

***Park & Recreation Committee Meeting Agenda
Monday, November 27, 2023, 5:30 p.m.
Fillmore Conference Room – Thurber Building***

1. Park & Recreation Committee Meeting, November 27, 2023, at 5:30 p.m.
 - a. Meeting notes from September 25, 2023
 - b. Groen Park Update
 - c. Pool Update
 - d. Batting Cage – Mill Creek Park
 - e. Mill Creek Park Donation suggestions
 - f. Pool Pass Donation Request

Park & Rec Committee

September 25, 2023

The Park & Recreation committee met on Monday, September 25, 2023.

Members Present: Josh Broadwater.

Members Absent: Dave Frank.

Others Present: Brian Burkholder, Craig Britton, Shane Fox, Beth Carlson, and Michele Peterson

Ventrac Mower Acquisition: Burkholder suggested moving forward with the Ventrac mower in 2024 with the total cost after trade in of \$30,990. The existing mower will be traded in. The approval to purchase a new mower not to exceed \$36,000 was given April 10, 2023, therefore no additional approval is needed.

Pool – Slushy Machine: Due to ongoing maintenance as well as the lack of revenue generated from the slushy machine, the equipment will be removed. The supervisor will determine other items that are prepackaged. The machine will be sold via Public Surplus.

Grooming ballparks at Mill Creek Park: There are no new updates to this discussion. The city does not have the equipment nor the staff time currently in order to accommodate this request. Should something change in the future the discussion can be brought back to the committee.

Groen Park Bridge Update: Craig Britton provided an update on the project. A recommendation will be sent to the city Council to contract with Widseth to complete the hydraulic analysis report as required in order to obtain a permit to complete the project. The goal is to install the bridge in November of this year.

INTEROFFICE MEMORANDUM

TO: Park & Recreation Committee
FROM: Brian Burkholder, SCS
SUBJECT: Batting Cage/Mill Creek Park Ballfield
DATE: 10/12/2023

Action Requested: To discuss and consider the construction of a batting cage to be built in Mill Creek Park next to the south ballfield.

Background: Chris Dornack has approached the city and school district about constructing a batting cage next the south ballfield in Mill Creek Park for the use by the High School and the baseball association

I was provided a quote for the netting, the fence install, grading/prep and install of ball diamond sand. (attached)

It was mentioned that the total cost would split 3 ways between the Association, School District and the City of Chatfield. I did suggest to Chris to apply for the Operation Round up Grant through Peoples Energy Cooperative to help off-set some cost. I suggested requesting for half of the cost.

We will wait to hear back on the outcome of the grant and any other cost changes that may come up. I believe Chris is looking for this to be a Springtime project.

Thank you for your time,
Brian Burkholder



PO Box 841393
 Dallas, TX 75284-1393
 Phone: 800-527-7510 Fax: 800-899-0149
 Visit us at www.bsnsports.com

Contact Your Rep
 Nate Alsbury Email:nalsbury@bsnsports.com | Phone:715-641-0014

Sold to
 1685247
 Chatfield High School
 205 UNION ST NE
 CHATFIELD MN 55923-1021
 USA

Ship To
 1685247
 Chatfield High School
 Ed Harris
 205 UNION ST NE
 CHATFIELD MN 55923-1021
 USA

Payer
 1464251
 CHATFIELD IND SCHOOL DIST 227
 205 UNION ST NE
 CHATFIELD MN 55923-1021
 USA

Order Summary	
Cart #:	10597988
Purchase Order #:	HOLD FOR PO 09/29/2023
Cart Name:	batting cages
Order Date:	09/11/2023
Estimated Delivery:	09/13/2023
Payment Terms:	NT30
Ship Via:	
Ordered By:	Ed Harris

Item Description	Qty	Unit Price	Total
All Star Nylon Tunnel 70x14x12 Item # - 1245035DS	1 EA	\$ 2,199.99	\$ 2,199.99
COLLEGIATE TUNNEL 70X14X12 Item # - 1149388	1 EA	\$ 899.99	\$ 899.99
PRO TUNNEL 70X14X12 Item # - 1149340	1 EA	\$ 1,049.99	\$ 1,049.99

Subtotal:	\$4,149.97
Other:	\$0.00
Freight:	\$300.00
Sales Tax:	\$0.00
Order Total:	\$4,449.97
Payment/Credit Applied:	\$0.00
Order Total:	\$4,449.97

32147 Gunflint Rd.
 Utica, MN 55979

507-259-6312
 horsmanfence@hotmail.com

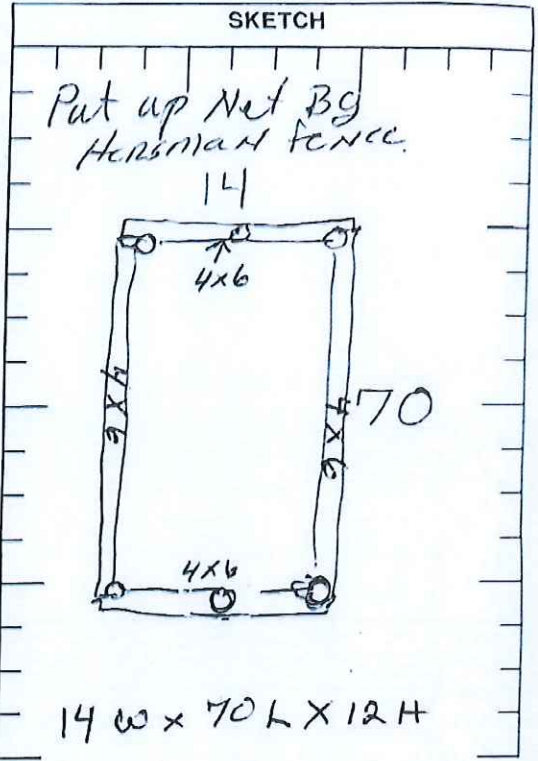


DATE		
9	18	2023

APPROVAL

We propose to sell and to install on your property a HORSMAN FENCE in accordance with sketch and quantities listed below.

NAME <i>City Park</i>	
ADDRESS	
ZIP CODE	
PHONE H	W
UTILITIES BURIED?	YES NO
COUNTY	CROSS STREET
GOPHER ID#	MARK DATE



HORSMAN FENCING agrees to guarantee above fence to be free from defects in materials and workmanship for two years.

HORSMAN FENCING shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer. HORSMAN FENCING will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstances does HORSMAN FENCE assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed.

HORSMAN FENCING will assume the responsibility for having underground public utilities located and marked. However, HORSMAN FENCING assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing HORSMAN FENCING to dig in the immediate vicinity of known utilities.

The final billing will be based on the actual footage of fencing built and the work performed. Partial billing for materials delivered to the job site and work completed may be sent at weekly intervals. Adjustments for material used on this job and adjustments for labor will be charged or credited at the currently established rates. Additional charges for any extra work not covered in this contract that was requested by the customer will also be added. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced.

A finance charge of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 30 days after completion of any work invoiced. All materials will remain the property of HORSMAN FENCING until all invoices pertaining to this job are paid in full.

Right of access and removal is granted to HORSMAN FENCING in the event of non-payment under the terms of this contract. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

*4" posts.
 Concrete Posts.*

CONTRACT AMOUNT: \$ 5600⁰⁰

DOWN PAYMENT: \$ _____

BALANCE DUE: \$ 5600⁰⁰

APPROVED & ACCEPTED FOR CUSTOMER:

 Customer Date

 Customer Date

ACCEPTED FOR HORSMAN FENCING:

[Signature] 2023
 Salesperson Date

CHAIN LINK		WOOD	
Total Length	Height	Type of Wood	Style of Wood
Gate	Gate	TOPS	
Gauge	Terminal Post	Walk Gate	
Line Post	Top Rail	Drive Gate	
Barb	Fence from Ground	Overall Length	Overall Height
Telephone Line	Electric Line		



Ruskell Outdoor Services, Inc.

10045 170th Avenue SE
Chatfield, MN 55923
507.867.3988

Proposal

Date 9/18/2023

Estimate # 6323

ruskelloutdoorservices@gmail.com

www.ruskelloutdoorservices.com

Chatfield Public Schools
205 Union Street NE
Chatfield, MN 55923

Qty	Description	Rate	Total
	Batting Cage at Mill Creek		
1	Excavate/prep for ball diamond sand	880.00	880.00
1	Install 6' of ball diamond sand	3,380.00	3,380.00
1	Seeding Allowance	650.00	650.00

This is an estimate on your project, if extra costs are incurred, you will be charged accordingly. Terms are 1/2 down, cash upon completion. In the event of default and referral to an attorney, or collection agency, purchaser agrees to pay all cost of collection expense, including court costs and reasonable attorney fees. Prices good for 30 days from the date on top. There is no warranty on limestone boulders.

Subtotal \$4,910.00

Sales Tax (0.0%) \$0.00

Total \$4,910.00

Signature _____

Date _____

Signature _____

Date _____