

***Park & Recreation Committee Meeting Agenda  
Monday, March 25, 2024, 5:30 p.m.  
Fillmore Conference Room – Thurber Building***

1. Park & Recreation Committee Meeting, March 25, 2024, at 5:30 p.m.
  - a. Meeting notes from January 22, 2024
  - b. Batting Cages Proposal Update
  - c. Disc Golf Tournament – April 6, 2024
  - d. Bench Donation Request
  - e. Fence Replacement

**Park & Rec Committee**

**January 22, 2024**

The Park & Recreation committee met on Monday, January 22, 2024.

**Members Present:** Josh Broadwater and Dave Frank.

**Members Absent:** None.

**Others Present:** Beth Carlson, Shane Fox, and Michele Peterson

- a) **Meeting notes from November 27, 2023**, were reviewed with no amendments suggested.
- b) **Groen Park Update:** The bridge has been delivered, and is being stored in a secure location. Work in this area will be coordinated with the DNR, as they are also planning shoreline restoration in this area for this upcoming season. Discussion to be continued.
- c) **Batting Cage Update:** No new information has been brought forward for review at this time. Discussion to be continued.

## Mill Creek Batting Cage Summary

The City of Chatfield, Chatfield School District and Chatfield Youth Baseball Association have been working together to fund and construct a batting cage located at Mill Creek Park. The plan is to build the batting cage outside of the south field fence, along the right field foul line. Given the history of flooding, the consensus was to build a maintenance free full length cage (72X15) with a concrete pad and turf. Initial bids have been collected and more then half of the money needed to complete the project has been raised.

### **Expense:**

Horsman fence \$4660 (Ed, please let Kevin know the pad will be 72X15)

Netting -BSN-Pro Tunnel 70X14X12 \$1050 (mid-grade)

Turf/glue- \$9277 (ForeverLawn) 15 year warranty

Concrete Pad (installed) 15x72 =1080 sqft @\$7 = \$7560 (Kommit)

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Total: \$22,547

### **Donations:**

Peoples Co-op Grant- \$2500

Chatfield Booster Club-\$3500

Chatfield Youth Football \$3500

Chatfield Fire Department \$2500

Gravel for Concrete (requested donation from Griffin)

Concrete (Nick Vold from Komitt would donate some time as well to reduce cost)

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Total Donation: \$12,000

**Remaining funding needed: \$10,547**

City of Chatfield

Chatfield Public Schools

Chatfeild Youth Baseball Association



**BSN SPORTS™**

PO Box 841393  
Dallas, TX 75284-1393  
Phone: 800-527-7510 Fax: 800-899-0149  
Visit us at www.bsnsports.com

Contact Your Rep  
Nate Alsbury Email:nalsbury@bsnsports.com | Phone:715-641-0014

**Sold to**  
1685247  
Chatfield High School  
205 UNION ST NE  
CHATFIELD MN 55923-1021  
USA

**Ship To**  
1685247  
Chatfield High School  
Ed Harris  
205 UNION ST NE  
CHATFIELD MN 55923-1021  
USA

**Payer**  
1464251  
CHATFIELD IND SCHOOL DIST 227  
205 UNION ST NE  
CHATFIELD MN 55923-1021  
USA

Order Summary	
Cart #:	10597988
Purchase Order #:	HOLD FOR PO 09/29/2023
Cart Name:	batting cages
Order Date:	09/11/2023
Estimated Delivery:	09/13/2023
Payment Terms:	NT30
Ship Via:	
Ordered By:	Ed Harris

Item Description	Qty	Unit Price	Total
<b>All Star Nylon Tunnel 70x14x12</b> Item # - 1245035DS	1 EA	\$ 2,199.99	\$ 2,199.99
<b>COLLEGIATE. TUNNEL 70X14X12</b> Item # - 1149388	1 EA	\$ 899.99	\$ 899.99
<b>PRO TUNNEL 70X14X12</b> Item # - 1149340	1 EA	\$ 1,049.99	\$ 1,049.99

Subtotal:	\$4,149.97
Other:	\$0.00
Freight:	\$300.00
Sales Tax:	\$0.00
Order Total:	\$4,449.97
Payment/Credit Applied:	\$0.00
<b>Order Total:</b>	<b>\$4,449.97</b>



32147 Gunflint Rd.  
Utica, MN 55979

507-259-6312  
horsmanfence@hotmail.com



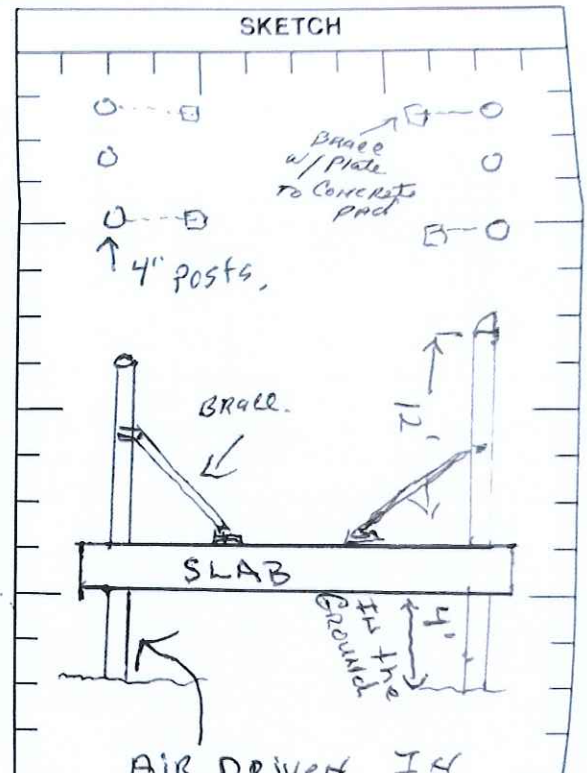
DATE		
2	22	2024

APPROVAL

ATT: Ed.

We propose to sell and to install on your property a HORSMAN FENCE in accordance with sketch and quantities listed below

NAME <i>Mill Creek Park - Chatfield</i>	
ADDRESS <i>Division St NW</i>	
<i>Chatfield MN</i>	ZIP CODE
PHONE #	W
UTILITIES BURIED?	YES NO
COUNTY	CROSS STREET
GOPHER ID#	MARK DATE



HORSMAN FENCING agrees to guarantee above fence to be free from defects in materials and workmanship for two years.

HORSMAN FENCING shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer. HORSMAN FENCING will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstances does HORSMAN FENCE assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed.

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A finance charge of 1 1/2% per month (or a minimum of \$1.00), which is an annual percentage rate of 18%, shall be applied to accounts that are not paid within 30 days after completion of any work invoiced. All materials will remain the property of HORSMAN FENCING until all invoices pertaining to this job are paid in full.

Right of access and removal is granted to HORSMAN FENCING in the event of non-payment under the terms of this contract. The customer agrees to pay all interest and any costs incurred in the collection of this debt.

Net put up by Horsman Fence Co.  
(Concrete Done By other)

CONTRACT AMOUNT: \$ 4,660<sup>00</sup>

DOWN PAYMENT: \$ \_\_\_\_\_

BALANCE DUE: \$ 4,660<sup>00</sup>

APPROVED & ACCEPTED FOR CUSTOMER:

\_\_\_\_\_  
Customer Date

\_\_\_\_\_  
Customer Date

ACCEPTED FOR HORSMAN FENCING:

*[Signature]*  
Salesperson Date

CHAIN LINK		WOOD	
Total Length	Height	Type of Wood	Style of Wood
70 x 14	12		
Gate	Gate	TOPS	
Gauge	Terminal Post	Walk Gate	
	4"		
Line Post	Top Rail	Drive Gate	
	2" Brace		
Barb	Fence from Ground	Overall Length	Overall Height
Telephone Line	Electric Line		

# Memorandum

To: Park and Recreation Committee

From: Michele Peterson

Date: March 19, 2024

## Park Bench Donation

Pat Carver would like to donate a bench to be installed along the walking path in Mill Creek Park.







Looking at the site from the gravel area in between ball fields facing Northwest.



At the bench site looking East.

**Action Requested:** Recommend approval of this donation, along with approval of the suggested location.

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## INTEROFFICE MEMORANDUM

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**To:** Park & Rec Committee  
**From:** Dan Funk  
**Subject:** Banners on Mill Creek ballfield fence  
**Date:** 3/20/2024

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**Action Requested:** To consider putting banners up on the ballfield fence at Mill Creek. We have some fencing that needs replacing and while I was getting bids one of the business owners asked if we have thought about letting business put a banner on the fence and in return, we could use that money for improvements. I was not sure if that was even an option so I thought we could have a discussion on it.

**Background:** The fencing on the north ballfield has needed repair for quite a few years. The south field was all fixed up a few years ago and just needs new fence ties in areas, but we can do that ourselves. The south field has lighting and is the primary field so I thought we could hang banners on that fence and then on the north field fence, so people see them when they drive in. We would do a program where people bring us a 3' by 8' banner that has mesh material and grommets for hanging and we put it up from May until after Western days in August. After the season we would return the banner to the business and the following year if they wanted to continue, they would drop the banner and money off and that would lock them in for the year. I'm not sure what to do for cost but other towns have done \$100 per year. We could possibly keep that money separate so that we can use it for Mill Creek ballfield or just park improvements in general.

Vandalism/spray paint what do we do?





ESTIMATE #	DATE	EXPIRES
24180	03/18/2024	

Title: 24180 Chatfield Ball Field

**CUSTOMER**

City of Chatfield  
 Dan Funk  
 Division Street Northwest  
 Chatfield, MN 55923

**SERVICE ADDRESS**

Division Street Northwest  
 Chatfield, MN 55923

option 1 - Back stop fabric replacement galvanized chain link	Qty	Cost/Unit	Total
Furnish and install 40 LF 5' Aluminized 6-gauge chain link fence. Furnish and install 40 LF 10' Galvanized 9-gauge chain link fence.  Demo and disposal included			
80LF of chain link for Back stop (Optional)	1	\$5,081.00/LS	\$5,081.00

**Subtotal: \$0.00**

option 2 - Back stop Fence and Left field side line	Qty	Cost/Unit	Total
Furnish and install 80LF LF of galvanized/Aluminized chain link fence for back stop. Furnish and install 210 LF of 6 ft Galvanized chain link to replace left field damaged chain link.  Demo and disposal included.			
80 LF of back stop, 210 LF of left field chain link replacement (Optional)	1	\$8,196.00/LS	\$8,196.00

**Subtotal: \$0.00**

option 3 - Back stop chain link replacement, left and right field chain link replacement.	Qty	Cost/Unit	Total
*Furnish and install 80LF LF of galvanized/Aluminized chain link fence for back stop to replace damaged wire. *Furnish and install 210 LF of 6 ft Galvanized chain link to replace left field damaged chain link. *Furnish and install 180 LF of 6 ft Galvanized chain link to replace Right field damaged chain link.  *Demo and disposal included.			
80 LF of back stop chain link, 210 LF of left field chain link, and 180 LF of right field chain link replacement (Optional)	1	\$10,888.00/LS	\$10,888.00



# Sutherland

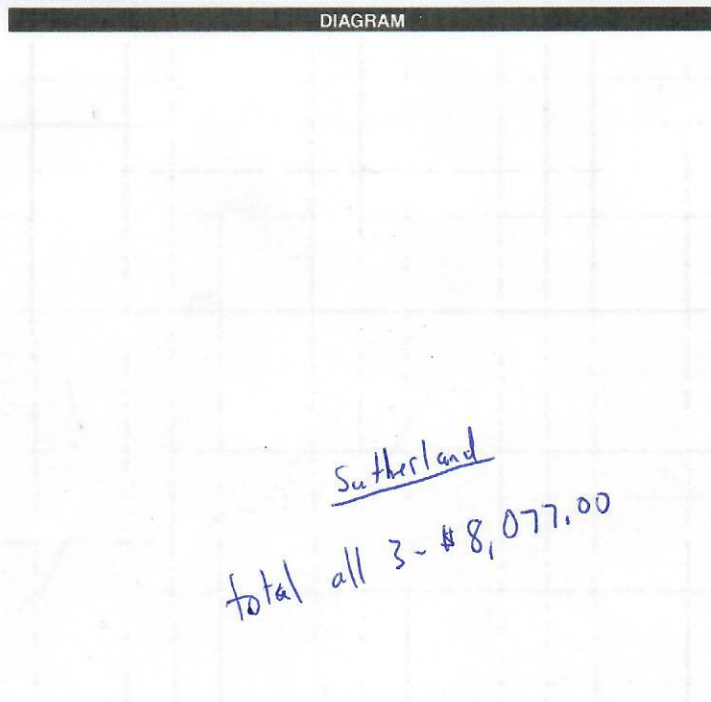
## FENCE

507/867-4362 or 281-8155  
 11503 Mill Creek Rd. S.E.  
 Chatfield, MN. 55923

Proposal

PROPOSAL SUBMITTED TO <i>City of Chatfield</i>	PHONE <i>507-421-7231</i>	DATE <i>2-12-24</i>
STREET	JOB NAME <i>North field</i>	
CITY, STATE, AND ZIP CODE	JOB LOCATION <i>Mill Creek Park</i>	

CHAIN LINK	
Total Length	Height
Gate	Gate
Gauge	Terminal Post
Line Post	Top Rail
Barb	Fence from Ground
Telephone Line	Electric Line



WOOD	
Type of Wood	Style of Wood
TOPS	
Walk Gate	
Drive Gate	
Overall Length	Overall Height

Line Post Spacing  
Maximum 10 Feet

- Replace wire on 15' feet tall back stop, 6 gauge wire behind home plate, 9 gauge wire everywhere else - \$ 3,409 *Horsman*  
\$2,880
- Replace wire on 215 feet of 6' tall line fence - \$ 2,853 \$3,200
- Repair 215 feet of 6' tall line fence - \$ 1,815 \$2,800.00
- Replace wire on 14' double gate and rehanging \$ 278 \$ 8,880.00

All material is guaranteed to be as specified. Purchaser shall be responsible for and indemnify seller against claims arising from any failure to erect fence on property line, or to comply with by-laws or building restrictions, for encroachment on or interference with adjoining land easements, damage to underground wire or pipes, or consequential damage. Location information is available on request from public utilities. Purchaser shall be responsible for removal of post hole soil or seller will dispose of soil and make an extra charge. All work to be completed in a workmanship manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate.

Authorized Signature

*Jan Sutherland*

FINAL TOTAL THIS PROPOSAL \$ \_\_\_\_\_  
 PAYMENT DUE UPON COMPLETION OF JOB.



32147 Gunflint Rd.  
Utica, MN 55979

507-259-6312  
horsmanfence@hotmail.com

DATE		
2	28	2024



APPROVAL

507-421-7231

ATT: JOFF

We propose to sell and to install on your property a HORSMAN FENCE in accordance with sketch and quantities listed below.

NAME <i>Mill Creek Park</i>	
ADDRESS <i>DIVISION ST. NW</i>	
<i>Chatfield MN.</i> ZIP CODE <i>55923</i>	
PHONE H	W
UTILITIES BURIED?	YES NO
COUNTY	CROSS STREET
GOPHER ID#	MARK DATE

SKETCH
<p>6ga WIRE ON Bottom 20' 6ga WIRE ON 10' WINGS TAKE DOWN put BACK NEW EXTRA Mid Rail New 9ga 5' ON Top steel tie's.</p>

HORSMAN FENCING agrees to guarantee above fence to be free from defects in materials and workmanship for two years.

HORSMAN FENCING shall advise the customer as to local zoning regulations but responsibility for complying with said regulations and obtaining any required permits shall rest with the customer. HORSMAN FENCING will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstances does HORSMAN FENCE assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located it is recommended that the customer have the property surveyed.

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(DONATE SCISSOR KIFT)

CONTRACT AMOUNT: \$ 2880<sup>00</sup>

DOWN PAYMENT: \$ \_\_\_\_\_

BALANCE DUE: \$ 2880<sup>00</sup>

APPROVED & ACCEPTED FOR CUSTOMER:

_____	_____
Customer	Date
_____	_____
Customer	Date
ACCEPTED FOR HORSMAN FENCING:	
	_____
Salesperson	Date

CHAIN LINK		WOOD	
Total Length	Height	Type of Wood	Style of Wood
Gate	Gate	TOPS	
Gauge	Terminal Post	Walk Gate	
Line Post	Top Rail	Drive Gate	
Barb	Fence from Ground	Overall Length	Overall Height
Telephone Line	Electric Line		



Gunflint Rd.  
 ..., MN 55979

507-259-6312  
 horsmanfence@hotmail.com



DATE		
2	28	2024

APPROVAL

507-421-7231  
 ATT: Jeff

We propose to sell and to install on your property a HORSMAN FENCE in accordance with sketch and quantities listed below.

NAME MILL CREEK PARK		
ADDRESS DIVISION ST NW Chattfield MN 55923		
PHONE H	W	ZIP CODE 55923
UTILITIES BURIED?	YES	NO
COUNTY	CROSS STREET	
GOPHER ID#	MARK DATE	

SKETCH
Left line fence. 200'
Replace wire. Straighten posts Replace damaged material Tear-out & put back new steel rails (damaged material extra) cost of material
Top & Bottom Rail

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CONTRACT AMOUNT: \$ 3200.00

OWN PAYMENT: \$ \_\_\_\_\_

BALANCE DUE: \$ 3200.00

APPROVED & ACCEPTED FOR CUSTOMER:

Customer	Date
Customer	Date
ACCEPTED FOR HORSMAN FENCING:	
<i>[Signature]</i>	2-28-2024
Salesperson	Date

CHAIN LINK		WOOD	
Total Length	Height	Type of Wood	Style of Wood
200	6		
Gate	Gate	TOPS	
Gauge	Terminal Post	Walk Gate	
9	2 1/2	Drive Gate	
Line Post	Top Rail		
2"	1 5/8	Overall Length	Overall Height
Barb	Fence from Ground		
Telephone Line	Electric Line		

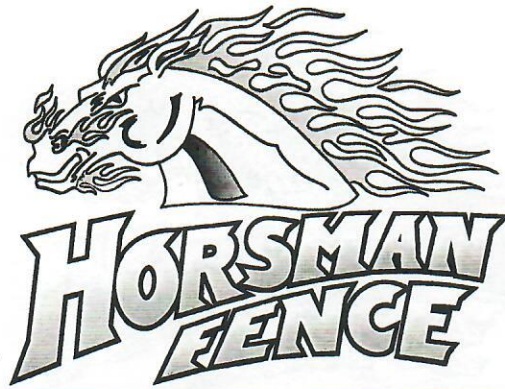


2147 Gunflint Rd.  
 Utica, MN 55979

507-259-6312  
 horsmanfence@hotmail.com

DATE		
2	28	2024

APPROVAL



507-421-7231  
 Jeff

We propose to sell and to install on your property a HORSMAN FENCE in accordance with sketch and quantities listed below.

NAME	m. creek PARK	
ADDRESS	DIVISION ST NW	
	Chattfield MN	ZIP CODE 55927
PHONE		
H		W
UTILITIES BURIED?	YES	NO
COUNTY		CROSS STREET
GOPHER ID#		MARK DATE

SKETCH	
option 1 <sup>st</sup>	
85' ——— 85'	
o ——— o ——— o	
option 2 <sup>nd</sup>	
Right Line fence	
Replace wire	
straighten posts	
Replace Damage PARTS	
rip-out & put back	
w/ new	
steel tie's	
Damage material extra	
Cost of material	

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88      55

CONTRACT AMOUNT: \$ 1408<sup>00</sup>      1405<sup>00</sup>

DOWN PAYMENT: \$ \_\_\_\_\_

BALANCE DUE: \$ 1405<sup>00</sup>      1408<sup>00</sup>

APPROVED & ACCEPTED FOR CUSTOMER:

_____	_____
Customer	Date
_____	_____
Customer	Date
ACCEPTED FOR HORSMAN FENCING:	
	_____
Salesperson	Date

CHAIN LINK		WOOD	
Total Length	Height	Type of Wood	Style of Wood
	6		
Gate	Gate	TOPS	
—	—		
Gauge	Terminal Post	Walk Gate	
9	2 1/2		
Line Post	Top Rail	Drive Gate	
2"	1 5/8		
Barb	Fence from Ground	Overall Length	Overall Height
Telephone Line	Electric Line		

Top & Bottom Rail