

**CITY OF CHATFIELD
HERITAGE PRESERVATION COMMISSION**

REGULAR MEETING

Chatfield Center for the Arts – Board Room

**Thursday, April 4, 2024
5:00 P.M.**

Agenda

- I. Call to order
- II. Approve minutes of March 7, 2024 regular meeting
- III. Reports – none
- IV. Unfinished business
 1. 2024 Preservation Month poster
 2. 2024 Preservation Award
- V. New business – 2024 annual meeting
 1. Review HPC by-laws
 2. 2024 meeting dates & times
 3. 2024 goals & objectives
 4. Election of officers
- VI. Other new business
- VII. Miscellaneous
- VIII. Adjournment

**CITY OF CHATFIELD
HERITAGE PRESERVATION COMMISSION
MINUTES OF MARCH 7, 2024
REGULAR MEETING**

A regular meeting of the Chatfield Heritage Preservation Commission (HPC) was held at the Chatfield Center for the Arts on March 7, 2024. The meeting was called to order by Chairperson Giesen at 5:05 P.M.

Roll call: The following members were present: Chris Giesen, Ben Frederichs, and Ruth Ann Lund. Pam Bluhm was absent.

Also present: Preservation Planner Robert Vogel.

Approval of minutes: Frederichs moved to approve the minutes of the December 7, 2023 regular meeting; the motion was seconded by Lund and approved 3-0. (The HPC meeting scheduled for February 1, 2024 was canceled due to the lack of a quorum of voting members present.)

HPC vacancies: Preservation Planner Vogel reported that the city had not received any applications for appointment to the HPC. There was discussion of ways to assist the mayor and council in recruiting prospective new members to fill the three vacancies.

Annual meeting: After discussion, the commission members agreed to hold the HPC's "annual meeting" on April 4, 2024, pursuant to the by-laws, at which time the commission will establish the regular meeting dates and times for the coming year, adopt goals and objectives, elect officers and review the commission by-laws.

Preservation Month: The consensus of the members was to celebrate Preservation Month in May with a proclamation by the mayor, a commemorative poster, and presentation of the sixteenth annual Preservation Award to the individual or organization that has made an outstanding contribution to the preservation, protection and use of Chatfield's heritage resources.

Chatfield Historical Society: Members discussed how the HPC might partner with the Chatfield Historical Society in 2024 to help promote public interest in local history. One idea was to have the HPC become a member of the historical society and send a representative to meet with the society's officers. There was also agreement that the HPC should establish a closer working relationship with the Chatfield Alliance.

There being no further business before the commission, Frederichs moved to adjourn the meeting; the motion was seconded by Lund and unanimously approved at 6:05 P.M.