmental Unit needs to meet its criminal justice obligations and for which Governmental Unit is eligible.
- 2.7 Future Access.** On written request from the Governmental Unit, BCA also may provide Governmental Unit with access to those systems or tools which may become available after the signing of this Agreement, to the extent that the access is authorized by applicable state and federal law. Governmental Unit agrees to be bound by the terms and conditions contained in this Agreement that when utilizing new systems or tools provided under this Agreement.
- 2.8 Limitations on Access.** BCA agrees that it will comply with applicable state and federal laws when making information accessible. Governmental Unit agrees that it will comply with applicable state and federal laws when accessing, entering, using, disseminating, and storing data. Each party is responsible for its own compliance with the most current applicable state and federal laws.
- 2.9 Supersedes Prior Agreements.** This Agreement supersedes any and all prior agreements between the BCA and the Governmental Unit regarding access to and use of systems and tools provided by BCA.
- 2.10 Requirement to Update Information.** The parties agree that if there is a change to any of the information whether required by law or this Agreement, the party will send the new information to the other party in writing within 30 days of the change. This clause does not apply to changes in systems or tools provided under this Agreement.

This requirement to give notice additionally applies to changes in the individual or organization serving the Governmental Unit as its prosecutor. Any change in performance of the prosecutorial function must be provided to the BCA in writing by giving notice to the Service Desk, BCA.ServiceDesk@state.mn.us.

- 2.11 Transaction Record.** The BCA creates and maintains a transaction record for each exchange of data utilizing its systems and tools. In order to meet FBI-CJIS requirements and to perform the audits described in Clause 7, there must be a method of identifying which individual users at the Governmental Unit conducted a

particular transaction.

If Governmental Unit uses either direct access as described in Clause 2.2A or indirect access as described in Clause 2.2B, BCA's transaction record meets FBI-CJIS requirements.

When Governmental Unit's method of access is a computer-to-computer interface as described in Clause 2.2C, the Governmental Unit must keep a transaction record sufficient to satisfy FBI-CJIS requirements and permit the audits described in Clause 7 to occur.

If a Governmental Unit accesses data from the Driver and Vehicle Services Division in the Minnesota Department of Public Safety and keeps a copy of the data, Governmental Unit must have a transaction record of all subsequent access to the data that are kept by the Governmental Unit. The transaction record must include the individual user who requested access, and the date, time and content of the request. The transaction record must also include the date, time and content of the response along with the destination to which the data were sent. The transaction record must be maintained for a minimum of six (6) years from the date the transaction occurred and must be made available to the BCA within one (1) business day of the BCA's request.

2.12 Court Information Access. Certain BCA systems and tools that include access to and/or submission of Court Records may only be utilized by the Governmental Unit if the Governmental Unit completes the Court Data Services Subscriber Amendment, which upon execution will be incorporated into this Agreement by reference. These BCA systems and tools are identified in the written request made by the Governmental Unit under Clause 2.6 above. The Court Data Services Subscriber Amendment provides important additional terms, including but not limited to privacy (see Clause 8.2, below), fees (see Clause 3 below), and transaction records or logs, that govern Governmental Unit's access to and/or submission of the Court Records delivered through the BCA systems and tools.

2.13 Vendor Personnel Screening. The BCA will conduct all vendor personnel screening on behalf of Governmental Unit as is required by the FBI CJIS Security Policy. The BCA will maintain records of the federal, fingerprint-based background check on each vendor employee as well as records of the completion of the security awareness training that may be relied on by the Governmental Unit.

3 Payment

The Governmental Unit currently accesses the criminal justice data communications network described in Minn. Stat. §299C.46. The bills are sent annually for the amount of Seven Hundred Eighty Dollars (\$780.00). There is also a \$100 fee to replace the key fob, which has at least a two-year life.

The Governmental Unit will identify its contact person for billing purposes, and will provide updated information to BCA's Authorized Representative within ten business days when this information changes.

If Governmental Unit chooses to execute the Court Data Services Subscriber Amendment referred to in Clause 2.12 in order to access and/or submit Court Records via BCA's systems, additional fees, if any, are addressed in that amendment.

4 Authorized Representatives

The BCA's Authorized Representative is the person below, or her successor:

Name: Dana Gotz, Deputy Superintendent
Address: Minnesota Department of Public Safety; Bureau of Criminal Apprehension
1430 Maryland Avenue
Saint Paul, MN 55106

Telephone: 651.793.1007
Email Address: Dana.Gotz@state.mn.us

The Governmental Unit's Authorized Representative is the person below, or his/her successor:

Name: Shane Fox, Chief
Address: 21 Second St SE
Chatfield, MN 55923
Telephone: 507.867.3331
Email Address: sfox@ci.chatfield.mn.us

5 Assignment, Amendments, Waiver, and Agreement Complete

- 5.1 Assignment.** Neither party may assign nor transfer any rights or obligations under this Agreement.
- 5.2 Amendments.** Any amendment to this Agreement, except those described in Clauses 2.6 and 2.7 above must be in writing and will not be effective until it has been signed and approved by the same parties who signed and approved the original agreement, their successors in office, or another individual duly authorized.
- 5.3 Waiver.** If either party fails to enforce any provision of this Agreement, that failure does not waive the provision or the right to enforce it.
- 5.4 Agreement Complete.** This Agreement contains all negotiations and agreements between the BCA and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

6 Liability

Each party will be responsible for its own acts and behavior and the results thereof and shall not be responsible or liable for the other party's actions and consequences of those actions. The Minnesota Torts Claims Act, Minn. Stat. § 3.736 and other applicable laws govern the BCA's liability. The Minnesota Municipal Tort Claims Act, Minn. Stat. Ch. 466 and other applicable laws, governs the Governmental Unit's liability.

7 Audits

- 7.1** Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, internal policies and accounting procedures and practices relevant to this Agreement are subject to examination by the BCA, the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

Under Minn. Stat. § 6.551, the State Auditor may examine the books, records, documents, and accounting procedures and practices of BCA. The examination shall be limited to the books, records, documents, and accounting procedures and practices that are relevant to this Agreement.

- 7.2** Under applicable state and federal law, the Governmental Unit's records are subject to examination by the BCA to ensure compliance with laws, regulations and policies about access, use, and dissemination of data.
- 7.3** If the Governmental Unit accesses federal databases, the Governmental Unit's records are subject to examination by the FBI and BCA; the Governmental Unit will cooperate with FBI and BCA auditors and make any requested data available for review and audit.
- 7.4** If the Governmental Unit accesses state databases, the Governmental Unit's records are subject to examination by the BCA: the Governmental Unit will cooperate with the BCA auditors and make any requested data available for review and audit.
- 7.5** To facilitate the audits required by state and federal law, Governmental Unit is required to have an inventory of the equipment used to access the data covered by this Agreement and the physical location of each.

8 Government Data Practices

- 8.1 BCA and Governmental Unit.** The Governmental Unit and BCA must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data accessible under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Agreement. The remedies of Minn. Stat. §§ 13.08 and 13.09 apply to the release of the data referred to in this clause by either the Governmental Unit or the BCA.
- 8.2 Court Records.** If Governmental Unit chooses to execute the Court Data Services Subscriber Amendment referred to in Clause 2.12 in order to access and/or submit Court Records via BCA's systems, the following provisions regarding data practices also apply. The Court is not subject to Minn. Stat. Ch. 13 but is subject to the *Rules of Public Access to Records of the Judicial Branch* promulgated by the Minnesota Supreme Court. All parties acknowledge and agree that Minn. Stat. § 13.03, subdivision 4(e) requires that the BCA and the Governmental Unit comply with the *Rules of Public Access* for those data received from Court under the Court Data Services Subscriber Amendment. All parties also acknowledge and agree that the use of, access to or submission of Court Records, as that term is defined in the Court Data Services Subscriber Amendment, may be restricted by rules promulgated by the Minnesota Supreme Court, applicable state statute or federal law. All parties acknowledge and agree that these applicable restrictions must be followed in the appropriate circumstances.

9 Investigation of Alleged Violations; Sanctions

For purposes of this clause, "Individual User" means an employee or contractor of Governmental Unit.

- 9.1 Investigation.** The Governmental Unit and BCA agree to cooperate in the investigation and possible prosecution of suspected violations of federal and state law referenced in this Agreement. Governmental Unit and BCA agree to cooperate in the investigation of suspected violations of the policies and procedures referenced in this Agreement. When BCA becomes aware that a violation may have occurred, BCA will inform Governmental Unit of the suspected violation, subject to any restrictions in applicable law. When Governmental Unit becomes aware that a violation has occurred, Governmental Unit will inform BCA subject to any restrictions in applicable law.
- 9.2 Sanctions Involving Only BCA Systems and Tools.**
The following provisions apply to BCA systems and tools not covered by the Court Data Services Subscriber Amendment. None of these provisions alter the Governmental Unit internal discipline processes, including those governed by a collective bargaining agreement.
- 9.2.1** For BCA systems and tools that are not covered by the Court Data Services Subscriber Amendment, Governmental Unit must determine if and when an involved Individual User's access to systems or tools is to be temporarily or permanently eliminated. The decision to suspend or terminate access may be made as soon as alleged violation is discovered, after notice of an alleged violation is received, or after an investigation has occurred. Governmental Unit must report the status of the Individual User's access to BCA without delay. BCA reserves the right to make a different determination concerning an Individual User's access to systems or tools than that made by Governmental Unit and BCA's determination controls.
- 9.2.2** If BCA determines that Governmental Unit has jeopardized the integrity of the systems or tools covered in this Clause 9.2, BCA may temporarily stop providing some or all the systems or tools under this Agreement until the failure is remedied to the BCA's satisfaction. If Governmental Unit's failure is continuing or repeated, Clause 11.1 does not apply and BCA may terminate this Agreement immediately.
- 9.3 Sanctions Involving Only Court Data Services**
The following provisions apply to those systems and tools covered by the Court Data Services Subscriber Amendment, if it has been signed by Governmental Unit. As part of the agreement between the Court and

the BCA for the delivery of the systems and tools that are covered by the Court Data Services Subscriber Amendment, BCA is required to suspend or terminate access to or use of the systems and tools either on its own initiative or when directed by the Court. The decision to suspend or terminate access may be made as soon as an alleged violation is discovered, after notice of an alleged violation is received, or after an investigation has occurred. The decision to suspend or terminate may also be made based on a request from the Authorized Representative of Governmental Unit. The agreement further provides that only the Court has the authority to reinstate access and use.

9.3.1 Governmental Unit understands that if it has signed the Court Data Services Subscriber Amendment and if Governmental Unit's Individual Users violate the provisions of that Amendment, access and use will be suspended by BCA or Court. Governmental Unit also understands that reinstatement is only at the direction of the Court.

9.3.2 Governmental Unit further agrees that if Governmental Unit believes that one or more of its Individual Users have violated the terms of the Amendment, it will notify BCA and Court so that an investigation as described in Clause 9.1 may occur.

10 Venue

Venue for all legal proceedings involving this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11 Termination

11.1 Termination. The BCA or the Governmental Unit may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party's Authorized Representative.

11.2 Termination for Insufficient Funding. Either party may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to the other party's authorized representative. The Governmental Unit is not obligated to pay for any services that are provided after notice and effective date of termination. However, the BCA will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. Neither party will be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. Notice of the lack of funding must be provided within a reasonable time of the affected party receiving that notice.

12 Continuing Obligations

The following clauses survive the expiration or cancellation of this Agreement: Liability; Audits; Government Data Practices; 9. Investigation of Alleged Violations; Sanctions; and Venue.

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The Parties indicate their agreement and authority to execute this Agreement by signing below.

1. GOVERNMENTAL UNIT

Name: John McBroom
(PRINTED)

Signed: _____

Title: Mayor
(with delegated authority)

Date: 05-22-2023

Name: Joel Young
(PRINTED)

Signed: _____

Title: City Administrator
(with delegated authority)

Date: 05-22-2023

2. DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL APPREHENSION

Name: _____
(PRINTED)

Signed: _____

Title: _____
(with delegated authority)

Date: _____

3. COMMISSIONER OF ADMINISTRATION

As delegated to the Office of State Procurement

By: _____

Date: _____

DATE: June 1, 2023
TO: Joel Young, City Administra
City of Chatfield
FROM: **Susan Brower**
Minnesota State Demographer

SUBJECT: 2022 Population and Household Estimates

Your April 1, 2022 Fillmore population portion is 1,882.

Your April 1, 2022 Fillmore household portion is 762.

Your April 1, 2022 Olmsted population portion is 1,168.

Your April 1, 2022 Olmsted household portion is 467.

Your April 1, 2022 TOTAL population estimate is 3,050.

Your April 1, 2018 TOTAL household estimate is 1,229.

If you have any questions or comments about these estimates, please contact the State Demographic Center, 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 201-2473 or send an e-mail to local.estimate@state.mn.us. All challenges must be submitted in writing. Please refer to the enclosed sheet for details.

300 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155
Telephone: 651-201-2473
TTY: 651-297-4357



Joel Young, City Administra
City of Chatfield
21 2nd St SE
Chatfield, MN 55923-1204

Dear Clerk:

The State Demographer is required by law to produce annual population and household estimates for each of Minnesota's cities and townships. Enclosed you will find a sheet containing the April 1, 2022, population and household estimates for your jurisdiction.

These estimates are being sent to you now for review and comment. It's important that our estimates are accurate, as they are used to distribute state aid to cities and townships. If you have questions about how our estimates impact a specific program, please contact the state agency responsible for that program.

The enclosed figures represent estimated population and household changes since the 2020 Census. The number of households corresponds to the number of occupied housing units. A household may be a single family, one person living alone, or any group of people who share the same living area. While we believe that our estimates are usually accurate, we realize there may be occasional problems. For this reason, we value your comments. We may not be aware of such changes as housing demolitions, the gain or loss of group quarters (like college dormitories, nursing homes, etc.), construction of public housing and the gain or loss of mobile homes.

Please note that our estimates:

- pertain to one year ago, not the present;
- have also been sent to your county auditor for review;
- are subject to change and are not considered final until they are released to the Minnesota Department of Revenue in July.

If you are satisfied with our estimates, it is not necessary to contact us or provide any further information. If you wish to challenge our estimates, please send us the appropriate data described in the enclosed challenge guide by **June 24, 2023**. Questions or comments should be directed to Eric Guthrie by email or at the address listed on the letterhead. **The best way to reach us is by e-mail at local.estimated@state.mn.us**. You may also try to reach us by phone at (651) 201-2473.

Thank you for taking time to review these estimates.

Sincerely,

A handwritten signature in black ink, appearing to read 'Susan Brower', with a long horizontal flourish extending to the right.

Susan Brower
State Demographer

Enclosures