

**CITY OF CHATFIELD
HERITAGE PRESERVATION COMMISSION
MINUTES OF OCTOBER 12, 2023
REGULAR MEETING**

A regular meeting of the Chatfield Heritage Preservation Commission (HPC) was held at the Chatfield Center for the Arts on October 12, 2023. The meeting was called to order by Chairperson Giesen at 5:10 P.M.

Roll call: The following voting members were present: Chris Giesen (chair), Ben Frederichs, Mike Martin, Ruth Ann Lund and Sara Sturgis. Pam Bluhm were absent.

Also present: Preservation Planner Robert Vogel and City Administrator Michele Peterson.

Approval of minutes: Martin moved to approve the minutes of the August 3, 2023 regular meeting; the motion was seconded by Lund and unanimously approved.

Strategic planning: The city has scheduled a strategic planning meeting for November 20, 2023 at the public library. HPC members have been invited to attend. The HPC was well represented at last year's meeting and the consensus was to continue our participation. It was agreed that the commission should review the strategic vision and benchmarks for the heritage preservation program contained in the city's comprehensive plan at the next HPC meeting.

Certified Local Government: Planner Vogel provided a brief overview of the Certified Local Government (CLG) program, which provides the framework for heritage preservation programs operated by local units of government to participate in the national preservation program. To be certified, a local government preservation program must establish a qualified heritage preservation commission, enforce appropriate state and local preservation legislation, and perform other functions delegated to it by the state historic preservation office under the National Historic Preservation Act of 1966. Chatfield's preservation ordinance was certified by the Secretary of the Interior in 1998. CLGs are also eligible for grants administered by the U.S. Department of the Interior which can be used to fund a wide range of preservation planning activities. Chatfield has been awarded multiple CLG grants, most recently for the downtown interpretive sign project.

There being no further business before the commission, Martin moved to adjourn the meeting; the motion was seconded by Sturgis and unanimously approved at 6:00 P.M.

Respectfully submitted,

Robert C. Vogel
Preservation Planner