

CITY OF CHATFIELD COMMON COUNCIL
AGENDA
Council Chambers, Thurber Building, 21 Second Street SE
February 26, 2024, 7:00 P.M

- I. City Council Meeting, Monday, February 26, 2024, 7:00 p.m. City Council Chambers
 - a. Pledge of Allegiance
 - b. Approve Agenda – Additions or Corrections
 - c. Consent Agenda:
 - i. Approve of minutes February 12, 2024.
 - ii. Approve payment of claims.
 - iii. 2024 Schoenfelder Farms Agricultural Lease
 - iv. CCTV – Fine Arts Coordinator, Programming Coordinator, and CCTV Liaison
 - v. Approve Fire Department resignation of Joey Leibl
 - vi. Approve Fire Department appointment of Ben Boerger
 - vii. Resolution 2024-07 – Authorizing Transfer of Funds
 - viii. Copier Lease Agreement for Administration and Police Departments
 - ix. Resolution 2024-08 Accept a Donation of Gambling
 - x. 2024 Township Fire and Ambulance Agreements
 - d. Public Hearing: Special Assessment Consideration
 - e. Public Works Report
 - i. Trojan UV System Update
 - ii. Influent Lift Pumps
 - iii. Bulk Fuel Tank System
 - f. Solid Waste Fee Ordinance – First Reading
 - g. Committee Reports
 - i. Public Services Committee
 - ii. Committee of the Whole
 - h. Mayor’s Report
 - i. City Administrator’s Report – Michele Peterson
 - i. Veteran’s Memorial
 - j. Roundtable
 - k. Adjourn
 - l. Meeting Notices
 - i. Public Services Committee (Councilors Bluhm and Frank) 4:30 p.m., Monday, February 26, 2024.
 - ii. Committee of the Whole (Strategic Planning Update), 5:30 p.m., Monday, February 26, 2024.

**CITY OF CHATFIELD
COMMON COUNCIL
MEETING MINUTES**

Monday, February 12, 2024

The Common Council of the City of Chatfield met in regular session on Monday, February 12, 2024. Mayor John McBroom presided and called the regular meeting to order at 7:00 PM

Members Present: Councilor Paul Novotny, Councilor Josh Broadwater, Councilor Mike Urban, Mayor John McBroom, Councilor Dave Frank, and Councilor Pam Bluhm.

Members absent: None.

Others Present: Steven Schlichter, Shane Fox, Rocky Burnett, Karen Reisner, Chris Geisen, Brian Burkholder, Desiree Schlichter, Beth Carlson, Michele Peterson, Zac Shoupe, and Fred Suhler, Jr.

Consent Agenda

Councilor Mike Urban entered a motion, with a second by Councilor Dave Frank, to adopt the consent agenda which included the following items:

1. Approve January 22, 2024 minutes
2. Approve payment of claims

Batch Name	Amount
2023 CLAP3	\$ 2,165.00
2024 01ADM01	\$ 94.80
2024 01UBPSTG	\$ 595.55
2024 02ADM	\$ 1,694.30
202402FA01	\$ 228,592.66
2024 02FA01U	\$ 261,325.37
2024 0118VNDRPR	\$ 49,890.09
2024 0201PREXPRESIMB	\$ 229.48
2024 0201VNDRPR	\$ 29,692.92
Total	\$ 574,280.17

3. Approve Allocation of Public Safety to Fire, Ambulance, Police, and Public Works.
4. 2024 Fillmore County Ambulance Agreement
5. Approve letter of support for Beth Carlson's application to be elected as Vice President of the Municipal Clerks and Finance Officers Association
6. Approve one step pay increase to Rocky Burnett on employment anniversary, to Grade 8, Step 5
7. Approve EMT hire Bethany Selin Ward
8. Resolution 2024-05 Appointing PNP Election Judges
9. VFW Temporary Liquor License Request

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Public Works Report

2023 Wastewater Treatment Facility Annual Review

Wastewater Superintendent Steven Schlichter gave an overview of 2023 and the activities of the department. He also gave insight of things to come in 2024

Ambulance Director

Annual Review

Ambulance Director Rocky Burnett gave an overview of 2023 and the activities of the department. He also gave insight of things to come in 2024

Assistant Ambulance Director Appointment

The Ambulance Department hired Desiree Schlichter in 2021 to fill the “EMS Support Person” role when the former “Assistant Director” resigned. After reviewing Desiree's performance and the Assistant Ambulance Director's job description, it is clear Desiree is already completing the tasks outlined in the position. The recommendation is to promote Desiree from the “EMS Support Person” role to the “Assistant Ambulance Director” position as of her anniversary date of March 16th, 2024. This change would take Desiree from pay grade 4 step 3 to pay grade 6 step minimum.

Councilor Mike Urban entered a motion, with a second by Councilor Josh Broadwater, to approve promoting Desiree Schlichter to Assistant Ambulance Director effective March 16, 2024 with a pay rate of Grade 6, Step Minimum.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

CodeRed System

CodeRed System - Olmsted County is using CodeRed as their new Emergency Notification System. People can sign up through the city website for Fillmore and Olmsted Counties to receive alerts for emergencies and urgent situations like street closures, snow plowing etc.

Transportation Management Organization (TMO) – Christ Geisen

Authorize publishing of RFP for Professional Services – Resolution 2024-06

Councilor Paul Novotny entered a motion, with a second by Councilor Pam Bluhm, to adopt Resolution 2024-06

AUTHORIZING PUBLICATION OF REQUEST FOR PROPOSALS

Whereas, the City of Chatfield has received a grant of \$350,000 from the Minnesota State Legislature to study the feasibility of establishing a Transit Management Organization to benefit the eleven-county region of southeastern Minnesota which is otherwise known as Region 10, and

Whereas, a Request for Proposals (RFP) has been drafted for the purpose of soliciting proposals from qualified consultants to perform the Study, and

Whereas, the project management team is prepared to submit the draft to the State of Minnesota for review and comment upon the approval of the City of Chatfield, and

Whereas, it is understood that the only modifications of the RFP will be consistent with the Agreement that is in place between the City of Chatfield and the State of Minnesota,

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Chatfield that authorization is granted to the Project Manager to submit the draft RFP to the State of Minnesota for review, to modify the RFP as might be necessary, and to publish the RFP upon finalization of the document.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None
Motion carried.

Committee Reports

Personnel Budget Committee

Topics at the Personnel Budget Committee meeting included: copier replacement, ambulance promotion, agricultural lease, brush dump land, CCTV new positions, bulk fuel tanks, public works facility - state site for sale, city car replacement, public works capital replacement plan, and seasonal/summer worker options.

Councilor Josh Broadwater entered a motion, with a second by Councilor Dave Frank, to approve posting for a summer public works position to help with mowing and other tasks as needed.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

Public Works Committee

Topics of the Public Works Committee meeting included: curb cuts on Winona Street, Burr Oak Extension, Street Sweeper Replacement, Loader Replacement, Drying beds at WWTP, and Amco III subdivision plat submission.

City Administrator's Report – Michele Peterson

2024 Budget Reference Book

The 2024 Budget Reference Book is available for people to look at. If you prefer a paper copy, staff can provide one.

Roundtable

No comments.

Adjourn

Councilor Mike Urban entered a motion, with a second by Councilor Pam Bluhm, to adjourn at 7:22 PM.

Ayes: Councilors: Novotny, Broadwater, Urban, Frank, and Bluhm

Nays: None

Motion carried.

/s/Beth M Carlson
City Clerk



City of Chatfield
Batch Listing - Unposted Summary
 Current Period: February 2024
 2024 02FA02

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
AIRGAS						
	550521	E 230-42270-210	Ambulance	Operating Expenses	\$184.72	OXYGEN
					\$184.72	
AIRGAS						
BAKER & TAYLOR BOOKS						
	01/31/2	E 211-45500-590	Libraries (GENERA	Cap. Outlay-Books	\$764.00	ACCOUNT L6248262
					\$764.00	
BAKER & TAYLOR BOOKS						
BAUER BUILT						
	740054	E 221-42280-550	Fire Department *	Cap. Outlay-Vehicles/Equ	\$3,964.08	TIRES & BALANCE - TNKR REFURB
					\$3,964.08	
BAUER BUILT						
BLACKSTONE PUBLISHING						
	213977	E 211-45500-593	Libraries (GENERA	Cap. Outlay-Non Print M	\$39.99	CUSTOMER ID 168011
					\$39.99	
BLACKSTONE PUBLISHING						
BOUND TREE MEDICAL						
	852467	E 230-42270-210	Ambulance	Operating Expenses	\$119.96	CRPLX PTNT TRNSPRTR
					\$119.96	
BOUND TREE MEDICAL						
CHATFIELD BODY SHOP						
	14964	E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$99.87	LOF 2022 SLVRDO
	15010	E 100-43100-404	Street Maintenanc	Repairs/Maint Equipment	\$74.12	LOF 2022 F350
					\$173.99	
CHATFIELD BODY SHOP						
CHRISTIAN SPELHAUG						
	02/20/2	E 212-45500-504	Libraries (GENERA	Cap. Outlay-Library Impr	\$1,539.00	SHLVNG UNTS
					\$1,539.00	
CHRISTIAN SPELHAUG						
CREATIVE PRODUCT SOURCING						
	156047	E 100-42110-211	Police Administrati	Program Expenses	\$336.00	DAREN PNCL ERSR KPN IT RL
					\$336.00	
CREATIVE PRODUCT SOURCING						
CUSTOM ALARM						
	571776	E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$220.44	CHATFIELD PUBLIC LIBRARY
					\$220.44	
CUSTOM ALARM						
FIRE SAFETY USA, INC						
	182636	E 221-42280-550	Fire Department *	Cap. Outlay-Vehicles/Equ	\$5,600.00	FLDNG TNK - TNKR REFURB
					\$5,600.00	
FIRE SAFETY USA, INC						
LMCIT / WORKERS COMP PLAN						
	100148	E 230-42270-151	Ambulance	Worker s Comp Insuranc	\$7,308.37	WC FEB 2024-FEB 2025 1001438-8
	100148	E 100-45124-151	Swimming Pools -	Worker s Comp Insuranc	\$5,871.58	WC FEB 2024-FEB 2025 1001438-8
	100148	E 211-45500-151	Libraries (GENERA	Worker s Comp Insuranc	\$1,190.17	WC FEB 2024-FEB 2025 1001438-8
	100148	E 601-49400-151	Water Utilities (GE	Worker s Comp Insuranc	\$3,021.12	WC FEB 2024-FEB 2025 1001438-8
	100148	E 602-49450-151	Sewer (GENERAL)	Worker s Comp Insuranc	\$6,863.57	WC FEB 2024-FEB 2025 1001438-8
	100148	E 100-42110-151	Police Administrati	Worker s Comp Insuranc	\$41,555.75	WC FEB 2024-FEB 2025 1001438-8
	100148	E 100-41500-151	City Clerk	Worker s Comp Insuranc	\$2,397.96	WC FEB 2024-FEB 2025 1001438-8
	100148	E 100-41100-151	Legislative	Worker s Comp Insuranc	\$88.06	WC FEB 2024-FEB 2025 1001438-8
	100148	E 100-45200-151	Parks (GENERAL)	Worker s Comp Insuranc	\$6,332.89	WC FEB 2024-FEB 2025 1001438-8
	100148	E 100-43100-151	Street Maintenanc	Worker s Comp Insuranc	\$1,382.84	WC FEB 2024-FEB 2025 1001438-8
	100148	E 220-42280-151	Fire Department *	Worker s Comp Insuranc	\$11,890.69	WC FEB 2024-FEB 2025 1001438-8
					\$87,903.00	
LMCIT / WORKERS COMP PLAN						
LOFFLER						
	460001	E 211-45500-404	Libraries (GENERA	Repairs/Maint Equipment	\$15.48	CANON DXC3725I OVERAGE CHARGE



City of Chatfield
Batch Listing - Unposted Summary
 Current Period: February 2024
 2024 02FA02

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
LOFFLER					\$15.48	
MARCO TECHNOLOGIES LLC.						
INV121	E 601-49400-403		Water Utilities (GE	Prev. Maint. Agreements	\$409.19	MIT ALLOC - 10%
INV121	E 602-49450-403		Sewer (GENERAL)	Prev. Maint. Agreements	\$409.19	MIT ALLOC - 10%
INV121	E 603-49500-403		Refuse/Garbage (Prev. Maint. Agreements	\$409.19	MIT ALLOC - 10%
INV121	E 230-42270-403		Ambulance	Prev. Maint. Agreements	\$818.38	MIT ALLOC - 20%
INV121	E 100-41500-403		City Clerk	Prev. Maint. Agreements	\$818.38	MIT ALLOC - 20%
INV121	E 100-42110-403		Police Administrati	Prev. Maint. Agreements	\$818.38	MIT ALLOC - 20%
INV121	E 100-41910-403		Planning and Zoni	Prev. Maint. Agreements	\$204.59	MIT ALLOC - 5%
INV121	E 240-46500-403		Economic Dev (GE	Prev. Maint. Agreements	\$204.59	MIT ALLOC - 5%
MARCO TECHNOLOGIES LLC.					\$4,091.89	
MN CHIEFS OF POLICE ASSOC.						
14958	E 100-42110-433		Police Administrati	Dues and Subscriptions	\$376.00	MBRSHR RNWL - THRGH 12/31/2024
MN CHIEFS OF POLICE ASSOC.					\$376.00	
MN POLLUTION CONTROL AGENCY						
100001	E 602-49450-435		Sewer (GENERAL)	Licences, Permits and Fe	\$1,450.00	WASTEWATER INDIVIDUAL ANNUAL P
MN POLLUTION CONTROL AGENCY					\$1,450.00	
NCPERS GROUP LIFE INSURANCE						
384000	G 910-21707				\$112.00	LIFE INSURANCE -7
NCPERS GROUP LIFE INSURANCE					\$112.00	
OLMSTED CNTY HEALTH DEPART.						
STMNT	E 601-49400-386		Water Utilities (GE	Well Testing Fees	\$202.50	BACTERIA
OLMSTED CNTY HEALTH DEPART.					\$202.50	
PLAYAWAY PRODUCTS						
452781	E 211-45500-593		Libraries (GENERA	Cap. Outlay-Non Print M	\$503.91	WB & USB
PLAYAWAY PRODUCTS					\$503.91	
QUALITY FLOW SYSTEMS, INC.						
46319	E 602-49450-404		Sewer (GENERAL)	Repairs/Maint Equipment	\$1,950.00	SRVC CHK 2 LS + WWTP
46336	E 602-49450-404		Sewer (GENERAL)	Repairs/Maint Equipment	\$193.58	PUMP PARTS - SIGHT GLASS
46364	E 602-49450-404		Sewer (GENERAL)	Repairs/Maint Equipment	\$367.90	FALK CPLER 1030T
QUALITY FLOW SYSTEMS, INC.					\$2,511.48	
SAIA MOTOR FREIGHT LINE, LLC						
441976	E 212-45500-504		Libraries (GENERA	Cap. Outlay-Library Impr	\$327.02	SHLVING FRGHT DLVRY
SAIA MOTOR FREIGHT LINE, LLC					\$327.02	
SANDRY FIRE SUPPLY LLC						
INV-03	E 220-42280-212		Fire Department *	Vehicle Operating Suppli	\$728.50	CPLRS TNT HYDRCL
SANDRY FIRE SUPPLY LLC					\$728.50	
SCHUMACHER ELEVATOR CO						
906058	E 211-45500-401		Libraries (GENERA	Repairs/Maint Buildings	\$167.43	LIB ELEV MAINT
SCHUMACHER ELEVATOR CO					\$167.43	
SELCO						
052025	E 211-45500-414		Libraries (GENERA	Automated Operations	\$447.37	ILS PCKG-2024
SELCO					\$447.37	
SOUTHEAST MECHANICAL						
34117	E 212-45500-504		Libraries (GENERA	Cap. Outlay-Library Impr	\$5,199.00	RPLC FRNC
SOUTHEAST MECHANICAL					\$5,199.00	



City of Chatfield
Batch Listing - Unposted Summary
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 2024 02FA02

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
TRUCKIN AMERICA						
176324		E 100-43100-210	Street Maintenanc	Operating Expenses	\$12.00	FLL CP ELBW KT
					<u>\$12.00</u>	
TRUCKIN AMERICA						
WINONA COUNTY						
3083		E 230-42270-208	Ambulance	Training and Instruction	\$36.00	CPR - 6 BLS
					<u>\$36.00</u>	
WINONA COUNTY						
WIT BOYZ INC.						
9926		E 220-42280-404	Fire Department *	Repairs/Maint Equipment	\$487.50	LOF T5
9918		E 220-42280-210	Fire Department *	Operating Expenses	\$60.00	AA AAA C BTTRS
9922		E 221-42280-550	Fire Department *	Cap. Outlay-Vehicles/Equ	\$6,518.83	TNKR 5 UPDTS CHNS
9929		E 220-42280-404	Fire Department *	Repairs/Maint Equipment	\$309.17	LOF PMPR 2
9927		E 220-42280-404	Fire Department *	Repairs/Maint Equipment	\$433.69	LOF T6
					<u>\$7,809.19</u>	
WIT BOYZ INC.						
ZEP MANUFACTURING						
900942		E 602-49450-210	Sewer (GENERAL)	Operating Expenses	\$81.95	ULTRA WPS
					<u>\$81.95</u>	
ZEP MANUFACTURING						
					<u>\$124,916.90</u>	
2024 02FA02						
ABC						
19389		E 100-41940-302	Municipal Building	Contracted Help	\$872.40	CLEAN FOR JAN.
					<u>\$872.40</u>	
ABC						
ALLEGRA						
24484		E 100-41500-210	City Clerk	Operating Expenses	\$98.63	AP ENVELOPES / GENERAL SUPPLIES
					<u>\$98.63</u>	
ALLEGRA						
ARAMARK						
256021		E 100-41940-401	Municipal Building	Repairs/Maint Buildings	\$366.32	RUG SERVICE
					<u>\$366.32</u>	
ARAMARK						
CENTURYLINK-TELE						
02/10/2		E 100-41500-321	City Clerk	Telephone	\$21.18	1500 1/5 DID LINES
02/10/2		E 601-49400-321	Water Utilities (GE	Telephone	\$21.18	1500 1/5 DID LINES
02/10/2		E 100-42110-321	Police Administrati	Telephone	\$21.18	1500 1/5 DID LINES
02/10/2		E 230-42270-321	Ambulance	Telephone	\$21.18	1500 1/5 DID LINES
02/10/2		E 100-43100-321	Street Maintenanc	Telephone	\$21.19	1500 1/5 DID LINES
02/10/2		E 230-42270-321	Ambulance	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT
02/10/2		E 100-46630-321	Community Dev -	Telephone	\$156.99	3966 TOUR CENTER
02/10/2		E 100-42110-321	Police Administrati	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT
02/10/2		E 601-49400-321	Water Utilities (GE	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT
02/10/2		E 211-45500-321	Libraries (GENERA	Telephone	\$83.40	3480 LIBRARY
02/10/2		E 100-41500-321	City Clerk	Telephone	\$130.24	612 E10-0825 1/5 NEW CIRCUIT
02/10/2		E 100-43100-321	Street Maintenanc	Telephone	\$130.25	612 E10-0825 1/5 NEW CIRCUIT
02/10/2		E 211-45500-321	Libraries (GENERA	Telephone	\$101.36	2911 LIBRARY ELEVATOR
					<u>\$1,098.87</u>	
CENTURYLINK-TELE						
CMS						
804-24		E 100-42400-441	Building Inspectio	Plan Review	\$48.82	PLAN REVIEW
804-24		E 100-42400-440	Building Inspectio	Building Inspections	\$1,749.54	INSPECTIONS
					<u>\$1,798.36</u>	
CMS						
EO JOHNSON, BUSINESS TECH.						
INV148		E 602-49450-404	Sewer (GENERAL)	Repairs/Maint Equipment	\$16.41	#56246 NETWORK L9124 MP C4503



City of Chatfield
Batch Listing - Unposted Summary
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 2024 02FA02U

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
	INV148	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$14.54	#46719-01 POLICE L7545
	INV148	E 230-42270-404	Ambulance	Repairs/Maint Equipment	\$31.33	#56246 NETWORK L9124 MP C4503
	INV148	E 100-42110-404	Police Administrati	Repairs/Maint Equipment	\$16.41	#56246 NETWORK L9124 MP C4503
	INV148	E 240-46500-404	Economic Dev (GE	Repairs/Maint Equipment	\$8.97	#56246 NETWORK L9124 MP C4503
	INV148	E 601-49400-404	Water Utilities (GE	Repairs/Maint Equipment	\$16.41	#56246 NETWORK L9124 MP C4503
	INV148	E 603-49500-404	Refuse/Garbage (Repairs/Maint Equipment	\$16.41	#56246 NETWORK L9124 MP C4503
	INV148	E 100-41910-404	Planning and Zoni	Repairs/Maint Equipment	\$8.95	#56246 NETWORK L9124 MP C4503
	INV148	E 100-41500-404	City Clerk	Repairs/Maint Equipment	\$34.32	#56246 NETWORK L9124 MP C4503
EO JOHNSON, BUSINESS TECH.					<u>\$163.75</u>	
HAWKINS, INC.						
	668922	E 601-49400-210	Water Utilities (GE	Operating Expenses	\$10.00	WATER SUPPLY CHEMICALS
HAWKINS, INC.					<u>\$10.00</u>	
MIENERGY COOPERATIVE						
	02/07/2	E 100-43100-380	Street Maintenanc	Utility Services (GENERA	\$410.00	333119005 85010070 HSD STLGHTS
	02/07/2	E 602-49450-380	Sewer (GENERAL)	Utility Services (GENERA	\$40.24	333119004 85007649 STALB LS
	02/07/2	E 100-45200-380	Parks (GENERAL)	Utility Services (GENERA	\$37.08	333119001 8500759501 52 SIGN
	02/07/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$617.41	333119002 85007612 HSD BS
	02/07/2	E 601-49400-380	Water Utilities (GE	Utility Services (GENERA	\$540.20	333119003 85007624 JOHNST WELL
MIENERGY COOPERATIVE					<u>\$1,644.93</u>	
QUILL.COM						
	371042	E 100-41500-210	City Clerk	Operating Expenses	\$71.99	206A - CLERK TONER BLK
	370257	E 100-41500-210	City Clerk	Operating Expenses	\$157.96	COPIER PAPER HP 20 92 10R
QUILL.COM					<u>\$229.95</u>	
2024 02FA02U					<u>\$6,283.21</u>	
					<u>\$131,200.11</u>	

((BatchID] in (19777,19778))



City of Chatfield
Batch Listing - Unposted Summary
 Current Period: February 2024
 2024 02ADM01

Check Nbr	Invoice	Account	Dept Descr	Object Descr	Amount	Comments
MWOA						
FEB 14,	E 602-49450-208	Sewer (GENERAL)	Training and Instruction		\$20.00	SE SCTN MTG - IRISH
FEB 14,	E 602-49450-208	Sewer (GENERAL)	Training and Instruction		\$20.00	SE SCTN MTG - SCHLICHTER
					<u>\$40.00</u>	
MWOA						
REVTRAK JETPAY						
112474	JAN 20	E 601-49400-323	Water Utilities (GE	Administration Expense	\$335.75	2023 ADMIN FEE ALLOC 20.18%
	JAN 20	E 602-49450-323	Sewer (GENERAL)	Administration Expense	\$1,007.93	2023 ADMIN FEE ALLOC 60.58%
	JAN 20	E 230-42270-323	Ambulance	Administration Expense	\$4.91	ADMIN FEE ALLOC
	JAN 20	E 100-42400-323	Building Inspectio	Administration Expense	\$21.69	ADMIN FEE ALLOC
	JAN 20	E 100-42110-323	Police Administrati	Administration Expense	\$3.90	ADMIN FEE ALLOC
	JAN 20	E 603-49500-323	Refuse/Garbage (Administration Expense	\$320.12	2023 ADMIN FEE ALLOC 19.24%
					<u>\$1,694.30</u>	
REVTRAK JETPAY					<u>\$1,694.30</u>	
2024 02ADM01					<u>\$1,734.30</u>	
					<u>\$1,734.30</u>	

((BatchID] in (19757))

AGRICULTURAL LEASE

This agreement entered into this 1st day of January 2024, by and between the City of Chatfield, a Minnesota municipal corporation (“City”) and Schoenfelder Farms a partnership organized under the laws of the State of Minnesota (“Schoenfelder”),

It is agreed between the parties as follows:

1. Term. For the annual payment by Schoenfelder to City of the sum of \$225 per acre, or \$9,000.00 per year, City demises and leases to Schoenfelder the property for the term of January 1, 2024, to December 31, 2024. Payment is due April 1, 2024.
2. In order to properly maintain the newly created storm water structures, no tillage will take place closer than ten (10) feet from the front of the structures and a thirty (30) foot clear radius will be maintained around the drainpipes on both retention ponds. Reshape the waterways to the basins.
3. Construct a 10’ wide path from County Road 10 field drive along the ditch and along the fence for access to equipment for mowing and maintenance to basin 2.
4. According to MN Rules Chapter 7041, work with the biosolids manager in the fall when biosolids application is to take place. The following information will be provided to the farmer: harvest restrictions, MANA rates and the amount of nitrogen supplied by biosolids, public access control periods, and immediate incorporation requirements.
5. Prior to planting, contact Brian Burkholder at 507-273-9597 to ensure access to the retention ponds for the purpose of mowing.

2. Use. During the period that this lease, or any extension thereof is in effect, Schoenfelder, or its agents or assigns, shall be permitted to use the property for agricultural purposes, or a use consistent with agricultural pursuits. Schoenfelder shall be required during the term of this lease to use and maintain the property in a manner that minimizes the uncontrolled drainage of surface water, erosion of soil and the growth of noxious weeds, and is consistent with good agricultural practices.

3. Termination Prior to December 31 of a Given Year. Notwithstanding the provisions of ¶ 1 herein, City may terminate this lease at any time prior to the end of its term by giving Schoenfelder 30 days written prior notice of termination. Provided, that if City does so subsequent to October 1, of a given year and Schoenfelder has invested labor and other inputs in preparation for cultivating a crop on the property during the remainder of or a renewed term of the lease, City shall reimburse Schoenfelder the reasonable value of such labor and other inputs expended. Provided further, if such early termination of the lease occurs at a time when a crop is under cultivation (but not yet harvested) on the property by Schoenfelder, City, at its option may: (a) permit Schoenfelder to harvest said crop within a reasonable period of time, notwithstanding termination of the lease; or, (b) pay to Schoenfelder the reasonable value of the crop that would have been harvested but for the termination of the early termination of the lease.

Schoenfelder Farms

City of Chatfield

By

By

(Title)

Mayor

By

Attest:

(Title)

City Administrator



Memorandum

To: City Council

From: Michele Peterson

Date: February 13, 2024

CCTV Suggested Personnel Changes

The CCTV Board and Personnel / Budget Committee are recommending implementing the following new positions:

- Fine Arts Coordinator, Salary of \$1,612.00
- Programming Coordinator, Salary of \$7,000
- CCTV Liaison, Salary of \$5,000

Action Requested: Approve the following contracts as well as posting for the positions based on the recommendation from the CCTV Board and the Personnel / Budget Committee.



Contract for Consulting Services

This agreement is made between the City of Chatfield, a Minnesota municipal corporation, (hereinafter "City") and

Consultant: _____

Address: _____

City: _____ State: _____ Zip Code: _____

(hereinafter "Consultant"), for following role, time-period & compensation.

Role: Chatfield Cable Television Fine Arts Event Coordinator -

Beginning: 01/01/2024 Ending: 12/31/2024

Compensation: \$1,612 annually (two equal installments \$806.00)

1. This consultant will serve as the primary individual responsible for coordinating the volunteers and activities necessary to film and broadcast Chatfield Public Schools Music, Drama, other events / Community Concerts (Brass Band), Plays, Parades and other Events.
2. This position works closely with the Cable Television Liaison.
3. The primary duties include but are not limited to:
 - a. Recruit and coordinate volunteers for all events.
 - b. Volunteer to set up, tear down and return equipment for each event, or recruit a volunteer to do so if you are unavailable.
 - c. Manage the operation of each event, insert the sd card int CCTV computer for the technical coordinator to process the footage.
4. Compensation for these services will be, payable in two equal installments after Cable Television Administrator and City Council approval of the agreement signed by the contractor and Mayor. The first payment will be made approximately 15 days after the end of the first month of the season and the second payment will be made approximately 15 days after the second month of the season.
5. Consultant shall not receive any reimbursement from the City for any travel expenses or meals while performing any duties required by this agreement unless approved in advance by the Cable Television Access Board.
6. Consultant, during the period this agreement, shall be considered an independent contractor and not an employee of the City of Chatfield. The consultant is required to maintain motor vehicle insurance throughout the duration of the contract.
7. Either party may terminate this agreement during its term for any reason upon the giving of 30 days prior written notice to the other. In the event the City terminates the agreement before the end of the term set forth, Consultant shall not be entitled to any payment for a period in which services are not performed. Otherwise, this agreement shall terminate at the end of the basketball season.

Agreed to between the parties hereto, for the period set forth above.

Cable Television Liaison
Sign & Date

Contractor
Sign & Date

Mayor
Sign & Date



Contract for Consulting Services

This agreement is made between the City of Chatfield, a Minnesota municipal corporation, (hereinafter "City") and

Consultant:

Address: _____

City, _____ State: _____ Zip Code: _____

(hereinafter "Consultant"), for following role, time period & compensation.

Role: Chatfield Cable Television Liaison

Beginning: 01/01/2024 Ending: 12/31/2024

Compensation: \$5,000 per year (\$416.66 / month)

1. This consultant will serve as the primary individual responsible for the coordination of communication of the cable television access board and the coordinators of the local access channel, CCTV. This position works closely with the Cable Television Programming Coordinator, the CCTV Board, Seasonal Coordinators, and volunteers.
2. The primary duties include but are not limited to:
 - a. Troubleshoot technical issues during events.
 - b. Train volunteers to use the equipment.
 - c. Create Agendas and maintain the minutes for the board.
 - d. Maintain the email and phone as a main point of contact for CCTV.
3. Compensation for these services will be payable in equal installments monthly after submitting an invoice for services (by the 5th of the month following the month services were provided). The first payment will be made within fifteen days of completion of the first month of services provided each month thereafter upon receipt of an invoice.
4. Consultant shall not receive any reimbursement from the City for any travel expenses or meals while performing any duties required by this agreement unless approved in advance by the Cable Television Access Board.
5. Consultant, during the period this agreement, shall be considered an independent contractor and not an employee of the City of Chatfield. The consultant is required to maintain motor vehicle insurance throughout the duration of the contract.
6. Either party may terminate this agreement during its term for any reason upon the giving of 30 days prior written notice to the other. In the event the City terminates the agreement before the end of the term set forth, Consultant shall not be entitled to any payment for a period in which services are not performed. Otherwise, this agreement shall terminate on the end date specified above.

Agreed to between the parties hereto, the day and month

Contractor Sign & Date

Mayor Sign & Date



Contract for Consulting Services

This agreement is made between the City of Chatfield, a Minnesota municipal corporation, (hereinafter "City") and

Consultant:

Address: _____

City, _____ State: _____ Zip Code: _____

(hereinafter "Consultant"), for following role, time period & compensation.

Role: Chatfield Cable Television Programming Coordinator

Beginning: 01/01/2024 Ending: 12/31/2024

Compensation: \$7,000 per year (\$583.33/month)

1. This consultant will serve as the primary individual responsible for the technical aspects of the cable television access board and the operations of the local access channel, CCTV. This position works closely with the Cable Television Liaison and Seasonal Coordinators.
2. The primary duties include but are not limited to:
 - a. Maintain an accurate inventory of all equipment, maintain the equipment and coordinate the use of that equipment.
 - b. Plan for equipment upgrades and replacement.
 - c. Edit video and audio and arrange for edited content to broadcast on the local television channel and on social media.
 - d. Coordinate Social Media posts and Programming, as well as respond to Social Media inquiries.
3. Compensation for these services will be payable in equal installments monthly after submitting an invoice for services (by the 5th of the month following the month services were provided). The first payment will be made within fifteen days of completion of the first month of services provided each month thereafter upon receipt of an invoice.
4. Consultant shall not receive any reimbursement from the City for any travel expenses or meals while performing any duties required by this agreement unless approved in advance by the Cable Television Access Board.
5. Consultant, during the period this agreement, shall be considered an independent contractor and not an employee of the City of Chatfield. The consultant is required to maintain motor vehicle insurance throughout the duration of the contract.
6. Either party may terminate this agreement during its term for any reason upon the giving of 30 days prior written notice to the other. In the event the City terminates the agreement before the end of the term set forth, Consultant shall not be entitled to any payment for a period in which services are not performed. Otherwise, this agreement shall terminate on the end date specified above.

Agreed to between the parties hereto, the day and month

Contractor Sign & Date

Mayor Sign & Date



Lucas Thieke <lucasthieke@gmail.com>

Fwd: Joey Leibl Resignation

1 message

Chatfield Fire Chief <chatfiredept@ci.chatfield.mn.us>
To: Lucas Thieke <lucasthieke@gmail.com>

Mon, Feb 19, 2024 at 8:42 AM

Get Outlook for iOS

From: Joey Leibl <jleibs30@gmail.com>
Sent: Monday, February 19, 2024 8:38:13 AM
To: Chatfield Fire Chief <chatfiredept@ci.chatfield.mn.us>
Subject: Joey Leibl Resignation

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi all,

Sadly, I am going to have to resign from the Fire Department. Thank you for allowing me to be apart of the crew. I appreciate the opportunity.

Let me know if there is anything else you need from me.

Joey Leibl

City of Chatfield

Resolution 2024-07

Resolution Authorizing the Transfer of Funds

Whereas, the City of Chatfield uses a Fund Accounting system of tracking revenues, expenses, and cash balances relating to various activities, projects, and obligations, and

Whereas the City of Chatfield authorizes the transfer of funds to meet its budgetary obligations, and

Now Therefore, Be It Resolved that the City Council authorizes the following transfer of funds effective for Year Ending 2023 relating to 2023 Leave Conversion pay out:

<u>Transfer From</u>	<u>Amount</u>	<u>Transfer To</u>	<u>Detail</u>
GF 100-41000-700	\$4,595	Ambulance 230-42270-39201	2023 Vacation Payout Expense
GF 100-41000-700	\$3,663	Library 211-45500-39201	2023 Vacation Payout Expense
GF 100-41000-700	\$2,181	Water 601-49400-39201	2023 Vacation Payout Expense
GF 100-41000-700	\$4,199	Wastewater 602-49450-39201	2023 Vacation Payout Expense
No transfer needed	\$14,952	General Fund EE	
Total Leave Conversion Pay Out	\$29,591		

Approved by the Chatfield City Council this _____ day of _____ 2024.

Memorandum

To: City Council

From: Michele Peterson

Date: February 13, 2024

Copier Replacement

Given the numerous service issues with the existing Administration copier, staff reached out to see about quotes for replacement. According to the Capital Plan, the copier would be replaced in 2026, there is currently a total of \$7,004 that could be utilized towards replacement. The current Police Department copier has security risks according to our IT specialists. It was the old copier from Administration prior to the current equipment.

In looking at the financial impacts of different equipment, a lease could be considered for both the Administration copier as well as the Police Department copier. Having equipment that would be on five-year lease plan would ensure that the equipment is updated on a regular basis, and therefore ensure that we have the necessary equipment working as intended.

Our current annual expenditure for Administration is \$6,016.10 (With the capital transfer of \$200), with the lease and the maintenance contract the total annual expenditure is estimated to be \$4,910.32. The Police Department annual expenditure currently is \$676.00. The total annual expenditure is estimated to be \$1,101.24 for the Police Department. The combination of the two departments is a decrease in expenditure of \$680.54.

Recommendation: I would recommend that we work with EO Johnson (our current vendor) to remove both machines and lease a copier for each department. This would allow the \$7,000 in the Administration capital plan to be used for other Administration needs.

Action Requested: Recommend approval of the lease of a copier for both Administration and the Police Department.

2024 Admin Copier Quote Financial Comparison

Monthly Costs	Current	EO Johnson	Loffler	Loffler
Estimated Annual Cost of Coppies	\$ 836.10	\$ 37.60	\$ 2,530.50	\$ 2,530.50
Monthly Maintenance Program	\$ 415.00	\$ 243.70	\$ -	\$ -
Annual Maintenance Program Cost	\$ 4,980.00	\$ 2,924.40	\$ -	\$ -
Lease - 60 Months, Per Month	\$ -	\$ 162.36	\$ 208.00	\$ 211.53
Purchase Price	\$ -	\$ 7,423.00	\$ 10,139.00	\$ 10,800.90
Total Estimated Cost per year	\$ 5,816.10	\$ 4,910.32	\$ 5,026.50	\$ 5,068.86
Capital Account	\$ 7,004.00			
PPM	40	45	40	50

2024 Police Copier Quote

Monthly Costs	Current	EO Johnson
Estimated Annual Cost of Coppies	\$100	\$ -
Monthly Maintenance Program	\$ 48.00	\$ -
Annual Maintenance Program Cost	\$ 576.00	\$ -
Lease - 60 Months, Per Month		\$ 91.77
Total Estimated Cost per year	\$ 676.00	\$ 1,101.24
Capital Account	\$ -	
PPM	35	

Date: 1/25/2024

City of Chatfield

Quotation for: CITY OF CHATFIELD
 21 SE 2ND ST
 CHATFIELD, MN 55923

Location: 21 SE 2ND ST
 CHATFIELD, MN 55923

Model	RICOH IMC4510-RIC 45PPM COLOR COPIER (419320) For City
Standard Description	Mainframe includes standard 10.1" Keyless Smart Operation Panel, 220-Sheet SPDF, Duplex, 2 x 550-Sheet Paper Trays, 100-Sheet Bypass Tray, Drums, Developer, Color Scanning and Printing, USB Host Interface, Gigabit Ethernet, PostScript3 Emulation, PDF Direct Print, Machine Data Encryption, Scan to/Print From USB, 4GB RAM (Mainframe) & 4GB RAM (Panel) & 256GB SSD. Envelope feeding via standard 2nd paper drawer & bypass tray. These models units have not been Common Criteria certified.

Included Options	
<input checked="" type="checkbox"/> RICOH FINISHER SR3320 1000 SHEET (419399) <input checked="" type="checkbox"/> A3 MFD DELIVERY/SETUP <input checked="" type="checkbox"/> RICOH TONER BOTTLE LOCK TYPE M52 (419420) <input checked="" type="checkbox"/> RICOH FAX OPTION TYPE M52 (419423) <input checked="" type="checkbox"/> RICOH BRIDGE UNIT BU3100 (419381) <input checked="" type="checkbox"/> RICOH LCIT PB3330 1000 X 2 (419374) <input checked="" type="checkbox"/> A3 MFD OR SCAN DEVICE INSTALL/ TRAINING <input checked="" type="checkbox"/> INNOVOLT 15A/120V SURGE PROTECTOR	

Total Recommended System Purchase Price	\$7,248.29 ___ Accept [please initial]
Total Recommended System 60 Mo. Lease With Service (Lease Payment \$162.36 Service Payment \$243.70)	\$406.06 ___ Accept [please initial]

Model	RICOH IMC2510-RIC 25PPM COLOR COPIER (419348) For Police Department
Standard Description	Mainframe includes standard 10.1" Keyless Smart Operation Panel, 220-Sheet SPDF, Duplex, 2 x 550-Sheet Paper Trays, 100-Sheet Bypass Tray, Drums, Developer, Color Scanning and Printing, USB Host Interface, Gigabit Ethernet, PostScript3 Emulation, PDF Direct Print, Machine Data Encryption, Scan to/Print From USB, 2GB RAM (Mainframe) & 4GB RAM (Panel) & 256GB SSD. Envelope feeding via standard 2nd paper drawer & bypass tray. This model has not been Common Criteria certified.

Included Options	
<input checked="" type="checkbox"/> A3 MFD OR SCAN DEVICE INSTALL/ TRAINING <input checked="" type="checkbox"/> RICOH FAX OPTION TYPE M52 (419423) <input checked="" type="checkbox"/> RICOH TONER BOTTLE LOCK TYPE M52 (419420) <input checked="" type="checkbox"/> RICOH CABINET TYPE A5 (52721) <input checked="" type="checkbox"/> INNOVOLT 15A/120V SURGE PROTECTOR <input checked="" type="checkbox"/> A3 MFD DELIVERY/SETUP	

Total Recommended System Purchase Price	\$4,097.07 ___ Accept [please initial]
Total Recommended System 60 Mo. Lease (Lease Payment \$91.77 Service is combined with other machine)	\$91.77 ___ Accept [please initial]

Maintenance & Service Plan (both machines)	<p>This agreement includes an Average Monthly Volume rate: This includes 1,000 B/W pages per month. Overages will be billed at \$0.0072 per page. This includes 5,000 Color pages per month. Overages will be billed at \$0.0473 per page.</p> <p>Includes all parts, labor, travel, drums, and toner. Staples are not included.</p> <p>If applicable, this agreement will be added to any existing maintenance and service plan with EO Johnson. For exceptions, please explain.</p> <p style="text-align: center;">**Terms and conditions for maintenance agreement on next page.</p>
---	---

The math of Both Machines together:

Total Recommended System <u>Purchase Price</u>	\$11,345.36
Total Recommended System <u>60 Mo. Lease With Service</u>	\$497.84
(Lease Payment \$254.14 Service Payment \$243.70)	

When signed, this quotation becomes an order for the total recommended system plus any checked optional accessories. Quote is valid for 30 days.

**Quotation
Approval**

Name		Date	
Title			
Email			
PO#		Tax ID# (FEIN)	
Tax Exempt Status		Tax Exempt #	
Signature			



Submitted by:

Heather Grebin
Account Executive - Imaging
hgrebin@ejojohnson.com
+1 (608) 519-8526



Created By: **Heather Grebin** | Phone: 608-519-8526 | Email: hgrebin@eojohnson.com

Your Configured RICOH IM C4510



*Note: The image is a photo realistic illustration of your selected configuration.

DIMENSIONS

WIDTH	DEPTH	HEIGHT
45.70in	27.60in	47.60in
(1,161mm)	(701mm)	(1,209mm)

Actual dimensions may vary. These are approximate only.

POWER CONSUMPTION (MAIN UNIT)

120V-127V, 60Hz

Additional power requirements may apply.

Please read each option's description copy to see if additional power sources are needed.

Your Chosen Options

- IM C4510
- LCIT PB3330
- Finisher SR3320 (1,000 sheet)
- Bridge Unit BU3100
- Fax Option Type M52



Main Unit

Item/Description	Item #	Power Requirements
IM C4510	419320	120V-127V, 60Hz

Paper Tray & Optional Accessories

Item/Description	Item #	Power Requirements
LCIT PB3330	419374	N/A

Output & Finishing Options

External


Item/Description	Item #	Power Requirements
Finisher SR3320 (1,000 sheet)	419399	N/A
Bridge Unit BU3100	419381	N/A

Fax Options


Item/Description	Item #	Power Requirements
Fax Option Type M52	419423	N/A



Main Unit

Item/Description	Item #	Thumbnail
<p>IM C4510</p> <ul style="list-style-type: none"> • Output Speed (Letter): 45-ppm • Maximum Monthly Volume: 50,000 impressions/month (Letter paper, 20 lb.) • Power Requirements: 120V-127V, 60Hz • Weight: 222.2 lbs. (100.8 kg) • W x D x H (inches): 23.1 x 27.6 x 37.9 • W x D x H (mm): 586.74 x 701.04 x 962.66 <p>Note:</p> <ol style="list-style-type: none"> 1. In order to complete a configuration, one of the following must be installed on the mainframe: Paper Feed Unit PB3320, LCIT PB3330 or Cabinet Type A5. 2. This model has been Common Criteria certified. 	419320	

Paper Tray & Optional Accessories

Item/Description	Item #	Thumbnail
<p>LCIT PB3330</p> <p>Provides an additional 2,000 sheets.</p> <p>Paper sizes up to 8.5" x 11"/A4.</p> <p>Paper weights up to 80 lb./166 lb. Index (300 g/m²).</p> <p>Weight: 50.7 lbs. (23 kg)</p> <p>W x D x H (inches): 23.1 x 27 x 9.7</p> <p>W x D x H (mm): 586.74 x 685.8 x 246.38</p> <p>Note:</p> <p>LCIT PB3330 cannot be installed with Paper Feed Unit PB3320 or Cabinet Type A5.</p>	419374	

Output & Finishing Options

External		
Item/Description	Item #	Thumbnail

Finisher SR3320 (1,000 sheet)

419399

1,000-sheet Finisher.

For offices that produce collated and stapled sets of documents, this finisher helps shorten production time. It offers 50-sheet, multi-position stapling, mixed sized stapling, optional hole punching and shift-sort collating, as well as a staple-less binding capability of up to 5 sheets.

Supports paper sizes up to 12" x 18".

Weight: 75 lbs. (34 kg)

W x D x H (inches): 22.6 x 26.2 x 37.8

W x D x H (mm): 574.04 x 665.48 x 960.12

Note:

1. Bridge Unit BU3100 or Internal Multi-Fold Unit FD3020 must be installed to add this option.
2. Finisher SR3320 cannot be installed with Internal Shift Tray SH3090, Internal Finisher SR3310, Finisher SR3340, Booklet Finisher SR3330 or any related options.



Bridge Unit BU3100

419381

A required accessory when the main unit is configured with an external finisher. The Bridge Unit transports pages from the standard exit area into a Finisher for inline stapling or hole punching.

Note:

1. Finisher SR3320, Finisher SR3340 or Booklet Finisher SR3330 must be selected to add this option.
2. Bridge Unit BU3100 cannot be installed with Internal Finisher SR3310, Internal Multi-Fold Unit FD3020, Internal Shift Tray SH3090 or any related options.



Fax Options

Item/Description

Item #

Thumbnail

Fax Option Type M52

Installation required to enable fax services: 33.6 kbps, approximately 3 second transmission speed, standard JBIG and standard 320 Pages Memory. Includes standard Internet Fax (T.37), LAN Fax, IP-Fax (T.38), Fax Forwarding to Email & Paperless Fax function.

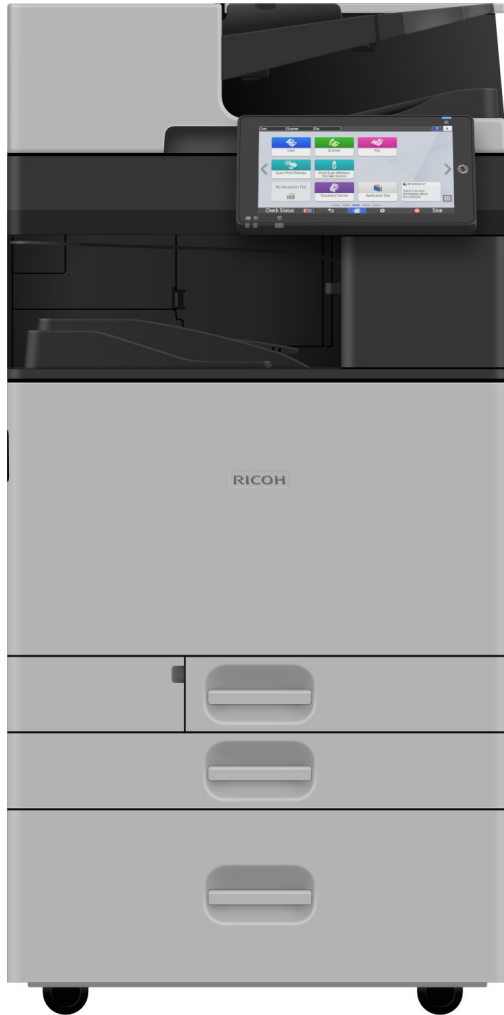
419423





Created By: **Heather Grebin** | Phone: 6085198526 | Email: hgrebin@eojohnson.com

Your Configured RICOH IM C2510



Your Chosen Options

- IM C2510
- Cabinet Type A5
- Fax Option Type M52

*Note: The image is a photo realistic illustration of your selected configuration.

DIMENSIONS

WIDTH	DEPTH	HEIGHT
23.10in	27.60in	47.60in
(587mm)	(701mm)	(1,209mm)

Actual dimensions may vary. These are approximate only.

POWER CONSUMPTION (MAIN UNIT)

120V-127V, 60Hz

Additional power requirements may apply.

Please read each option's description copy to see if additional power sources are needed.



Main Unit

Item/Description	Item #	Power Requirements
IM C2510	419348	120V-127V, 60Hz

Paper Tray & Optional Accessories


Item/Description	Item #	Power Requirements
Cabinet Type A5	52721	N/A

Fax Options


Item/Description	Item #	Power Requirements
Fax Option Type M52	419423	N/A




Main Unit

Item/Description	Item #	Thumbnail
<p>IM C2510</p> <ul style="list-style-type: none"> • Output Speed (Letter): 25-ppm • Maximum Monthly Volume: 10,000 impressions/month (Letter paper; 20 lb.) • Power Requirements: 120V-127V, 60Hz • Weight: 211.9 lbs. (96.1 kg) • W x D x H (inches): 23.1 x 27.6 x 37.9 • W x D x H (mm): 586.74 x 701.04 x 962.66 <p>Note:</p> <ol style="list-style-type: none"> 1. In order to complete a configuration, one of the following must be installed on the mainframe: Paper Feed Unit PB3340 or Cabinet Type A5. 2. This model has been Common Criteria certified. 	419348	

Paper Tray & Optional Accessories

Item/Description	Item #	Thumbnail
<p>Cabinet Type A5</p> <p>Provides a convenient option for the storage of supplies and paper.</p> <p>Can only be configured with the standard configuration.</p> <p>Weight: 29.0 lbs. (13.2 kg)</p> <p>W x D x H (inches): 23.1 x 27 x 9.7</p> <p>W x D x H (mm): 586.74 x 685.8 x 246.38</p> <p>Note:</p> <p>Cabinet Type A5 cannot be installed with Paper Feed Unit PB3340.</p>	52721	

Fax Options

Item/Description	Item #	Thumbnail
<p>Fax Option Type M52</p> <p>Installation required to enable fax services: 33.6 kbps, approximately 3 second transmission speed, standard JBIG and standard 320-Page Memory. Includes standard Internet Fax (T.37), LAN Fax, IP-Fax (T.38), Fax Forwarding to Email and Paperless Fax function.</p>	419423	

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RICOH
imagine. change.

RESOLUTION 2024-08
A RESOLUTION ACCEPTING A DONATION TO THE CITY.

WHEREAS, the City of Chatfield is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 et seq. for the benefit of its citizens and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the city:

<u>Chatfield Firefighters Activity Association</u>	<u>\$2,500</u>
--	----------------

WHEREAS, the terms or conditions of the donations, if any, are as follows:

To be used for Batting cages in the city park for public youth

WHEREAS, all such donations have been contributed to the city for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and/or operate services either alone or in cooperation with others, as allowed by law.
2. The city clerk is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Passed by the City Council of Chatfield, Minnesota this 26th day of February, 2024.

/s/Beth M Carlson
City Clerk
City of Chatfield



Memorandum

To: City Council

From: Michele Peterson

Date: February 22, 2024

Township Fire and Ambulance Contracts

The annual meeting of the Chatfield Fire and Ambulance and Townships was held Wednesday, February 21, 2024. Representatives from 5 townships attended. Fire Chief Luke Thieke and Ambulance Director Rocky Burnett provided department updates from the last year, as well as a look forward for equipment purchases and funding.

Thieke and Burnett suggested that instead of annual agreements and meetings, a change be implemented to reflect a three-year agreement. The agreement would include a 3% annual increase to the per capita amounts for both Fire and Ambulance. Invoices will be submitted annually to the townships. No concerns were brought forward.

Contracts will be created in 2025 to include a 3% increase each year for 2025, 2026, and 2027. A meeting of the townships and the city will next be held on the third Wednesday of February, 2027. At this meeting, a contract for 2028-2030 will be discussed.

Action Requested: Approve the 2024 contracts as submitted.



Chatfield Fire Department Service Contract

THIS AGREEMENT, made and entered into this 1st day of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the Counties of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the “City”, party of the first part and the Township of Chatfield, Minnesota, hereinafter referred to as the “Township”, party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City’s firefighting equipment and volunteer Fire Department; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, in consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

I

That the Township will pay to the City, on an annual basis, an amount equal to Thirty-Five Dollars and four cents (\$35.04) per resident who lives in the Primary Service Area of the Chatfield Fire Department. The number of residents will be determined according to the most recent Census or State Demographer’s Estimate, whichever is most current and will assume that the number of residents is dispersed equally throughout the township. This payment will be for the services and use of the City’s Fire Department, as hereinafter set forth.

II

That the City, in consideration of the payment to it of the moneys above specified, by the Township, will:

1. Answer any and all fire calls of the residents of the premises described herein, with suitable firefighting equipment and men as the same are available, weather and road conditions permitting.
2. Place all funds received from the Township into a special fund, to be designated the Fire Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining all firefighting apparatus and equipment necessary to provide the services agreed upon in this contract, for the purpose of defraying other costs in connection with the furnishing of said services, including an annual deposit of 10% of the amount charged hereunder to the Chatfield Fire Department Relief Association.
3. Create and appoint a Rural Fire Advisory Committee, the same to consist of two representatives of the City’s Volunteer Fire Department, and one member of each Township under a like contract with the City, such member in each case to be nominated by the respective Township (s)he shall represent on said Committee; and will provide such information regarding the Fire Fund as said Committee shall from time to time request.
4. Receive such advice and recommendations from the aforesaid Committee on matters relating to the services furnished by the City hereunder, the purchase of firefighting equipment and expenditures to be

made from this aforementioned fund; and will, in so far as is practicable and in conformity with the law, accept such recommendations as made by said Committee.

- 5. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

That the amount herein specified to be paid by the Township to the City is based upon the City’s need to purchase new or other additional firefighting equipment for use in connection with the providing of the rural fire services contemplated hereunder; that when there shall be sufficient funds accumulated in the Fire Fund to make payment for the same, the amount to be paid by the Township for such rural fire services shall thereafter be renegotiated between the parties thereto; and that, if such negotiation shall fail to establish a new and agreed sum to be charged by the City and paid by the Townships for such services, this contract shall immediately be terminated and expire.

IV

This agreement shall apply to and affect only the following described land located and situated in the Township, to wit: the entirety of sections 1 – 24, the northern one-third of section 25, the northwesterly corner of section 27, the northeasterly corner of section 28, the northwesterly quarter of section 29 plus the westerly half of the northeasterly quarter of section 29, and the entirety of section 30, of which is considered to be 71% of the entire township.

IN WITNESS THEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
John McBroom, Mayor

Michele Peterson, City Administrator

Date: _____

TOWNSHIP OF **CHATFIELD**, a municipal corporation

By: _____
Chair

Township Clerk

Date: _____



Chatfield Fire Department Service Contract

THIS AGREEMENT, made and entered into this 1st day of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the Counties of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the “City”, party of the first part and the Township of Jordan, Minnesota, hereinafter referred to as the “Township”, party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City’s firefighting equipment and volunteer Fire Department; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, in consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

I

That the Township will pay to the City, on an annual basis, an amount equal to Thirty-Five Dollars and four cents (\$35.04) per resident who lives in the Primary Service Area of the Chatfield Fire Department. The number of residents will be determined according to the most recent Census or State Demographer’s Estimate, whichever is most current and will assume that the number of residents is dispersed equally throughout the township. This payment will be for the services and use of the City’s Fire Department, as hereinafter set forth.

II

That the City, in consideration of the payment to it of the moneys above specified, by the Township, will:

1. Answer any and all fire calls of the residents of the premises described herein, with suitable firefighting equipment and men as the same are available, weather and road conditions permitting.
2. Place all funds received from the Township into a special fund, to be designated the Fire Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining all firefighting apparatus and equipment necessary to provide the services agreed upon in this contract, for the purpose of defraying other costs in connection with the furnishing of said services, including an annual deposit of 10% of the amount charged hereunder to the Chatfield Fire Department Relief Association.
3. Create and appoint a Rural Fire Advisory Committee, the same to consist of two representatives of the City’s Volunteer Fire Department, and one member of each Township under a like contract with the City, such member in each case to be nominated by the respective Township (s)he shall represent on said Committee; and will provide such information regarding the Fire Fund as said Committee shall from time to time request.
4. Receive such advice and recommendations from the aforesaid Committee on matters relating to the services furnished by the City hereunder, the purchase of firefighting equipment and expenditures to be

made from this aforementioned fund; and will, in so far as is practicable and in conformity with the law, accept such recommendations as made by said Committee.

5. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

That the amount herein specified to be paid by the Township to the City is based upon the City's need to purchase new or other additional firefighting equipment for use in connection with the providing of the rural fire services contemplated hereunder; that when there shall be sufficient funds accumulated in the Fire Fund to make payment for the same, the amount to be paid by the Township for such rural fire services shall thereafter be renegotiated between the parties thereto; and that, if such negotiation shall fail to establish a new and agreed sum to be charged by the City and paid by the Townships for such services, this contract shall immediately be terminated and expire.

IV

This agreement shall apply to and affect only the following described land located and situated in the Township, to wit: the entirety of sections 1 – 26, and 29, of which is considered to be 75% of the entire township.

IN WITNESS THEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
John McBroom, Mayor

Michele Peterson, City Administrator

Date: _____

TOWNSHIP OF **JORDAN**, a municipal corporation

By: _____
Chair

Township Clerk

Date: _____



Chatfield Fire Department Service Contract

THIS AGREEMENT, made and entered into this 1st day of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the Counties of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the “City”, party of the first part and the Township of Orion, Minnesota, hereinafter referred to as the “Township”, party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City’s firefighting equipment and volunteer Fire Department; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, in consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

I

That the Township will pay to the City, on an annual basis, an amount equal to Thirty-Five Dollars and four cents (\$35.04) per resident who lives in the Primary Service Area of the Chatfield Fire Department. The number of residents will be determined according to the most recent Census or State Demographer’s Estimate, whichever is most current and will assume that the number of residents is dispersed equally throughout the township. This payment will be for the services and use of the City’s Fire Department, as hereinafter set forth.

II

That the City, in consideration of the payment to it of the moneys above specified, by the Township, will:

1. Answer any and all fire calls of the residents of the premises described herein, with suitable firefighting equipment and men as the same are available, weather and road conditions permitting.
2. Place all funds received from the Township into a special fund, to be designated the Fire Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining all firefighting apparatus and equipment necessary to provide the services agreed upon in this contract, for the purpose of defraying other costs in connection with the furnishing of said services, including an annual deposit of 10% of the amount charged hereunder to the Chatfield Fire Department Relief Association.
3. Create and appoint a Rural Fire Advisory Committee, the same to consist of two representatives of the City’s Volunteer Fire Department, and one member of each Township under a like contract with the City, such member in each case to be nominated by the respective Township (s)he shall represent on said Committee; and will provide such information regarding the Fire Fund as said Committee shall from time to time request.
4. Receive such advice and recommendations from the aforesaid Committee on matters relating to the services furnished by the City hereunder, the purchase of firefighting equipment and expenditures to be

made from this aforementioned fund; and will, in so far as is practicable and in conformity with the law, accept such recommendations as made by said Committee.

5. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

That the amount herein specified to be paid by the Township to the City is based upon the City's need to purchase new or other additional firefighting equipment for use in connection with the providing of the rural fire services contemplated hereunder; that when there shall be sufficient funds accumulated in the Fire Fund to make payment for the same, the amount to be paid by the Township for such rural fire services shall thereafter be renegotiated between the parties thereto; and that, if such negotiation shall fail to establish a new and agreed sum to be charged by the City and paid by the Townships for such services, this contract shall immediately be terminated and expire.

IV

This agreement shall apply to and affect only the following described land located and situated in the Township, to wit: the entirety of sections 1- 36, 100% of the entire township.

IN WITNESS THEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
John McBroom, Mayor

Michele Peterson, City Administrator

Date: _____

TOWNSHIP OF **ORION**, a municipal corporation

By: _____
Chair

Township Clerk

Date: _____

Chatfield Fire Department Service Contract

THIS AGREEMENT, made and entered into this 1st day of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the Counties of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the “City”, party of the first part and the Township of Pilot Mound, Minnesota, hereinafter referred to as the “Township”, party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City’s firefighting equipment and volunteer Fire Department; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, in consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

I

That the Township will pay to the City, on an annual basis, an amount equal to Thirty-Five Dollars and four cents (\$35.04) per resident who lives in the Primary Service Area of the Chatfield Fire Department. The number of residents will be determined according to the most recent Census or State Demographer’s Estimate, whichever is most current and will assume that the number of residents is dispersed equally throughout the township. This payment will be for the services and use of the City’s Fire Department, as hereinafter set forth.

II

That the City, in consideration of the payment to it of the moneys above specified, by the Township, will:

1. Answer any and all fire calls of the residents of the premises described herein, with suitable firefighting equipment and men as the same are available, weather and road conditions permitting.
2. Place all funds received from the Township into a special fund, to be designated the Fire Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining all firefighting apparatus and equipment necessary to provide the services agreed upon in this contract, for the purpose of defraying other costs in connection with the furnishing of said services, including an annual deposit of 10% of the amount charged hereunder to the Chatfield Fire Department Relief Association.
3. Create and appoint a Rural Fire Advisory Committee, the same to consist of two representatives of the City’s Volunteer Fire Department, and one member of each Township under a like contract with the City, such member in each case to be nominated by the respective Township (s)he shall represent on said Committee; and will provide such information regarding the Fire Fund as said Committee shall from time to time request.
4. Receive such advice and recommendations from the aforesaid Committee on matters relating to the services furnished by the City hereunder, the purchase of firefighting equipment and expenditures to be

made from this aforementioned fund; and will, in so far as is practicable and in conformity with the law, accept such recommendations as made by said Committee.

- 5. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

That the amount herein specified to be paid by the Township to the City is based upon the City’s need to purchase new or other additional firefighting equipment for use in connection with the providing of the rural fire services contemplated hereunder; that when there shall be sufficient funds accumulated in the Fire Fund to make payment for the same, the amount to be paid by the Township for such rural fire services shall thereafter be renegotiated between the parties thereto; and that, if such negotiation shall fail to establish a new and agreed sum to be charged by the City and paid by the Townships for such services, this contract shall immediately be terminated and expire.

IV

This agreement shall apply to and affect only the following described land located and situated in the Township, to wit: 1/2 of Section 2, which is west of 325th Avenue; the entirety of sections 3, 4, 5, 6, 7, 8, 9, and 10; the 1/2 of Section 11 west of 325th Avenue; the NW 1/4 of Section 15; the North 1/2 of Section 16; the North 1/2 + SW 1/4 of Section 17, the entirety of Section 18; the North 1/2 of Section 19; the Northwest 1/4 of Section 20, all of which is considered to represent 34 percent of the entire township.

IN WITNESS THEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
John McBroom, Mayor

Michele Peterson, City Administrator

Date: _____

TOWNSHIP OF PILOT MOUND, a municipal corporation

By: _____
Chair

Township Clerk

Date: _____

(Rural Fire Contract 2024)



Chatfield Fire Department Service Contract

THIS AGREEMENT, made and entered into this 1st day of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the Counties of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the “City”, party of the first part and the Township of Pleasant Grove, Minnesota, hereinafter referred to as the “Township”, party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City’s firefighting equipment and volunteer Fire Department; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, in consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

I

That the Township will pay to the City, on an annual basis, an amount equal to Thirty-Five Dollars and four cents (\$35.04) per resident who lives in the Primary Service Area of the Chatfield Fire Department. The number of residents will be determined according to the most recent Census or State Demographer’s Estimate, whichever is most current and will assume that the number of residents is dispersed equally throughout the township. This payment will be for the services and use of the City’s Fire Department, as hereinafter set forth.

II

That the City, in consideration of the payment to it of the moneys above specified, by the Township, will:

1. Answer any and all fire calls of the residents of the premises described herein, with suitable firefighting equipment and men as the same are available, weather and road conditions permitting.
2. Place all funds received from the Township into a special fund, to be designated the Fire Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining all firefighting apparatus and equipment necessary to provide the services agreed upon in this contract, for the purpose of defraying other costs in connection with the furnishing of said services, including an annual deposit of 10% of the amount charged hereunder to the Chatfield Fire Department Relief Association.
3. Create and appoint a Rural Fire Advisory Committee, the same to consist of two representatives of the City’s Volunteer Fire Department, and one member of each Township under a like contract with the City, such member in each case to be nominated by the respective Township (s)he shall represent on said Committee; and will provide such information regarding the Fire Fund as said Committee shall from time to time request.
4. Receive such advice and recommendations from the aforesaid Committee on matters relating to the services furnished by the City hereunder, the purchase of firefighting equipment and expenditures to be

made from this aforementioned fund; and will, in so far as is practicable and in conformity with the law, accept such recommendations as made by said Committee.

5. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

That the amount herein specified to be paid by the Township to the City is based upon the City's need to purchase new or other additional firefighting equipment for use in connection with the providing of the rural fire services contemplated hereunder; that when there shall be sufficient funds accumulated in the Fire Fund to make payment for the same, the amount to be paid by the Township for such rural fire services shall thereafter be renegotiated between the parties thereto; and that, if such negotiation shall fail to establish a new and agreed sum to be charged by the City and paid by the Townships for such services, this contract shall immediately be terminated and expire.

IV

This agreement shall apply to and affect only the following described land located and situated in the Township, to wit: the entirety of sections 1, 2, 3, 12, 13, 24, 25, 36 and any parcels not in those sections that have as their primary access a driveway from County Road 19, of which is considered to represent 23% of the entire township.

IN WITNESS THEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
John McBroom, Mayor

Michele Peterson, City Administrator

Date: _____

TOWNSHIP OF **PLEASANT GROVE**, a municipal corporation

By: _____
Chair

Township Clerk

Date: _____



Chatfield Fire Department Service Contract

THIS AGREEMENT, made and entered into this 1st day of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the Counties of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the “City”, party of the first part and the Township of Sumner, Minnesota, hereinafter referred to as the “Township”, party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City’s firefighting equipment and volunteer Fire Department; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, in consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

I

That the Township will pay to the City, on an annual basis, an amount equal to Thirty-Five Dollars and four cents (\$35.04) per resident who lives in the Primary Service Area of the Chatfield Fire Department. The number of residents will be determined according to the most recent Census or State Demographer’s Estimate, whichever is most current and will assume that the number of residents is dispersed equally throughout the township. This payment will be for the services and use of the City’s Fire Department, as hereinafter set forth.

II

That the City, in consideration of the payment to it of the moneys above specified, by the Township, will:

1. Answer any and all fire calls of the residents of the premises described herein, with suitable firefighting equipment and men as the same are available, weather and road conditions permitting.
2. Place all funds received from the Township into a special fund, to be designated the Fire Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining all firefighting apparatus and equipment necessary to provide the services agreed upon in this contract, for the purpose of defraying other costs in connection with the furnishing of said services, including an annual deposit of 10% of the amount charged hereunder to the Chatfield Fire Department Relief Association.
3. Create and appoint a Rural Fire Advisory Committee, the same to consist of two representatives of the City’s Volunteer Fire Department, and one member of each Township under a like contract with the City, such member in each case to be nominated by the respective Township (s)he shall represent on said Committee; and will provide such information regarding the Fire Fund as said Committee shall from time to time request.

4. Receive such advice and recommendations from the aforesaid Committee on matters relating to the services furnished by the City hereunder, the purchase of firefighting equipment and expenditures to be made from this aforementioned fund; and will, in so far as is practicable and in conformity with the law, accept such recommendations as made by said Committee.
5. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

That the amount herein specified to be paid by the Township to the City is based upon the City's need to purchase new or other additional firefighting equipment for use in connection with the providing of the rural fire services contemplated hereunder; that when there shall be sufficient funds accumulated in the Fire Fund to make payment for the same, the amount to be paid by the Township for such rural fire services shall thereafter be renegotiated between the parties thereto; and that, if such negotiation shall fail to establish a new and agreed sum to be charged by the City and paid by the Townships for such services, this contract shall immediately be terminated and expire.

IV

This agreement shall apply to and affect only the following described land located and situated in the Township, to wit: the entirety of sections 1, 2, 3, 10, 11, 12, 13, 14, 15, 23, 24, 25, 26, and 36 of which is considered to be 39% of the entire township.

IN WITNESS THEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
John McBroom, Mayor

Michele Peterson, City Administrator

Date: _____

TOWNSHIP OF SUMNER, a municipal corporation

By: _____
Chair

Township Clerk

Date: _____



AMBULANCE SERVICE CONTRACT

THIS AGREEMENT, made and entered into this 1st of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the County's of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the "City", party of the first part and the **Township of Chatfield**, Minnesota, hereinafter referred to as the "Township", party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City's Ambulance equipment and members of the City's Ambulance Service; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, In consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

I

That the Township will pay to the City, on an annual basis, an amount equal to **Twenty-Six Dollars (\$26.00)** per resident who lives in the Primary Service Area of the Chatfield Ambulance Service. The number of residents will be determined according to the most recent Census or State Demographer's Estimate, whichever is most current. If the entire township is not totally within the Chatfield Ambulance Service Area, it will be assumed that the population of the township is evenly distributed throughout the township for the purpose of calculating the Township's fee. This payment will be for the services and use of the City's Ambulance Service, as hereinafter set forth.

II

That the City, in consideration of the payment to it of the moneys above specified, by the Township, will:

1. Answer any and all ambulance calls of the residents of the premises described herein, with suitable ambulance equipment and trained ambulance personnel, as the same are available, weather and road conditions permitting.
2. Place all funds received from the Township into a special fund, to be designated the Ambulance Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining suitable ambulance equipment necessary to provide the services agreed upon in this contract and for the purpose of defraying other costs in connection with the furnishing of said services.
3. That in addition to the amount hereinafter provided and to be paid by the Township to the City, the City shall be permitted to make a charge to the person or persons for whom it shall render

ambulance services, which said charge shall be commensurate with the charges made to the residents of the City therefor.

4. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

This agreement shall apply to and affect only the following described land located and situated in the Township, to-wit: the entirety of Chatfield Township.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
Mayor

City Administrator

Date: _____

TOWNSHIP OF _____, a municipal corporation

By: _____
Chair

Clerk

Date: _____

AMBULANCE SERVICE CONTRACT

THIS AGREEMENT, made and entered into this 1st of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the County's of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the "City", party of the first part and the **Township of Elmira**, Minnesota, hereinafter referred to as the "Township", party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City's Ambulance equipment and members of the City's Ambulance Service; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, In consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

I

That the Township will pay to the City, on an annual basis, an amount equal to **Twenty-Six Dollars (\$26.00)** per resident who lives in the Primary Service Area of the Chatfield Ambulance Service. The number of residents will be determined according to the most recent Census or State Demographer's Estimate, whichever is most current. If the entire township is not totally within the Chatfield Ambulance Service Area, it will be assumed that the population of the township is evenly distributed throughout the township for the purpose of calculating the Township's fee. This payment will be for the services and use of the City's Ambulance Service, as hereinafter set forth.

II

That the City, in consideration of the payment to it of the moneys above specified, by the Township, will:

1. Answer any and all ambulance calls of the residents of the premises described herein, with suitable ambulance equipment and trained ambulance personnel, as the same are available, weather and road conditions permitting.
2. Place all funds received from the Township into a special fund, to be designated the Ambulance Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining suitable ambulance equipment necessary to provide the services agreed upon in this contract and for the purpose of defraying other costs in connection with the furnishing of said services.
3. That in addition to the amount hereinafter provided and to be paid by the Township to the City, the City shall be permitted to make a charge to the person or persons for whom it shall render

ambulance services, which said charge shall be commensurate with the charges made to the residents of the City therefor.

4. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

This agreement shall apply to and affect only the following described land located and situated in the Township, to-wit: the entirety of Elmira Township.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
Mayor

City Administrator

Date: _____

TOWNSHIP OF Elmira, a municipal corporation

By: _____
Chair

Clerk

Date: _____



AMBULANCE SERVICE CONTRACT

THIS AGREEMENT, made and entered into this 1st of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the County's of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the "City", party of the first part and the **Township of Fillmore**, Minnesota, hereinafter referred to as the "Township", party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City's Ambulance equipment and members of the City's Ambulance Service; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, In consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

I

That the Township will pay to the City, on an annual basis, an amount equal to **Twenty-Six Dollars (\$26.00)** per resident who lives in the Primary Service Area of the Chatfield Ambulance Service. The number of residents will be determined according to the most recent Census or State Demographer's Estimate, whichever is most current. If the entire township is not totally within the Chatfield Ambulance Service Area, it will be assumed that the population of the township is evenly distributed throughout the township for the purpose of calculating the Township's fee. This payment will be for the services and use of the City's Ambulance Service, as hereinafter set forth.

II

That the City, in consideration of the payment to it of the moneys above specified, by the Township, will:

1. Answer any and all ambulance calls of the residents of the premises described herein, with suitable ambulance equipment and trained ambulance personnel, as the same are available, weather and road conditions permitting.
2. Place all funds received from the Township into a special fund, to be designated the Ambulance Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining suitable ambulance equipment necessary to provide the services agreed upon in this contract and for the purpose of defraying other costs in connection with the furnishing of said services.
3. That in addition to the amount hereinafter provided and to be paid by the Township to the City, the City shall be permitted to make a charge to the person or persons for whom it shall render

ambulance services, which said charge shall be commensurate with the charges made to the residents of the City therefor.

4. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

This agreement shall apply to and affect only the following described land located and situated in the Township, to-wit: Section 1, which represents 2.7% of the township.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
Mayor

City Administrator

Date: _____

TOWNSHIP OF Fillmore, a municipal corporation

By: _____
Chair

Clerk

Date: _____



AMBULANCE SERVICE CONTRACT

THIS AGREEMENT, made and entered into this 1st of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the County's of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the "City", party of the first part and the **Township of Fountain**, Minnesota, hereinafter referred to as the "Township", party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City's Ambulance equipment and members of the City's Ambulance Service; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, In consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

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2. Place all funds received from the Township into a special fund, to be designated the Ambulance Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining suitable ambulance equipment necessary to provide the services agreed upon in this contract and for the purpose of defraying other costs in connection with the furnishing of said services.
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ambulance services, which said charge shall be commensurate with the charges made to the residents of the City therefor.

4. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

This agreement shall apply to and affect only the following described land located and situated in the Township, to-wit: Section 6, which represents 2.7% of the township.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
Mayor

City Administrator

Date: _____

TOWNSHIP OF Fountain, a municipal corporation

By: _____
Chair

Clerk

Date: _____



AMBULANCE SERVICE CONTRACT

THIS AGREEMENT, made and entered into this 1st of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the County's of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the "City", party of the first part and the **Township of Jordan**, Minnesota, hereinafter referred to as the "Township", party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City's Ambulance equipment and members of the City's Ambulance Service; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, In consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

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That the Township will pay to the City, on an annual basis, an amount equal to **Twenty-Six Dollars (\$26.00)** per resident who lives in the Primary Service Area of the Chatfield Ambulance Service. The number of residents will be determined according to the most recent Census or State Demographer's Estimate, whichever is most current. If the entire township is not totally within the Chatfield Ambulance Service Area, it will be assumed that the population of the township is evenly distributed throughout the township for the purpose of calculating the Township's fee. This payment will be for the services and use of the City's Ambulance Service, as hereinafter set forth.

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1. Answer any and all ambulance calls of the residents of the premises described herein, with suitable ambulance equipment and trained ambulance personnel, as the same are available, weather and road conditions permitting.
2. Place all funds received from the Township into a special fund, to be designated the Ambulance Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining suitable ambulance equipment necessary to provide the services agreed upon in this contract and for the purpose of defraying other costs in connection with the furnishing of said services.
3. That in addition to the amount hereinafter provided and to be paid by the Township to the City, the City shall be permitted to make a charge to the person or persons for whom it shall render

ambulance services, which said charge shall be commensurate with the charges made to the residents of the City therefor.

4. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

This agreement shall apply to and affect only the following described land located and situated in the Township, to-wit: the entirety of Jordan Township.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
Mayor

City Administrator

Date: _____

TOWNSHIP OF JORDAN, a municipal corporation

By: _____
Chair

Clerk

Date: _____

AMBULANCE SERVICE CONTRACT

THIS AGREEMENT, made and entered into this 1st of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the County's of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the "City", party of the first part and the **Township of Orion**, Minnesota, hereinafter referred to as the "Township", party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City's Ambulance equipment and members of the City's Ambulance Service; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, In consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

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1. Answer any and all ambulance calls of the residents of the premises described herein, with suitable ambulance equipment and trained ambulance personnel, as the same are available, weather and road conditions permitting.
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4. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

This agreement shall apply to and affect only the following described land located and situated in the Township, to-wit: the entirety of Orion Township.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
Mayor

City Administrator

Date: _____

TOWNSHIP OF ORION, a municipal corporation

By: _____
Chair

Clerk

Date: _____



AMBULANCE SERVICE CONTRACT

THIS AGREEMENT, made and entered into this 1st of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the County's of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the "City", party of the first part and the **Township of Pilot Mound**, Minnesota, hereinafter referred to as the "Township", party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City's Ambulance equipment and members of the City's Ambulance Service; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, In consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

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That the Township will pay to the City, on an annual basis, an amount equal to **Twenty-Six Dollars (\$26.00)** per resident who lives in the Primary Service Area of the Chatfield Ambulance Service. The number of residents will be determined according to the most recent Census or State Demographer's Estimate, whichever is most current. If the entire township is not totally within the Chatfield Ambulance Service Area, it will be assumed that the population of the township is evenly distributed throughout the township for the purpose of calculating the Township's fee. This payment will be for the services and use of the City's Ambulance Service, as hereinafter set forth.

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1. Answer any and all ambulance calls of the residents of the premises described herein, with suitable ambulance equipment and trained ambulance personnel, as the same are available, weather and road conditions permitting.
2. Place all funds received from the Township into a special fund, to be designated the Ambulance Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining suitable ambulance equipment necessary to provide the services agreed upon in this contract and for the purpose of defraying other costs in connection with the furnishing of said services.
3. That in addition to the amount hereinafter provided and to be paid by the Township to the City, the City shall be permitted to make a charge to the person or persons for whom it shall render

ambulance services, which said charge shall be commensurate with the charges made to the residents of the City therefor.

4. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

This agreement shall apply to and affect only the following described land located and situated in the Township, to-wit: Sections 3 – 10, 16 – 19, West half of 20, 29 – 32, which represents 46.4% of the township.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
Mayor

City Administrator

Date: _____

TOWNSHIP OF PILOT MOUND, a municipal corporation

By: _____
Chair

Clerk

Date: _____



AMBULANCE SERVICE CONTRACT

THIS AGREEMENT, made and entered into this 1st of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the County's of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the "City", party of the first part and the **Township of Pleasant Grove**, Minnesota, hereinafter referred to as the "Township", party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City's Ambulance equipment and members of the City's Ambulance Service; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, In consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

I

That the Township will pay to the City, on an annual basis, an amount equal to **Twenty-Six Dollars (\$26.00)** per resident who lives in the Primary Service Area of the Chatfield Ambulance Service. The number of residents will be determined according to the most recent Census or State Demographer's Estimate, whichever is most current. If the entire township is not totally within the Chatfield Ambulance Service Area, it will be assumed that the population of the township is evenly distributed throughout the township for the purpose of calculating the Township's fee. This payment will be for the services and use of the City's Ambulance Service, as hereinafter set forth.

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That the City, in consideration of the payment to it of the moneys above specified, by the Township, will:

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2. Place all funds received from the Township into a special fund, to be designated the Ambulance Fund; and will accumulate such funds from time to time for the purpose of acquiring and maintaining suitable ambulance equipment necessary to provide the services agreed upon in this contract and for the purpose of defraying other costs in connection with the furnishing of said services.

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4. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

This agreement shall apply to and affect only the following described land located and situated in the Township, to-wit: Sections 12, 13, 24, 25, 36, which represents 13.8% of the township.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
Mayor

City Administrator

Date: _____

TOWNSHIP OF PLEASANT GROVE, a municipal corporation

By: _____
Chair

Clerk

Date: _____

AMBULANCE SERVICE CONTRACT

THIS AGREEMENT, made and entered into this 1st of January, 2024, by and between the City of Chatfield, a municipal corporation in and for the County's of Fillmore and Olmsted, and State of Minnesota, hereinafter referred to as the "City", party of the first part and the **Township of Sumner**, Minnesota, hereinafter referred to as the "Township", party of the second part;

Witnesseth, that:

WHEREAS, the Township, deeming it advisable to have available for the residents thereof, the use and services of the City's Ambulance equipment and members of the City's Ambulance Service; and,

WHEREAS, the electors of the Township have, pursuant to law, provided revenue for the providing of such equipment and services to the Township; and,

WHEREAS, the City through the City Council, has authorized the negotiation of a contract between the City and the Township, for the furnishing of the use of the aforesaid equipment and services and the payment thereof, and the City and the Township have agreed upon and understand the terms and conditions thereof;

NOW THEREFORE, In consideration of the mutual and other agreements herein contained to be performed on the part of the City and the Township, it is hereby mutually agreed and understood as follows, to-wit:

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That the Township will pay to the City, on an annual basis, an amount equal to **Twenty-Six Dollars (\$26.00)** per resident who lives in the Primary Service Area of the Chatfield Ambulance Service. The number of residents will be determined according to the most recent Census or State Demographer's Estimate, whichever is most current. If the entire township is not totally within the Chatfield Ambulance Service Area, it will be assumed that the population of the township is evenly distributed throughout the township for the purpose of calculating the Township's fee. This payment will be for the services and use of the City's Ambulance Service, as hereinafter set forth.

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4. That this contract shall continue on a yearly basis until such time as either party shall give notice, at least 30 days in advance, of intent to amend or terminate said contract at the end of the current contract year.

III

This agreement shall apply to and affect only the following described land located and situated in the Township, to-wit: Sections 1 – 3, 10 – 13, 24, which represents 22.2% of the township.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed the day and year first written above.

CITY OF CHATFIELD, MINNESOTA, a municipal corporation

By: _____
Mayor

City Administrator

Date: _____

TOWNSHIP OF SUMNER, a municipal corporation

By: _____
Chair

Clerk

Date: _____

Sanitary Sewer Department				
<u>ITEM</u>	<u>Year of Acquisition</u>	<u>Useful Life</u>	<u>2024 Cost</u>	<u>2024</u>
Bituminous Drive/Parking Area	2006	30	\$ 85,490	\$ 85,490
Generator	1985		\$ 53,000	\$ 53,000
Influent Lift Pumps (1)	2006	15	\$ 21,386	\$ 21,386
Influent Lift Pumps (2)	2006	15	\$ 21,386	\$ 21,386
Influent Lift Pumps (3)	2006	15	\$ 21,386	\$ 21,386
Internet Computer (1)	2023	5	\$ 2,100	\$ 2,100
Jetter / Vac (Net Cost, after Trade In)	2021	10	\$ 150,000	\$ 150,000
Oxidation Ditch Drive Gears	2006	30	\$ 31,930	\$ 31,930
Perimeter Fence	2006	40	\$ 33,990	\$ 33,990
Pick-up 1 Ton Regular Cab	2022	1	0	\$ -
Pumps (2) - Lift Station #1 Division St.	1999	30	\$ 14,935	\$ 14,935
Pumps (2) - Lift Station #2 Lonestone	2022	30	\$ 31,827	\$ 31,827
RAS Pumps (2)	2019	15	\$ 28,644	\$ 28,644
Reed Bed Clean-out	2006	18	\$ 18,566	\$ 18,566
Reed Bed Pump	2020	20	\$ 9,785	\$ 9,785
Roof Section A	1998	30	\$ 45,288	\$ 45,288
Roof Section B	2022	25	\$ 27,800	\$ 27,800
Roof Section C	2022	25	\$ 29,300	\$ 29,300
Roof Section D	2009	30	\$ 25,065	\$ 25,065
Roof Section E	1998	30	\$ 9,079	\$ 9,079
Roof Section F	1998	30	\$ 45,529	\$ 45,529
Roof Section G	1995	30	\$ 23,423	\$ 23,423
Scum Pump	2006	30	\$ 9,785	\$ 9,785
Televising Sewer Main	Continuous		\$ 8,549	\$ 8,549
Trimble (1/2)	2017	10	\$ 2,600	\$ 2,600
Trojan UV System	2006	23	\$ 150,000	\$ 150,000
VFD (Replace 3 every five years)	2007	20	\$ 18,035	\$ 18,035
WAS Pumps (2)	2006	30	\$ 18,576	\$ 18,576
Water Meters (500 - half of system)	2017	20	\$ 273,000	\$ 273,000
Water Meters for New Development			\$ 1,250	\$ 1,250
WWTF - Processing System	2006	25	\$ 133,900	\$ 133,900
WWTF SCADA Computers (2)	2020	7	\$ 31,930	\$ 31,930
Total Cash to be Spent Each Year				\$ 189,952
Reserve Balance BOY (602 and 622)	\$ 544,475			
Debt Service Payments				\$ 548,478
General Fund Repayment				\$ 125,000
Cost of Operations				\$ 456,844
End of Year Reserve Fund Balance				\$ 239,955

INTEROFFICE MEMORANDUM

TO: CITY COUNCIL
FROM: STEVEN SCHLICHTER
SUBJECT:
DATE: 2/21/2024

Action Requested: Replace existing UV disinfection system at the WWTF.

Background:

Our current UV system is 18 years old, and we have been experiencing problems with it. We have been looking into our current system to update it and found out that there are parts that are no longer available and other parts like one of the electronic boards is over \$30,000 if you can find one. The hydraulic system on our current unit needs to be rebuilt and we need to replace multiple UV lamps that are \$600 per lamp.

I have received two quotes for new replacement systems. One from Kingdom Technology for \$189,550 and one from Great Northern Environmental for \$145,000. We would also need a local electrician to make a few changes, so I have contacted Troy Huntington to get a quote on that. I would not expect the electrical changes to be over \$5,000.

I would recommend going with a new system from Great Northern Environmental for \$145,000 and up to \$5,000 for electrical changes. This system would be installed as soon as everything comes in.

Thank you for your time,
Steven Schlichter
WWTF Superintendent

Proposal for:	Steven Schlichter	Date	11/13/2023
	Chatfield WWTP	Proposal #	7654 Rev1
	90 Libraary Ln, SW	Valid until	12/13/2023
	Chatfield MN 55923	Terms:	See notes below pricing
	507-402-4977	Lead Time:	18+ weeks ARO Supply chain dependent
	sschlichter@ci.chatfield.mn.us		

UV System Corrective Action
System compliance review, upgrade, update to current requirements

All steps are to get the wastewater site in compliance with the EPA standards (40 CFR 122-124) and the Great Lakes standard 2014 edition, section 104.

The purpose of this proposal is to get the system running correctly through the following steps:

- ✓ Compliant - System will be compliant with SCADA standards
- ✓ Compliant - System will be compliant with EPA Federal and State requirements
- ✓ Compliant - System reporting will meet standards of operation
- ✓ System display will work correctly
- ✓ System operations will optimize usage and operational budget
- ✓ System component life offering forecasted system operational costs
- ✓ System performance control, reducing consumable costing.

Current System review

The system is made up of

- 1 Channel of water flow
- 2 Banks per channel
- 2 modules per Bank
- 6 lamps per Module
- Total 24 lamps

This will resolve:

- ✓ Outdated controller replaced.
- ✓ Signals to Control Room corrected and working.
- ✓ No more Expensive failing custom electronic components
- ✓ Simplified circuit for ease of service and operation

This proposal is to integrate the following:

- ✓ Regulatory requirements for UV Controls
- ✓ Low UV Metering
- ✓ Lamp status control
- ✓ Simplified module operations
- UV lamp status
- Resettable module lamp count
- Alarm integration
- SCADA integration option
- Service and Maintenance Interface



UV Module

The UV Module will be upgraded as follows:

- ✓ Using the existing structure or stainless-steel module
- ✓ Removing electronics from the module for ease of service and quality control of electronic components.
- ✓ Removal of Ballast for water, temperature, corrosion, and operation protection
- ✓ All lamps will remain the same
- ✓ All quartz will remain the same
- ✓ All O-rings will remain the same
- ✓ Electrical power connections will be removed
- ✓ The only items in the module will be lamp and terminal blocks



Wipers:

- Wipers are known to be working without issue.
- The controls for the wiper will be integrated with the new controller
- The wiper hydraulics have not been reviewed for costing

Hydraulics:

The wiper hydraulics have not been reviewed for costing

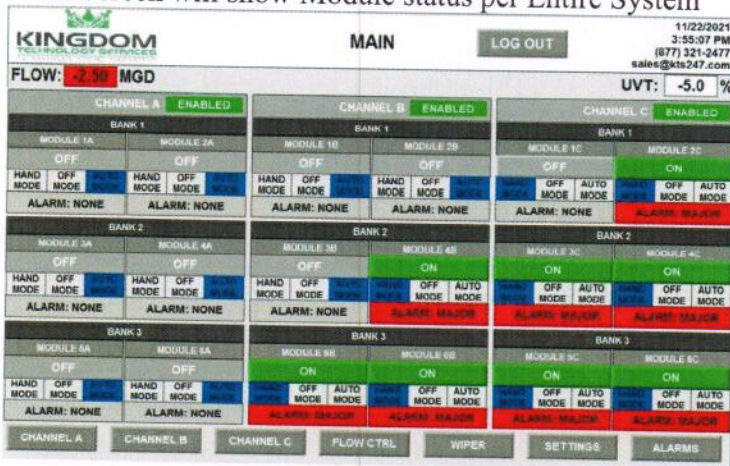
Metering

According to UV System standards and EPA standards, the following will integrate from control panel to each module:

- Module condition per module per bank
- Lamp status per every lamp per module
- UV Intensity per Channel – The UV DVGW Sensor will be mounted to module 1 per each channel. This will allow constant UV Intensity reading.
- The metering will have a full display in percentage or mW of the UV performance. This will have an adjustable alarm pre-set to 50% of the output.
- The UV Sensor is driven by the DVGW standards and will collect readings from the channel

Below is a quick review of the new program's main screens.

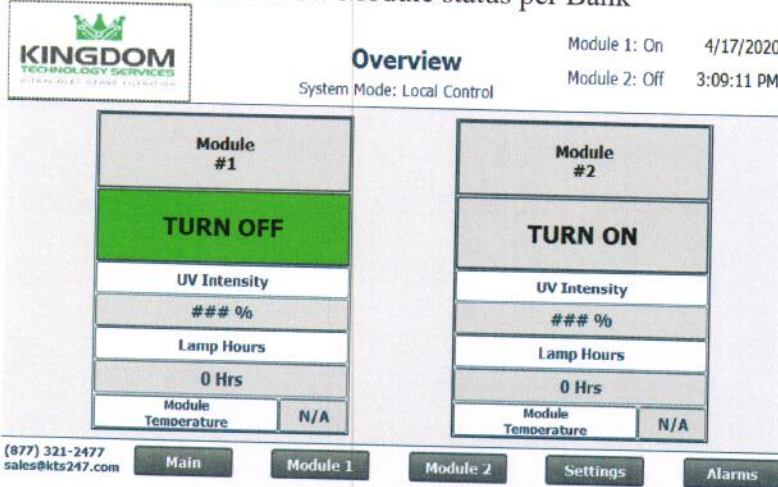
Main Screen will show Module status per Entire System



KINGDOM TECHNOLOGY SERVICES		MAIN		LOG OUT		11/22/2021 3:55:07 PM (877) 321-2477 sales@kts247.com	
FLOW: 2.36 MGD				UVT: -5.0 %			
CHANNEL A: ENABLED		CHANNEL B: ENABLED		CHANNEL C: ENABLED			
BANK 1		BANK 1		BANK 1			
MODULE 1A	MODULE 2A	MODULE 1B	MODULE 2B	MODULE 1C	MODULE 2C		
OFF	OFF	OFF	OFF	OFF	ON		
HAND MODE	HAND MODE	HAND MODE	HAND MODE	OFF MODE	AUTO MODE	OFF MODE	AUTO MODE
ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE
BANK 2		BANK 2		BANK 2			
MODULE 3A	MODULE 4A	MODULE 3B	MODULE 4B	MODULE 3C	MODULE 4C		
OFF	OFF	OFF	ON	ON	ON		
HAND MODE	HAND MODE	HAND MODE	OFF MODE	OFF MODE	AUTO MODE	OFF MODE	AUTO MODE
ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE
BANK 3		BANK 3		BANK 3			
MODULE 5A	MODULE 6A	MODULE 5B	MODULE 6B	MODULE 5C	MODULE 6C		
OFF	OFF	ON	ON	ON	ON		
HAND MODE	HAND MODE	OFF MODE	AUTO MODE	OFF MODE	AUTO MODE	OFF MODE	AUTO MODE
ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE	ALARM: NONE
CHANNEL A	CHANNEL B	CHANNEL C	FLOW CTRL	WIPER	SETTINGS	ALARMS	

Example only – this is not your system.

Bank Screen will show Module status per Bank



Overview
System Mode: Local Control

Module 1: On 4/17/2020
Module 2: Off 3:09:11 PM

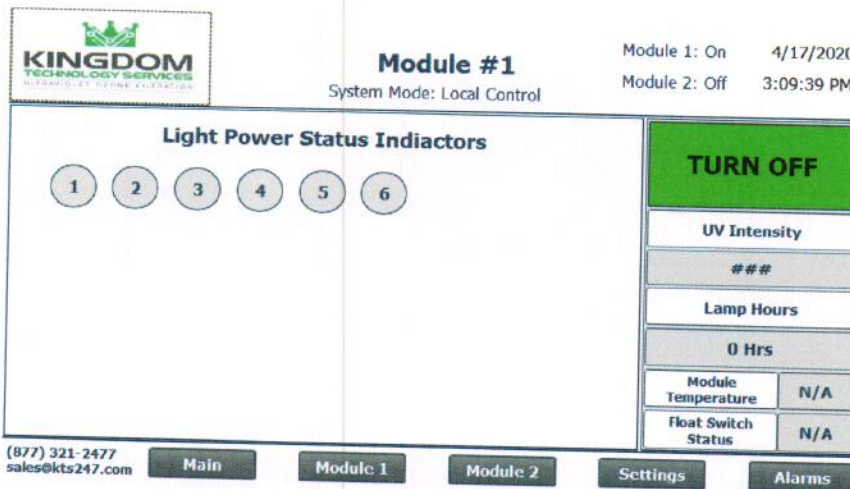
Module #1	Module #2
TURN OFF	TURN ON
UV Intensity	UV Intensity
### %	### %
Lamp Hours	Lamp Hours
0 Hrs	0 Hrs
Module Temperature	Module Temperature
N/A	N/A

(877) 321-2477 sales@kts247.com

Main Module 1 Module 2 Settings Alarms

Example only - this is not your system.

Module screen will show lamp and performance data per module per bank



Module #1
System Mode: Local Control

Module 1: On 4/17/2020
Module 2: Off 3:09:39 PM

Light Power Status Indicators

1 2 3 4 5 6

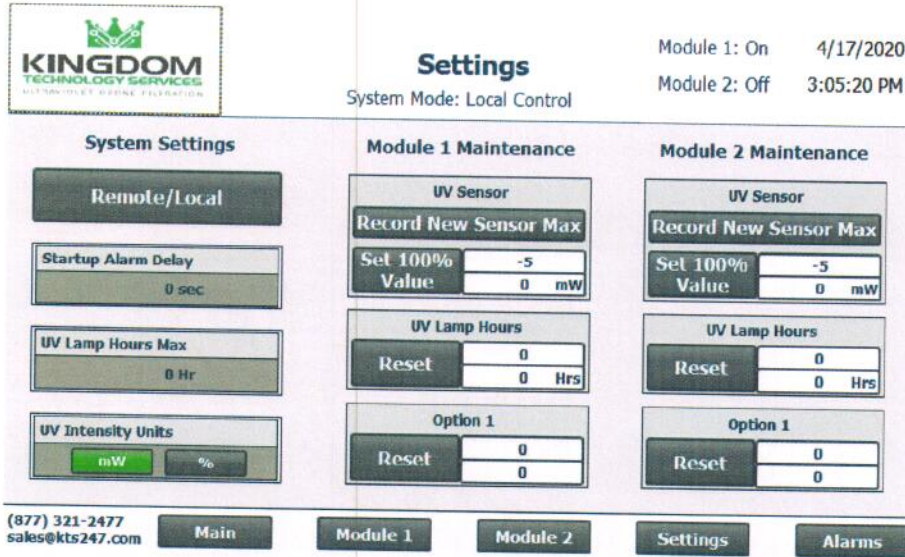
TURN OFF

UV Intensity	###
Lamp Hours	0 Hrs
Module Temperature	N/A
Float Switch Status	N/A

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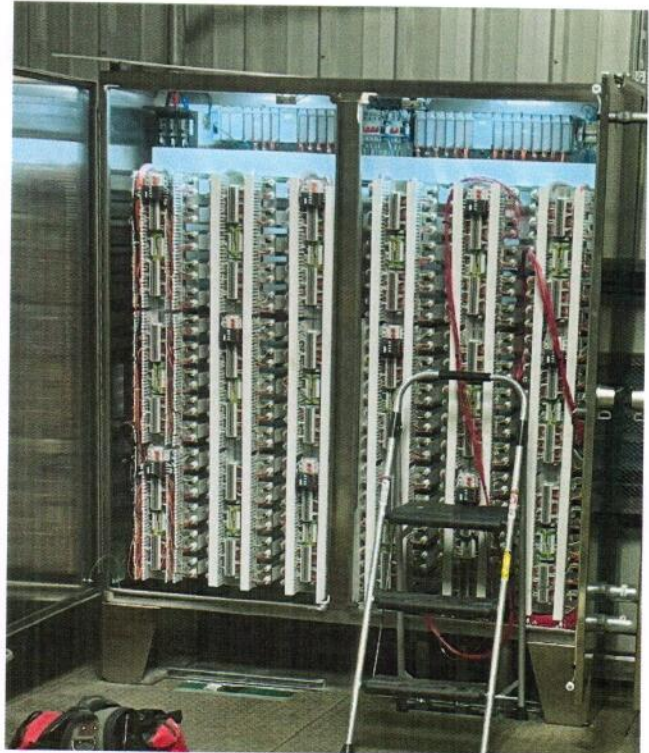
Main Module 1 Module 2 Settings Alarms

Setting Screen, you will find the set-up and reset screens for operations.



Finally, you will have screens for alarm/event data and history
Additional information not shown will be included specific to site request.

Image of new control panel during installation
All ballast in cabinet
All electronics in cabinet
Air Conditioned



WIPER System, the wiper/hydraulic system will be upgraded to include the following:

The hydraulic pump, valves, and controls will be relocated into the concrete building.

The hoses for the hydraulic operation of each module will be replaced

The controls will be integrated to the new Allen Bradley automated system



PRICING

Qty	Item	Unit Price - U.S.	Extended - U.S.
1	Full System Upgrade	\$189,550.00	\$189,550.00
6	Module Rebuild	Included	Included
24	LD6504 UV Lamps	Included	Included
24	QF6400 Quartz Sleeve	Included	Included
24	GV0403/GV0404 Oring Sets	Included	Included
1	Full Hydraulic System upgrade	Included	Included
2	On-site technicians for installation	1 week estimated	Included
	Program ready for external metering	Included	Included
	Customer interface wiring prep-ready	Included	Included
		Total Price	\$189,550.00

Options to the system

QTY	Item	Unit Price USD	Extended Price USD
1	UVT meter Compliance step recommended	\$40,000.00	\$40,000.00
	Flow meter – only needed if site does not have a flow meter	TBD	
	SCADA / Interface wiring (only needed if site is not prewired)	TBD	

*** Shipping cost are not included and will be billed at time of service

*** Taxes are not included or required

PAYMENT TERMS

The payment terms will include milestone payments:

- 20% Deposit
- 10% Due with submittal drawings
- 15% Due with supply delivery - Lamps
- 15% Due with supply delivery - Quartz
- 10% Due at the beginning of on-site work
- 10% Due at start-up of bank 1
- 10% Due at start-up of bank 2 – system complete
- 10% Due net 30

INSTALLATION SCHEDULE

Upon agreement, the project will move forward with the following adjustable schedule

1. On-site meeting and immediate support to get the existing system to operate at an optimal level. This is to keep the plant counts down as the plant waits for the new set-up.

We will be on-site working and supporting to make the system work.

2. System engineering will produce submittal drawings of the new electrical
3. Supply chain ordering will begin
4. On-site – we will take down one bank of modules at a time. We expect to run the old system at each bank during installation which will keep the water disinfected throughout the installation
5. Further detail available

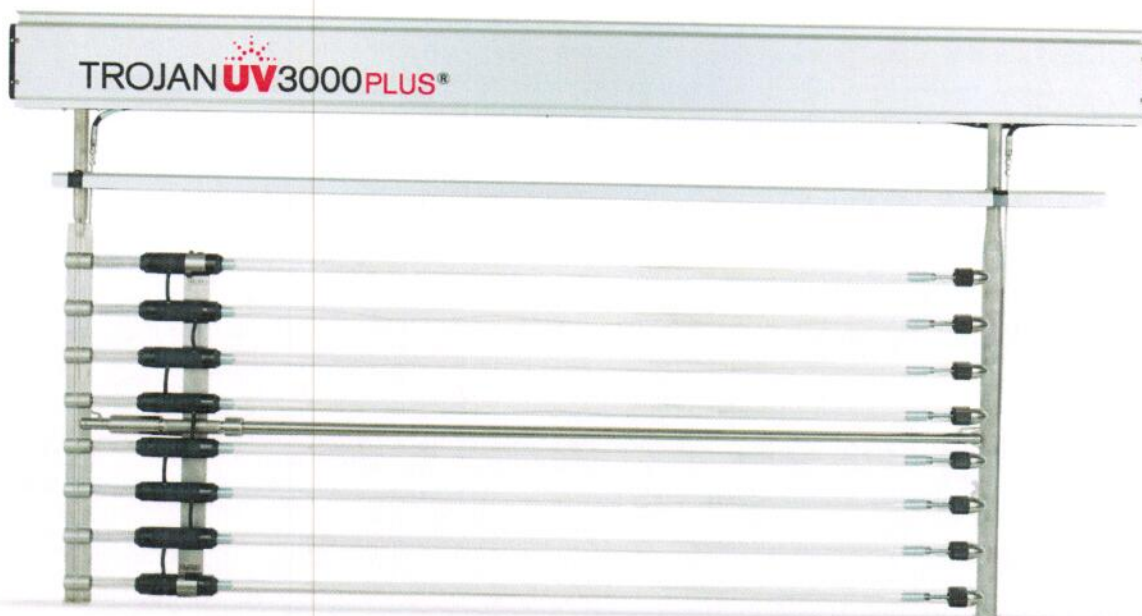
- | | |
|--------------|---|
| 1. Kingdom | Receive Order |
| 2. Kingdom | Review external control needs of the plant |
| 3. Kingdom | Submit approval drawings |
| 4. Customer | Review drawings and approval original or any changes needed |
| 5. Kingdom | Supply timeline |
| 6. Kingdom | Ship material to the site |
| 7. Kingdom | On-site installation. |
| 8. Kingdom | Complete Installation |
| 9. Kingdom | Provide operator training and support |
| 10. Customer | Approve installation as complete |

WARRANTY

With the system upgrade proposed, Kingdom Technology Services provides a 1-year warranty which with the service agreement can be extended to a 3-year warranty on all parts and services to the proposed solution.

PROPOSAL VALID FOR 30 days

Please reference Kingdom Proposal Number on all Purchase Orders and correspondence. Thank you for this opportunity to serve your needs.



TROJAN UV3000PLUS®

PROPOSAL

FOR THE CITY OF CHATFIELD UV3000PLUS PRE07 REPLACEMENT , MN

QUOTE: 242961

02/14/2024

Jackie Corlett, Trojan Technologies
3020 Gore Road
London, ON
jcorlett@trojantechnologies.com

Local Representative:
Matt Carlson, Great Northern Environmental
1300 Helmo Avenue North
Oakdale, MN
(763) 228-9990

We are pleased to submit this design and quote for the **CHATFIELD UV3000PLUS PRE07 REPLACEMENT** Project. This quotation is based on the TrojanUV3000Plus® system which provides dependable performance, superior electrical efficiency and simplified maintenance that meets your UV treatment needs.

TrojanUV3000Plus: For over 20 years the TrojanUV3000Plus has been continuously refined to include innovative features that have enhanced easy operation and reduced O&M costs. The latest generation product released in 2022 continues to enhance and focus on the features our customers value which is why the TrojanUV3000Plus has been trusted to deliver reliable performance at over 2500 sites globally. Every system includes the following highlighted features:

Validated Performance & A Lifetime Performance Guarantee: Real-world microbial testing on an actual working system is the basis for sizing and design of the TrojanUV3000Plus. Validated data combined with deep domain experience allows us to be the only UV provider that stands behind our systems with a Lifetime Performance Guarantee. Our systems are independently third-party bioassay validated to USEPA and NWRI guidelines. The system relies on an extended lamp warranty with a validated end-of-lamp-life of 98% output after 12,0000 hours and our unique ActiClean® system that is validated to maintain 95% of sleeve transmittance. Get peace of mind with trusted design and performance to meet your treatment requirements.

Automatic Lamp Sleeve Cleaning: Unique in the industry, the TrojanUV3000Plus uses both mechanical wiping and chemical cleaning which cleans 50% more effectively than mechanical wiping. Automatic chemical and mechanical cleaning means operations are uninterrupted by offline cleans and can rely on consistent UV Dose delivery with the ActiClean system.

Integra™ Lamp Assembly: Built around our high-efficiency stable output 250W amalgam lamp and ballast technology, Trojan Technologies' newest breakthrough is a patented and unique fully sealed integrated lamp and sleeve assembly. The entire assembly is water-tight, with a fewer number of parts to manage, no special handling and a reduction in lamp installation time by more than 50%.

Modular Design: The scalable architecture and modular design ensure efficient and reliable performance and ease of maintenance. Precise sizing and easy expandability can simplify future expansion needs with less upfront costs. The advanced, self-contained UV Module arrives at site factory assembled and tested to reduce installation costs, complexity, and start-up issues. The UV module has been designed to protect cables, lamps and electronic ballasts from effluent and UV light while using convective natural cooling to ensure lasting performance at a lower total cost of ownership.

Support and Service: Your partner in UV treatment, owners and operators have access to free technical service assistance 24/7 through a toll-free number. Leverage the experience of Trojan Technologies with guided troubleshooting, local service, analytical services, in-stock replacement parts and our global network of trained & certified technicians.

We look forward to working with you on this exciting project. We hope that our experience and expertise along with the trusted TrojanUV3000Plus system enable you to provide Water Confidence to your customers and their community.

Design Criteria

CHATFIELD UV3000PLUS PRE07 REPLACEMENT

Peak Design Flow:	1.60 MGD (US)
Average Design Flow:	0.42 MGD (US)
UV Transmittance:	65 % (minimum)
Total Suspended Solids:	30 mg/l (30 day average, grab sample)
Treatment Limit:	200 Fecal Coliform per 100 ml, based on a day 30 of consecutive daily grab samples
Design Dose:	30 mJ/cm ² (bioassay validated)
Validation Factors:	0.98 end of lamp life factor (Low-Pressure Amalgam Lamps) 0.95 fouling factor (ActiClean-WW™ Chemical / Mechanical Cleaning System)

Design Summary

QUOTE: 242961

Based on the above design criteria, the TrojanUV3000Plus® proposed consists of:

CHANNEL	
Number of Channels:	1
Approximate Channel Length Required:	Existing
Channel Width Based on Number of UV Modules:	Existing = 8 in
Channel Depth Recommended for UV Module Access:	Existing = 43.5 in
UV MODULES	
Total Number of Banks:	2
Number of Modules per Bank:	2
Number of Lamps per Module:	6
Total Number of UV Lamps:	24
Maximum Power Draw:	6 kW
UV PANELS	
Power Distribution Center Quantity:	2
System Control Center Quantity:	1 – TouchSmart Plus
Hydraulic Systems Center Quantity:	1

MISCELLANEOUS EQUIPMENT

Type of Level Controller Quantity:	None – Existing weir to be reused
Automatic Chemical Mechanical Cleaning:	Trojan ActiClean-WW™
Standard Spare Parts Safety Equipment:	Included
Start Up Freight to Site:	Included

ELECTRICAL REQUIREMENTS

1. Each Power Distribution Center requires an electrical supply of one (1) 480/277V 60Hz, 3 Phase, 4 Wire + GND, 3.10 kVA
2. The Hydraulic System Center requires an electrical supply of one (1), 480V 60Hz, 3 Phase, 3 Wire + GND, 2.5 kVA.
3. The System Control Center requires an electrical supply of one (1) 120V 60Hz, 1 Phase, 2 Wire + GND, 15 Amps.
4. Electrical disconnects required per local code are not included in this proposal.

Commercial Information

Total Capital Cost: \$ 145,000.00 (USD)

This price excludes any taxes that may be applicable and is valid for 90 days from the date of this letter. This price includes installation of enclosures and modules by GNE. Excludes ALL electrical modifications.

Equipment Warrantees

1. Trojan Technologies warrants all components of the system (excluding UV lamps) against faulty workmanship and materials for a period of 12 months from date of start-up or 18 months after shipment, whichever comes first.
2. UV lamps purchased are warranted for 12,000 hours of operation or 3 years from shipment, whichever comes first. The warranty is pro-rated after 9,000 hours of operation. This means that if a lamp fails prior to 9,000 hours of use, a new lamp is provided at no charge.
3. Electronic ballasts are warranted for 5 years, pro-rated after 1 year.

INTEROFFICE MEMORANDUM

TO: CITY COUNCIL
FROM: STEVEN SCHLICHTER
SUBJECT: Pump Repairs
DATE: 2/21/2024

Action Requested: Replace Influent Pump #3 with new pump and repair RAS pump #1

Background:

With the nice weather we were able to have our pump inspections done early this year. During the inspections we found 5 pumps that need repair. Currently we sent in the Influent pump #3 and RAS pump #1. RAS pump #1 is a 2016 model and was leaking water into the oil. I would recommend rebuilding this pump for \$3145. This would be paid out of the 602-49450-404 fund.

Influent Pump #3 is a 2006 model and has already been rebuilt in 2020. We have the option to rebuild this pump again for the cost of \$4,890 or replace with a new pump for \$21,386. With only getting a little over 3 years out of the last rebuild I would recommend installing a new pump for \$21,386 from the CIP.

Thank you for your time,
Steven Schlichter
WWTF Superintendent



800 6th Street
New Prague, MN 56071 USA
Tel: (952) 758-9445
Cell: (952) 221-9800
Fax: (952) 758-9661

Quotation

Customer Name: Chatfield, MN
Contact: Steven

Quotation Date: 02/20/2024
Prepared By: Cory Malay

Lead Time: In Stock

Quality Flow Systems is pleased to provide a quotation in accordance with your request and as follows:

Pump Repair, WWTP;

This will consist of supplying and installing the necessary parts to repair your KSB submersible pumps. I also gave an option to replace the larger pump due to age of the pump. Please see my itemized parts breakdown below.

Item	Description	Qty	Net Each	Total Net
1	Repair of: KSB, Model KRT F 80-200/34XG-S, 5hp Submersible Pump to Include: <ul style="list-style-type: none">• Mechanical Seal Kit• Bearing Kit• O-ring Kit• Shop Supplies / Labor• Installation• Freight	1	\$3,145.00	\$3,145.00 +any applicable tax
2	Repair of: KSB, Model KRT K 150-206/206XG-S, 20hp Submersible Pump to Include: <ul style="list-style-type: none">• Mechanical Seal Kit• Bearing Kit• O-ring Kit• Shop Supplies / Labor• Installation• Freight	1	\$4,890.00	\$4,890.00 +any applicable tax
3	Optional Replacement of Item 2: KSB, Model KRT K 150-206/206XG-S, 20hp Submersible Pump to Include: <ul style="list-style-type: none">• Dual Vane Impeller with Replaceable Wear Ring (310)• Replaceable Stationary Wear Ring• Double Mechanical Seals			\$21,386.00 +any applicable tax

Robert
2020

Item	Description	Qty	Net Each	Total Net
	<ul style="list-style-type: none"> • 2-Part Epoxy Paint • SS Lifting Handel • 50' Power Cable • 5-Year Pump Warranty • Over temp / Seal Fail Sensors Built Into Pump • Class 1 Div. 1 X-proof Motor, Inverter Duty Rated • Installation • Freight 			

Terms:

Quotation is valid for 30 days. Based upon Quality Flow Systems Standard Terms and Conditions of Sale; copy provided upon request.

If you have any other questions or concerns, please give me a call.

Thanks for the opportunity,
Cory Malay
(952) 221-9800

INTEROFFICE MEMORANDUM

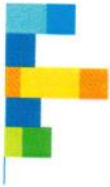
TO: City Council
FROM: Brian Burkholder, SCS. Mitch Irish
SUBJECT: BULK FUEL TANK SYSTEM
DATE: 2/20/24

Action Requested: To change from Cenex Fleet cards and buying fuel at the gas station to using bulk fuel tanks and fuel management system to fuel all vehicles for the whole city.

Background: Last fall we started to pursue the bulk fuel system and after meeting with the personal and budget committee, it was decided that a 500-gallon gasoline tank, 1,000-gallon diesel tank and the Fill-Rite Fuel Management system is the best option for the city. The plan is to place the tanks at the new public works shop so the tanks can be hooked up to generator power to be used in case of power outages. With the fuel management system, we can keep track all the fuel that is pumped through the tanks. The system will also generate tax reports and tax refund reports because some of the departments are tax exempt of fuel, and some are not.

The cost for the tanks and the fuel management system is \$19,931 from CHS Inc. The electrical quote from A and M Electric is \$4,950 to hook fuel system up to power.

Thank you for your time,
Brian Burkholder
Mirch Irish



1740 3rd Ave SE
Rochester, MN 55904

Creating connections to
empower agriculture

Quote

City Of Chatfield
Mitch Irish
2/19/24

1 -	500 gallon USEMCO Flameshield Skid Tank, e-vents, 2" vent & vent pipe	\$5500.00
	Spill container & fill cap, level gauge, leak gauge, suction pipe, 2" plug, 2" coupling. Fillrite FR701V 3/4" pump and meter – gasoline 3/4" X 14' hard wall hose, auto nozzle, swivel, filter kit – gasoline Hazmat decal package – gasoline	
1-	1000 gallon USEMCO Flameshield skid tank, e-vents, 2" vent and vent pipe	\$7500.00
	Spill container & fill cap, level gauge, leak gauge, suction pipe, 2" plug, 2" coupling. Fillrite FR711VA 1" pump and meter, auto nozzle – diesel 1' X 14' hard wall hose, swivel, filterkit – diesel Hazmat decal package – diesel	
1-	Fillrite NX100 single hose controller	\$3011.00
1-	Fillrite NX150 additional hose controller	\$2421.00
1-	FMWGSR sales representative programming w/ customer site set up	\$749.00
2-	ICS pulser connections between Fillrite meter and controller boxes (2 X \$275.00)	\$550.00
	Estimated freight charges	\$200.00
	TOTAL	\$19,931.00

Tanks will be set up at our facility and delivered to customer site. Customer is responsible to have equipment available to unload tanks from truck/trailer.

Quote does not include any applicable taxes.

Monthly \$100.00 Fillrite Fuel Cloud Charge is extra through Fillrite.

Customer responsible for all permits, concrete, bollards and electrical to site and tank/monitor system hookup.

Tanks will be set up at our facility and delivered to customer site. Customer is responsible to have equipment available to unload tanks from truck/trailer.

Quote does not include any applicable taxes.



Licensed, Bonded, Insured

February 16th, 2024

To:
Marty West
Zahl Petroleum

Job location:
City of Chatfield
19 2nd St
Chatfield, MN 55923

PROPOSAL

JOB NAME: Fill-Rite FMS and pumps.

BASE BID INCLUDES: \$4950 (Price good through 2024).

- Run conduit from breaker panel for 2 Fill-Rite pumps and Fill-Rite FMS System.
- Mount emergency stop pushbutton and contactor enclosure.
- Mount 2 Fill-Rite FMS enclosures.
- Pull and terminate wiring.
- Test for proper operation.

NOTES/OPTIONS:

- Zahl to provide all petroleum equipment.

Thanks for considering A&M Electric.

Robert Annen – Owner/ Master Electrician
(612)-280-6122
bob@aandmelectric.com

ORDINANCE NO. 470

AN ORDINANCE OF THE CITY OF CHATFIELD, MINNESOTA, RELATING VARIOUS FEES; AMENDING THE PROVISIONS OF THE *CHATFIELD CODE* BY AMENDING THE PROVISIONS OF PREVIOUSLY PASSED AND ADOPTED ORDINANCE NO. 469, WHICH ESTABLISHES CERTAIN FEES CHARGED BY THE CITY OF CHATFIELD.

THE CITY COUNCIL OF THE CITY OF CHATFIELD, MINNESOTA, DOES ORDAIN:

Section 1. The provisions of Ordinance No. 469, previously passed and adopted by the City Council of the City of Chatfield, Minnesota are amended to repeal those provisions of Ordinance 469 relating to “Residential Solid Waste” as are set forth therein.

Section 2. This ordinance shall be effective 30 days following its publication.

Passed and adopted by the City Council of the City of Chatfield this 11 day of March, 2024.

APPROVED:

ATTEST:

By its Mayor

By its City Clerk