

***Public Services Committee Meeting Agenda
Monday, October 23, 2023, 4:30 p.m.
Fillmore Conference Room – Thurber Building***

1. Public Services Committee Meeting, October 23, 2023, at 4:30 p.m.
 - a. Notes from September 25, 2023
 - b. Contracts for Collection Services
 - c. Speed Sign Annual Cloud Renewal Invoice
 - d. Public Safety Aid
 - e. Building Code / Permits
 - f. Training Software Quote for Police

The Public Services Committee met on Monday, September 25, 2023.

Members Present: Pam Bluhm.

Members Absent: Dave Frank.

Others Present: Brian Burkholder, Ryan Priebe, Shane Fox, Michele Peterson, and Beth Carlson.

Contract for Collection – LRS: The necessity to approve an agreement was reviewed. The code of ordinances does require an agreement for haulers within the city of Chatfield. The discussion will be continued after further review of the requirements are completed.

Shade Tree Ordinance: Burkholder provided a list of 71 diseased trees within the community on private property. Four of these trees have been treated by the property owner. It was discussed that letters be sent out to property owners notifying them of non-compliance with Chapter 32, Article II Shade Tree Disease Ordinance. A sample letter will be drafted and submitted to city Council for approval prior to sending to property owners. Burkholder will review additional properties as recommended.

CCA Liquor License Request: A request to amend the existing liquor license to include all property within the perimeter of the public sidewalks. This would include all spaces within the building and including the parking lot when secured. The request will be sent to Council this evening with a recommendation to approve the request.

City Wide Leaf Pick-up: This service will be provided Monday October 30th and Tuesday October 31st, 2023. Residents should place bags of leaves and grass clippings at the curb to allow for pick-up.

Sec. 22-27. - Approval of contractor.

- (a) Any person desiring to collect garbage, rubbish, refuse, or solid waste in the city shall make application for the same to the city clerk. Said applications shall then be submitted to the city council for its investigation and approval. The application shall, at a minimum, contain the following:
 - (1) The name and address of the applicants;
 - (2) A list of the equipment which he proposes to use in such collection;
 - (3) A schedule of proposed pickup days; and
 - (4) Rate charges.
- (b) If an application is approved by the city council, the applicant shall deposit with the city clerk a performance bond in the penal sum of at least \$10,000.00, conditioned that he will faithfully and continuously provide the refuse and solid waste collection service specified in the application; and each approved contractor shall provide equipment so constructed that the contents will not leak or spill therefrom. The equipment shall be kept clean and as free from offensive odors as possible, and shall not be allowed to stand in any street, alley or public place longer than is reasonably necessary to collect refuse.

(Code 1999, § 5.2.5)

CONTRACT FOR COLLECTION OF GARBAGE, RUBBISH,
REFUSE, OR SOLID WASTE BETWEEN THE CITY OF
CHATFIELD, MINNESOTA, AND ~~VEOLIA ES SOLID~~
~~WASTE, INC., D/B/A VEOLIA ENVIRONMENTAL SERVICES~~
LRS RECYCLES,

This agreement, made this ___ day of ~~July, 2012~~, by and between the City of Chatfield, a municipal corporation organized under the laws of the State of Minnesota (“City”) and ~~Veolia-ES Solid Waste, Inc., d/b/a Veolia Environmental Services~~ (“Veolia”) LRS of Minnesota, LLC (“LRS”), WITNESSETH that:

WHEREAS, the provisions of Section 22-26, of Chapter 22, of Part II , Subpart A, Article II, of the *Chatfield Code*, require that a person or entity providing services consisting of collection of garbage, rubbish, refuse or solid waste within the City enter into a contract with the City; and,

WHEREAS, ~~Veolia LRS~~ has submitted to City an application to provide services consisting of the collection and disposal of garbage, rubbish, refuse or sold waste within the City to commercial or industrial accounts; and,

WHEREAS, the City Council has reviewed ~~Veolia’s LRS~~ application to provide such service and found that the information provided therein is complete, and ~~Veolia LRS~~ is qualified to provide such service within the City.

Now therefore, in consideration of the mutual premises set forth, is AGREED between the parties as follows:

1. ~~Veolia LRS~~ agrees that it will provide within the City during the term of this agreement services consisting of the collection and disposal of garbage, rubbish, refuse or solid waste to commercial or industrial accounts, under the terms and conditions set forth in a certain “Application for Collection and Disposal of Commercial Waste” dated May 16, 2012, previously submitted to City, which application is appended to and made a part hereof as “Exhibit A”.
2. ~~Veolia LRS~~ agrees that in providing such service to an individual commercial or industrial customer within City during the term of this agreement, it will comply with all requirements that apply to such service required by the provisions of Chapter 22, of Part II, Subpart A, Article II of the *Chatfield Code*, except for those provisions relating to City approval of rates charged individual customers, and any other provisions which by their nature have no application to ~~Veolia’s LRS’s~~ provision of service to commercial or industrial accounts.
3. This rights of ~~Veolia LRS~~ to provide collection or disposal of garbage, rubbish, refuse or sold waste disposal services in the City under this agreement may not be sold, transferred

or otherwise assigned without prior approval of the City.

- 4. **Veolia LRS** acknowledges that its right to provide certain services under the terms and conditions of this agreement does not permit it to provide services consisting of collection or disposal of garbage, rubbish, refuse or solid waste in the City to an individual account that would be classified as residential under the terms and conditions of the City's existing contract with another provider.
- 5. This agreement shall be in force and effect for a period of three (3) years, and may be extended at any time at an earlier date by the mutual agreement of the parties.

Agreed to between the parties the date set forth above.

CITY OF CHATFIELD

~~VEOLIA ES SOLID WASTE, dba VEOLIA ENVIRONMENTAL SERVICES~~
LRS of Minnesota, LLC

By:

By:

Its Mayor

Its _____

Attest:

Its _____

Its City Clerk



Focus on New Laws: Public Safety Aid

August 7, 2023

One-time aid for cities for a public safety purpose will be sent out on Dec. 26, 2023.

The 2023 omnibus tax bill included \$210 million in one-time public safety aid that will be distributed on Dec. 26, 2023, to cities across the state. Unlike local government aid, this aid cannot be used for general purposes, but instead must be used to “provide public safety.”

Eligible and ineligible uses of the aid

The authorizing language in the law provides categories of eligible spending, but the list is not exhaustive. It is also important to note that while legislators expected most of these funds to be used for police and fire expenses, it was intentionally written in a broad way that would allow for other uses as well. The allowable uses named in the new law include:

- Community violence prevention.
- Community intervention programs.
- Community engagement.
- Mental health crisis responses.
- Victim services.
- Training programs.
- First responder wellness.
- Equipment related to fire, rescue, and emergency services.
- Other personnel or equipment costs.

The law also specifically calls out certain uses that are not eligible. Ineligible uses include:

- Employer contribution to the Public Employees Retirement Association Police and Fire Plan if the local unit received police state aid in 2022.
- Any costs associated with alleged wrongdoing or misconduct.
- Purchase of an armored or tactical vehicle or substantially similar vehicle.
- Purchase of tear gas, chemical munitions, or substantially similar items.
- Costs of construction, reconstruction, remodeling, expansion, or improvement of a police station, including related facilities. “Related facilities” includes access roads, lighting, sidewalks, and utility components on or adjacent to the property on which the police station is located that are necessary for access to and use of the building.

Considerations for cities

Even with these categories of eligible and ineligible uses, there are many areas of spending that cities may have eligibility questions about. Unlike federal money from the American Rescue Plan Act or Coronavirus Aid, Relief, and Economic Security Act, its unlikely additional guidance will be provided to further clarify how these funds can and cannot be used.

Cities will have to consult with their attorneys and use their best judgment to determine whether a use that is not clearly defined as eligible or ineligible is allowable. However, any use must be to provide public safety. And like with any state funds, their use must be closely tracked and documented in order to respond to any future inquiries or evaluations of this program.

Frequently asked questions about the public safety aid

Will my city have to apply to the state in order to claim the public safety aid funds? -

No, cities do not have to apply for the funds.

When will we receive the public safety aid funds? -

The funds will be distributed on Dec. 26, 2023.

How much public safety aid money will my city receive? When will we know the certifiable amount? +

A PDF of the [estimated public safety aid for cities and eligible towns](#) can be viewed via the Minnesota Legislature's website. The Minnesota Department of Revenue must certify the aid amount to be paid by Sept. 1, 2023.

If my city does not pay for a police or fire

department can we still use these public safety aid funds? —

Yes, as long as the funds are used to provide public safety. The Legislature intentionally allowed uses broadly so that cities could use them for expenses other than police and fire.

My city contracts with our county to provide public safety services, can these funds be used to pay the county for those services? —

Yes, that is an eligible use of the public safety aid.

By what date does my city have to spend these funds? —

There is not a spend-by date requirement in the law. However, the funds must be used to provide public safety and cannot act as an ongoing reserve.

What are the reporting requirements for these funds? —

There are no specific reporting requirements in the law. However, as with all public expenditures, cities must carefully document how the public safety aid funds are spent and be ready to provide that information if asked.

What should my city do if it's unclear whether a specific expenditure qualifies as an eligible or —

ineligible use of the public safety aid?

If cities are considering a use that does not clearly fall within an eligible or ineligible use, they should consult with their attorney.

Can these funds be used to reimburse the city for _ expenses purchased prior to Dec. 26, 2023?

No, a reimbursement for expenses made prior to receiving the funds would not qualify as an eligible use of this public safety aid.

How does the formula work that determines how _ much aid each city receives?

The Legislature appropriated \$210 million to cities for public safety aid. That \$210 million was divided on a per capita basis.

[Read more news articles](#)

Your LMC Resource

Nathan Jesson

Intergovernmental Relations Representative

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**Estimated Public Safety Aid for Cities and Eligible Towns
(per SF1811, DE amendment)**

Bjorn Arneson, SCRFA
bjorn.arneson@senate.mn

City/Town	Total 2021 population	Share of total aid-eligible pop	Aid amount
BROOK PARK	133	0.00%	5,820
BROOKLYN CENTER	33,585	0.70%	1,469,650
BROOKLYN PARK	86,106	1.79%	3,767,922
BROOKS	119	0.00%	5,207
BROOKSTON	117	0.00%	5,120
BROOTEN	634	0.01%	27,743
BROWERVILLE	833	0.02%	36,451
BROWNS VALLEY	551	0.01%	24,111
BROWNSDALE	644	0.01%	28,181
BROWNSVILLE	565	0.01%	24,724
BROWNTON	731	0.02%	31,988
BRUNO	87	0.00%	3,807
BUCKMAN	310	0.01%	13,565
BUFFALO	16,378	0.34%	716,687
BUFFALO LAKE	656	0.01%	28,706
BUHL	957	0.02%	41,877
BURNSVILLE	64,627	1.35%	2,828,020
BURTRUM	122	0.00%	5,339
BUTTERFIELD	596	0.01%	26,080
BYRON	6,553	0.14%	286,753
CALEDONIA	2,841	0.06%	124,320
CALLAWAY	193	0.00%	8,446
CALUMET	331	0.01%	14,484
CAMBRIDGE	9,862	0.21%	431,552
CAMPBELL	159	0.00%	6,958
CANBY	1,662	0.03%	72,728
CANNON FALLS	4,236	0.09%	185,364
CANTON	312	0.01%	13,653
CARLOS	498	0.01%	21,792
CARLTON	961	0.02%	42,053
CARVER	5,861	0.12%	256,472
CASS LAKE	687	0.01%	30,063
CEDAR MILLS	63	0.00%	2,757
CENTER CITY	639	0.01%	27,962
CENTERVILLE	3,912	0.08%	171,186
CEYLON	301	0.01%	13,171
CHAMPLIN	23,786	0.50%	1,040,854
CHANDLER	276	0.01%	12,078
CHANHASSEN	25,936	0.54%	1,134,936
CHASKA	27,931	0.58%	1,222,236
CHATFIELD	3,010	0.06%	131,715
CHICKAMAW BEACH	130	0.00%	5,689
CHISAGO CITY	5,632	0.12%	246,451
CHISHOLM	4,732	0.10%	207,068
CHOKIO	396	0.01%	17,329
CIRCLE PINES	4,974	0.10%	217,658



Chatfield Police Department
Chief Shane Fox

21 2nd St SE
Chatfield, MN 55923
Phone: 507-867-1515
Fax: 507-867-1483

MEMORANDUM

Date: October 18, 2023

To: Mayor, Public Services Committee

From: Chief Shane Fox

Subject: Training software

I looked at a demo for training software from a company based in Minnesota. The company, ConfiTrek Inc., developed software to track officer training. With this software, I would be able to track, in one location, all officer training.

This software would also auto-generate the report that I send to the MN POST board every June for reimbursement of training funds.

I have been quoted a price of \$480.00 a year for the subscription, which is \$8.00 a month per fulltime officer. There is no charge for parttime officers.

Thank you for your consideration.

Shane

